



City Council
Archie Hubbard, III, Mayor
Bill Hartley, Vice Mayor
Catherine Brillhart, Council Member
Guy P. Odum, Council Member
Jim Steele, Council Member



BRISTOL VIRGINIA CITY COUNCIL
300 Lee Street
Bristol, Virginia 24201
March 22, 2016

6:00 p.m.
Call to order
Moment of Silence
Pledge of Allegiance

- A. Matters to be Presented by Members of the Public – Non-Agenda Items.
- B. Mayor’s Minute and Council Comments.
- C. Presentation of Accreditation Certificate to the Bristol, Virginia Police Department.
- D. Recognition of City Driver Training Achievement

REGULAR AGENDA:

- 1. Presentation of Capital Improvement Program
 - a. Staff Report
 - b. Public Comments

- 2. Consider an Application to the Virginia Department of Historic Resources (DHR) for Survey and Planning Cost-Share Program for Proposed Boundary Amendment to the Bristol Downtown Commercial Historic District.
 - a. Staff Report
 - b. Public Comments
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

3. Consider First Reading of an Ordinance to Repeal and Reenact Article V. Retirement Health Insurance Benefit Program, § 66-123 – Conditions.
 - a. Staff Report
 - b. Public Comments
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call
 - f. Reading of Ordinance

4. Consider Budget Appropriations.

Consider appropriating \$132,358 to the FY16 budget per the items listed below:

Fire Department			\$97,166.00
Appropriate recovered cost for Hazmat Expenses			
Expense	4-001-32010-1238	Fire Dept-Overtime	3,239.00
Expense	4-001-35050-6014	Hazmat-Operating Supplies	912.00
Revenue	3-001-19010-0024	Fire Dept-Recovered Costs	4,151.00
Appropriate FY15 State Homeland Security Program Grant for Heavy Tactical Rescue			
Expense	4-001-32030-5871	SHSP FY15-Heavy Tactical Rescue	75,000.00
Revenue	3-001-33020-0045	SHSP FY15-Heavy Tactical Rescue	75,000.00
Appropriate FY15 State Homeland Security Program Grant for Hazmat Team			
Expense	4-001-32030-5870	SHSP FY15- Hazmat Team	18,015.00
Revenue	3-001-33020-0044	SHSP FY15-Hazmat Team	18,015.00

Clear Creek Golf Course			\$35,192.00
Appropriate insurance recovery funds received by the Golf Course.			
Expense	4-001-71040-8101	Other Equipment	30,975.00
Revenue	3-001-19010-0043	Recovered Costs	30,975.00
Appropriate insurance recovery funds received by the Golf Course.			
Expense	4-001-71040-6007	Materials-Building	4,217.00
Revenue	3-001-19010-0043	Recovered Costs	4,217.00

- a. Staff Report
- b. Public Comments
- c. Council Motion and Second
- d. Council Discussion
- e. Roll Call

5. Consider Street Closure Request for Believe in Bristol's Border Bash – May 20, June 3, June 17, July 15, and August 5, 2016.
 - a. Staff Report
 - b. Public Comments
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

CONSENT AGENDA: (All of the items below will be voted on as a block)

- 6.1 Consider Street Closure Request for Concert in Cumberland Square Park – May 7, 2016.
 - 6.2 Consider Street Closure Request for Creative Learning Center Carnival – May 12, 2016 (rain date: May 16, 2016).
 - 6.3 Consider Street Closure Request for Concert in Cumberland Square Park –June 17, 2016.
 - 6.4 Consider Street Closure Request for Quaker Steak and Lube Bike Night –May 12, June 2, and July 7, 2016.
 - a. Council Motion and Second
 - b. Roll Call
- E. Adjournment

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: 3-22-2016

Department: City Manager

Bulk Item: Yes No

Staff Contact: Tabitha Crowder

AGENDA ITEM WORDING:

Presentation of Accreditation Certificate to the Bristol, Virginia Police Department.

ITEM BACKGROUND:

Virginia Law Enforcement Professional Standards Commission (VLEPSC) will present the Bristol Virginia Police Department with a certificate of state accreditation.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

N/A

DOCUMENTATION: Included Not Required

MOTION: None

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: City Manager's Office

Bulk Item: Yes No

Staff Contact: Tabitha Crowder

AGENDA ITEM WORDING:

Presentation of City Drivers Training

ITEM BACKGROUND:

The City of Bristol, Virginia partners with the Virginia Municipal League (VML) Insurance Programs in Where The Rubber Meets the Road (WTRMTR) Campaign, a defensive driving program as part of Risk Management. WTRMT program is an established driving, train-the-trainer program, utilizing nationally recognized training methods and products. The purpose of the program is to help members of VML reduce major costs of automobile liability and auto damages by instilling safe driving behaviors.

Four of the City's employees, Josh Wilkinson—Fire Department, Gary Russell – Fire Department, Wendy Brewer – Police Department and Mike McCoy—Police Department attended training at the expense of VML in Richmond, Virginia. Trainers Josh, Gary, Wendy and Mike have trained, as of December 2015, 93% of the employees who drive City vehicles. Recently the City was recognized by the VML insurance as achieving 90% or more of all city drivers with defensive driving training. The city employee trainers do a tremendous job, and they are commended for their efforts.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

N/A

DOCUMENTATION: Included Not Required

MOTION: None

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: City Manager's Office

Bulk Item: Yes ___ No ___

Staff Contact: Tabitha Crowder

AGENDA ITEM WORDING:

Presentation of Capital Improvement Program

ITEM BACKGROUND:

Capital Improvement Programming (CIP) is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. The CIP is a five-year document with the first year ultimately becoming the capital budget. The financial rating agencies, e.g., Moody's, as well as the Commission on Local Government have requested that the City begin a Capital Improvement Program.

The CIP process began several months ago with a call for projects from the departments as well as constitutional entities. Projects were then ranked and spread out over the five years by the City's department managers. The City Manager will present the draft Capital Improvement Program at the meeting. Funding for the program is derived from local, state, and federal funds.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

N/A

DOCUMENTATION: Included _____ Not Required _____

MOTION: None

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: Tuesday, March 22, 2016

Division: Community Development

Bulk Item: Yes No

Staff Contact: Sally Morgan, Planner

AGENDA ITEM WORDING:

Consider an Application to the Virginia Department of Historic Resources (DHR) for Survey and Planning Cost-Share Program for Proposed Boundary Amendment to the Bristol Downtown Commercial Historic District

ITEM BACKGROUND:

There has been interest on the part of the Historic Preservation Award Committee, Believe in Bristol, and property owners in a section of Piedmont Avenue (Street addresses: 40 through 115) in being nominated as a historic district. Upon consultation with Michael Pulice, Architectural Historian with the Virginia Department of Historic Resources, city staff has learned that the City could pursue an amendment to expand the Downtown Commercial District to include this area. The area includes the former bus depot (now Bristol Brewery), the former Masonic Lodge building (now Blackbird Bakery), the former Post Office, and the Green Upholstery Building, in addition to the vacant storefronts just south of Blackbird Bakery, as shown on the attached map.

The process to apply to DHR for an amendment of the historic district boundary requires the services of a qualified consultant to do the initial research, undertake field surveys, and prepare the nomination forms. There is also a public notification process involved. Based on estimates provided to us from two consultants with experience in Virginia, we believe the work can be done for approximately \$6,000. DHR has a Survey and Planning Cost-Share Program that provides 50% of the funds for projects like this. If the project is funded through this program, DHR would handle the administrative work to procure the consultant, so there would be very little city staff time. The application deadline for the Cost-Share Program is April 8. Local funds would not be needed until FY 16-17 and are included in next year's budget request.

The benefit of the historic district designation is that properties in a district may be eligible for federal and state historic tax credits, thereby encouraging preservation of and investment in historic structures. This would be particularly important to the vacant properties in this area.

PREVIOUS RELEVANT ACTION:

- The Downtown Commercial District was originally approved by DHR in 2003
- The City Council authorized the submittal of the Bristol Warehouse Historic District in 2011 and the cost of the consultant for that project was \$8,750

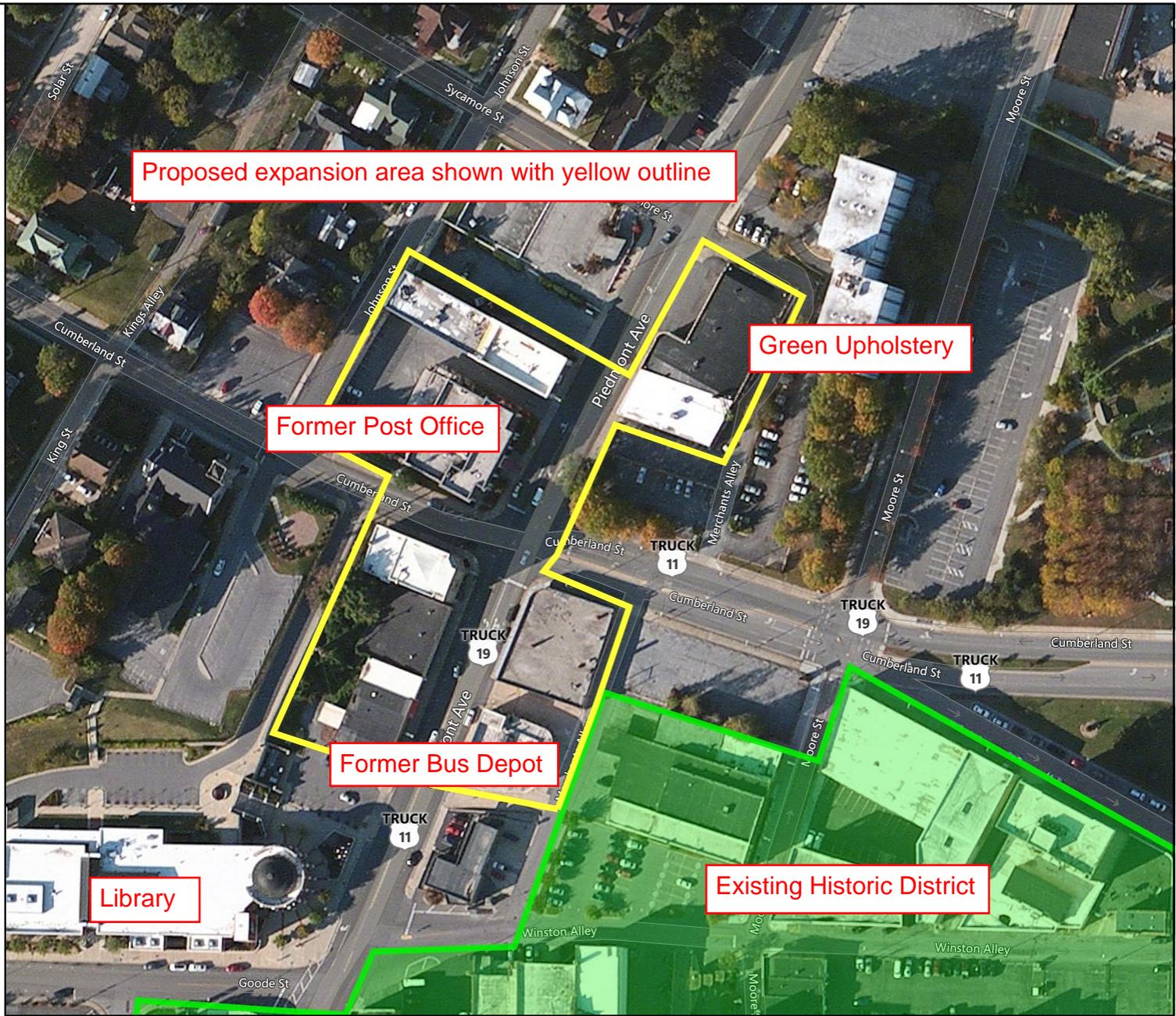
STAFF RECOMMENDATION:

Staff recommends that the City Council authorize and direct city staff to submit an application to the Virginia Department of Historic Resources 2016-2017 Survey and Planning Cost-Share Program for the proposed boundary expansion of the Downtown Commercial Historic District.

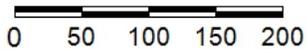
DOCUMENTATION: Included Not Required



Legend



Feet



1:2,257 / 1"=188 Feet

Title: Proposed Bristol Commercial HD Piedmont Ave.

Date: 3/14/2016

Boundary Increase

DISCLAIMER: Records of the Virginia Department of Historic Resources (DHR) have been gathered over many years from a variety of sources and the representation depicted is a cumulative view of field observations over time and may not reflect current ground conditions. The map is for general information purposes and is not intended for engineering, legal or other site-specific uses. Map may contain errors and is provided "as-is". More information is available in the DHR Archives located at DHR's Richmond office.

Notice if AE sites: Locations of archaeological sites may be sensitive the National Historic Preservation Act (NHPA), and the Archaeological Resources Protection Act (ARPA) and Code of Virginia §2.2-3705.7 (10). Release of precise locations may threaten archaeological sites and historic resources.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Legal

Bulk Item: Yes No

Staff Contact: Pete Curcio/Kim Orfield

AGENDA ITEM WORDING:

Consider First Reading of Ordinance to Repeal and Reenact Article V. Retirement Health Insurance Benefit Program, § 66-123 - Conditions

ITEM BACKGROUND:

In light of the passage of the Affordable Care Act, questions have been raised as to whether the City could continue paying the retirement health insurance supplement as provided in City Code § 66-121 *et seq.* and if so, should the supplements constitute income to the retiree. After doing extensive research, we are of the opinion that the program can continue as it has but we felt that § 66-123 must emphatically require proof of payment of health insurance premiums to be in compliance with federal law.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations: Approve the First Reading.

DOCUMENTATION: Included Not Required

MOTION: I move for First Reading of an Ordinance to Repeal and Reenact Article V. Retirement Health Insurance Benefit Program, § 66-123 - Conditions

AGENDA ITEM # _____

CURCIO & STOUT PC

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Telephone 276-466-3377
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March 7, 2016

Kim Orfield, Chief Financial Officer
City of Bristol, Virginia
300 Lee Street
Bristol VA 24201

RE: The City's Retirement Health Insurance Benefit Program

Dear Ms. Orfield:

You have asked that we determine whether payments made by the City to retirees under its Retirement Health Insurance Benefit Program is to be considered taxable income to the retiree and therefore subject to the City issuing a W-2 to report the payment. In researching this issue, we have reviewed some information provided by Blackburn, Childers and Steagall, CPAs, as well as relevant sections of the Internal Revenue Code and the Affordable Care Act. This question seems to be one of considerable confusion and may well be flushed out in further detail in the years ahead, as the IRS and the courts come to grips with the impact that the Affordable Care Act has on certain provisions contained in the Internal Revenue Code. Until that is done, we believe that this opinion can be relied upon by the City as it administers its retiree Health Reimbursement Arrangement (HRA).

To answer your question, we believe that it is first necessary to determine whether the plan in question is a "retiree only plan." Our particular plan arises pursuant to City Code § 66-121. That Code section is entitled, "Retirement Health Insurance Benefit Program" and from its very name, makes it clear that it is a "retiree only" plan. The Code section applies only to supplemental payments made to "former employees" of the City who have at least 25, 30 or 35 years of employment with the City. Under § 66-122, no person is eligible to receive a benefit from the City unless they have retired from City employment and meet one of the three thresholds stated above. Simply put, the benefit is not offered to anyone who has not retired from City employment. As a result, we believe it is clear that the City's retirement health insurance benefit program would constitute a "retiree only plan."

As a retiree only plan, it is not subject to certain Affordable Care Act (ACA) market reforms pursuant to U.S.C. § 9831(a)(2). Since the plan is exempt from ACA market reforms, it then is governed by Internal Revenue Code § 106. Section 106 makes payments excludable from income "if and only if proof of payment of premium" is required. It is my understanding that the City does require proof of payment before reimbursing the retiree out of its health insurance premiums.

Accordingly, I do not believe it is necessary to issue W-2s to retirees that receive the health insurance benefit under § 66-121 *et seq* of the City Code. I do think that it is very important that you continue to require proof of premium, at least on an annual basis, and perhaps more frequently. I would also suggest that we put a specific statement in City Code § 66-123 to require the employee to show proof of payment of premium. This will expressly put in writing a requirement that we already put in practice.

Kim, I hope that I have fully answered your question. This opinion is rendered solely to the City of Bristol in connection with determining whether the retirement payments made to City retirees under § 66-121 of the City Code are deemed as gross income to the retiree. This opinion may not be relied upon by any other party, nor for any other purpose, other than the purposes stated herein, without our prior written consent.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Pete Curcio".

Pete Curcio

Cc: Tabitha Crowder
Trish Henderson

PC/elf

**ORDINANCE TO REPEAL AND REENACT Article V. Retirement Health Insurance
Benefit Program, § 66-123 - Conditions**

BE IT ORDAINED by the City Council for the City of Bristol, Virginia that **Article V. Retirement Health Insurance Benefit Program, § 66-123 - Conditions** of the City Code should be and is hereby repealed and re-enacted as follows:

66-123. - Conditions.

- (a) No eligible retiree shall be paid more than the actual monthly cost of their health insurance.
- (b) This benefit shall end on the date of an eligible retiree's qualification for Medicare eligibility or his or her death, whichever shall first occur.
- (c) A mid term employee who retires and receives this benefit will not be entitled to the higher \$200.00 per month coverage thereafter nor shall a long term employee who retires and receives this benefit be entitled to the higher \$300.00 benefit thereafter.
- (d) Only work experience for the city, the school board, or the constitutional office shall count toward the 25, 30, or 35 years of service.
- (e) There will be no benefit paid to any employee who leaves service with less than 25 years of service.
- (f) For eligible retirees who are insured under the city or school board health insurance policy, the city shall pay this benefit directly on their premium bill. For those eligible retirees insured with another company, the city shall pay their benefit to them as a monthly check.
- (g) This benefit is in addition to any other health insurance credit an eligible retiree may receive from VRS or any other source.
- (h) This benefit shall not be paid to any eligible retiree unless the retiree provides to the City proof of payment of their health insurance premium on at least an annual basis and more frequently if directed by the City Manager.

FIRST READING _____

SECOND READING _____

ADOPTED _____

**ORDINANCE TO REPEAL AND REENACT Article V. Retirement Health Insurance
Benefit Program, § 66-123 - Conditions**

BE IT ORDAINED by the City Council for the City of Bristol, Virginia that **Article V. Retirement Health Insurance Benefit Program, § 66-123 - Conditions** of the City Code should be and is hereby repealed and re-enacted as follows:

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- (b) This benefit shall end on the date of an eligible retiree's qualification for Medicare eligibility or his or her death, whichever shall first occur.
- (c) A mid term employee who retires and receives this benefit will not be entitled to the higher \$200.00 per month coverage thereafter nor shall a long term employee who retires and receives this benefit be entitled to the higher \$300.00 benefit thereafter.
- (d) Only work experience for the city, the school board, or the constitutional office shall count toward the 25, 30, or 35 years of service.
- (e) There will be no benefit paid to any employee who leaves service with less than 25 years of service.
- (f) For eligible retirees who are insured under the city or school board health insurance policy, the city shall pay this benefit directly on their premium bill. For those eligible retirees insured with another company, the city shall pay their benefit to them as a monthly check.
- (g) This benefit is in addition to any other health insurance credit an eligible retiree may receive from VRS or any other source.
- (h) ~~The city manager shall establish a reasonable procedure for written confirmation from eligible retirees of their monthly health insurance premium on at least an annual basis. This benefit shall not be paid to any eligible retiree unless the retiree provides to the City proof of payment of their health insurance premium on at least an annual basis and more frequently if directed by the City Manager.~~

FIRST READING _____

SECOND READING _____

ADOPTED _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: 03/22/16

Department: Finance

Bulk Item: Yes No

Staff Contact: Kim Orfield

AGENDA ITEM WORDING:

Consider appropriating \$132,358 to the FY16 budget per the items listed below:

Fire Department

\$97,166.00

Appropriate recovered cost for Hazmat Expenses

Expense	4-001-32010-1238	Fire Dept-Overtime	3,239.00
Expense	4-001-35050-6014	Hazmat-Operating Supplies	912.00
Revenue	3-001-19010-0024	Fire Dept-Recovered Costs	4,151.00

Appropriate FY15 State Homeland Security Program Grant for Heavy Tactical Rescue

Expense	4-001-32030-5871	SHSP FY15-Heavy Tactical Rescue	75,000.00
Revenue	3-001-33020-0045	SHSP FY15-Heavy Tactical Rescue	75,000.00

Appropriate FY15 State Homeland Security Program Grant for Hazmat Team

Expense	4-001-32030-5870	SHSP FY15- Hazmat Team	18,015.00
Revenue	3-001-33020-0044	SHSP FY15-Hazmat Team	18,015.00

Clear Creek Golf Course

\$35,192.00

Appropriate insurance recovery funds received by the Golf Course.

Expense	4-001-71040-8101	Other Equipment	30,975.00
Revenue	3-001-19010-0043	Recovered Costs	30,975.00

Appropriate insurance recovery funds received by the Golf Course.

Expense	4-001-71040-6007	Materials-Building	4,217.00
Revenue	3-001-19010-0043	Recovered Costs	4,217.00

ITEM BACKGROUND:

PREVIOUS RELEVANT ACTION:

Staff Recommendations:

DOCUMENTATION: Included Not Required _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Development and Planning

Bulk Item: Yes No

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of street closures for the five Border Bash events to be held in the 400-500 Block of State Street.

ITEM BACKGROUND:

Believe in Bristol is requesting permission to close the 400-500 Block of State Street on the following dates for the annual Border Bash event. The dates for the closures are: Friday May 20, Friday June 3, Friday June 17, Friday July 15 and Friday August 5. Bristol Tennessee will be responsible for the first three closures and Bristol Virginia will be responsible for the final two. The closure request is from 5:00 PM to 11:00 for all of the proposed dates.

PREVIOUS RELEVANT ACTION:

Border Bash requests have been approved by City Council in previous years.

Staff Recommendations:

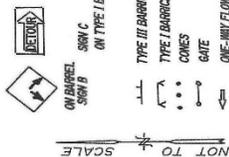
Staff recommends the approval of this request.

DOCUMENTATION: Included Not Required

MOTION: _____

AGENDA ITEM # _____

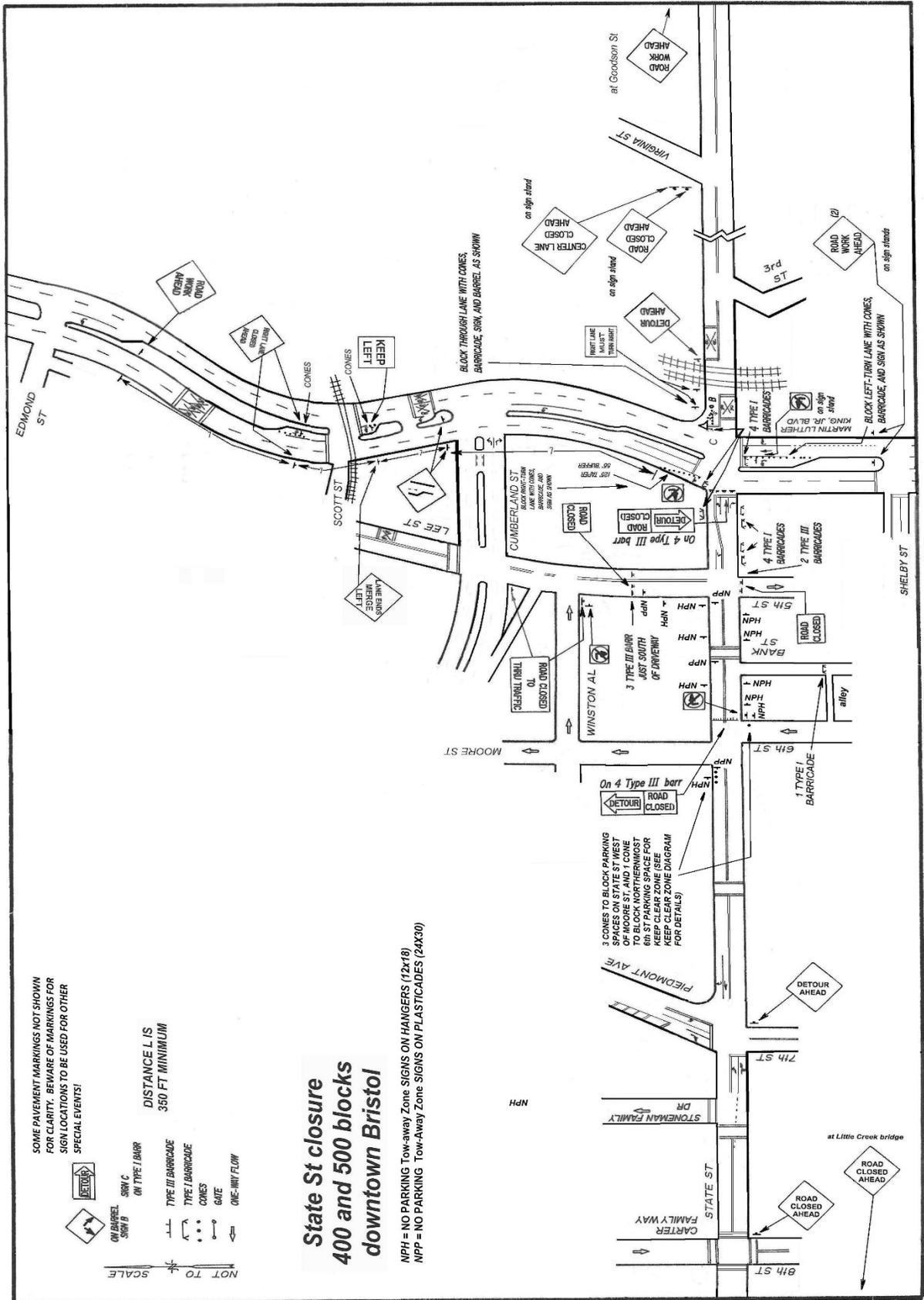
SOME PAVEMENT MARKINGS NOT SHOWN FOR CLARITY. BEWARE OF MARKINGS FOR SIGN LOCATIONS TO BE USED FOR OTHER SPECIAL EVENTS!



DISTANCE L IS 350 FT MINIMUM

State St closure 400 and 500 blocks downtown Bristol

NPH = NO PARKING Tow-away Zone SIGNS ON HANGERS (12x18)
NPP = NO PARKING Tow-away Zone SIGNS ON PLASTICADES (24x30)



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Development and Planning

Bulk Item: Yes No

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of a partial closure of Lee for a concert to be held in Cumberland Square Park on May 7, 2016.

ITEM BACKGROUND:

Mr. Jimmie Daugherty of Firefly Promotions is requesting permission to have a portion of Lee Street between Cumberland Street and Scott Street closed on May 7, 2016. Fire Department access will remain unrestricted. Mr. Daugherty has scheduled a concert in Cumberland Square Park and has asked for this closure to begin at 12:00 PM with the street reopening at approximately 12:00 AM. Gates for the concert will open at 6:00 PM with the music beginning at 8:00 PM.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

All required documents have been submitted and staff recommends the approval of this request.

DOCUMENTATION: Included Not Required

MOTION: _____

AGENDA ITEM # _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Development and Planning

Bulk Item: Yes No

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of street closure of Virginia Street for the Creative Learning Carnival on May 12, 2016. Rain date May 16, 2016

ITEM BACKGROUND:

The Creative Learning Center, which is located in the First Baptist Church on Virginia Street, has requested that the block of Virginia Street between East State Street and Buford Street be closed so that they can hold their annual carnival. The closure request is for May 12, 2016 and the carnival will run from 9:30 AM to 12:30 PM. The actual closure would be from 9:00 AM to approximately 1:00 PM. A rain date of May 16, 2016 at the same time has been requested.

PREVIOUS RELEVANT ACTION:

City Council approved this request for approximately the past 20 years

Staff Recommendations:

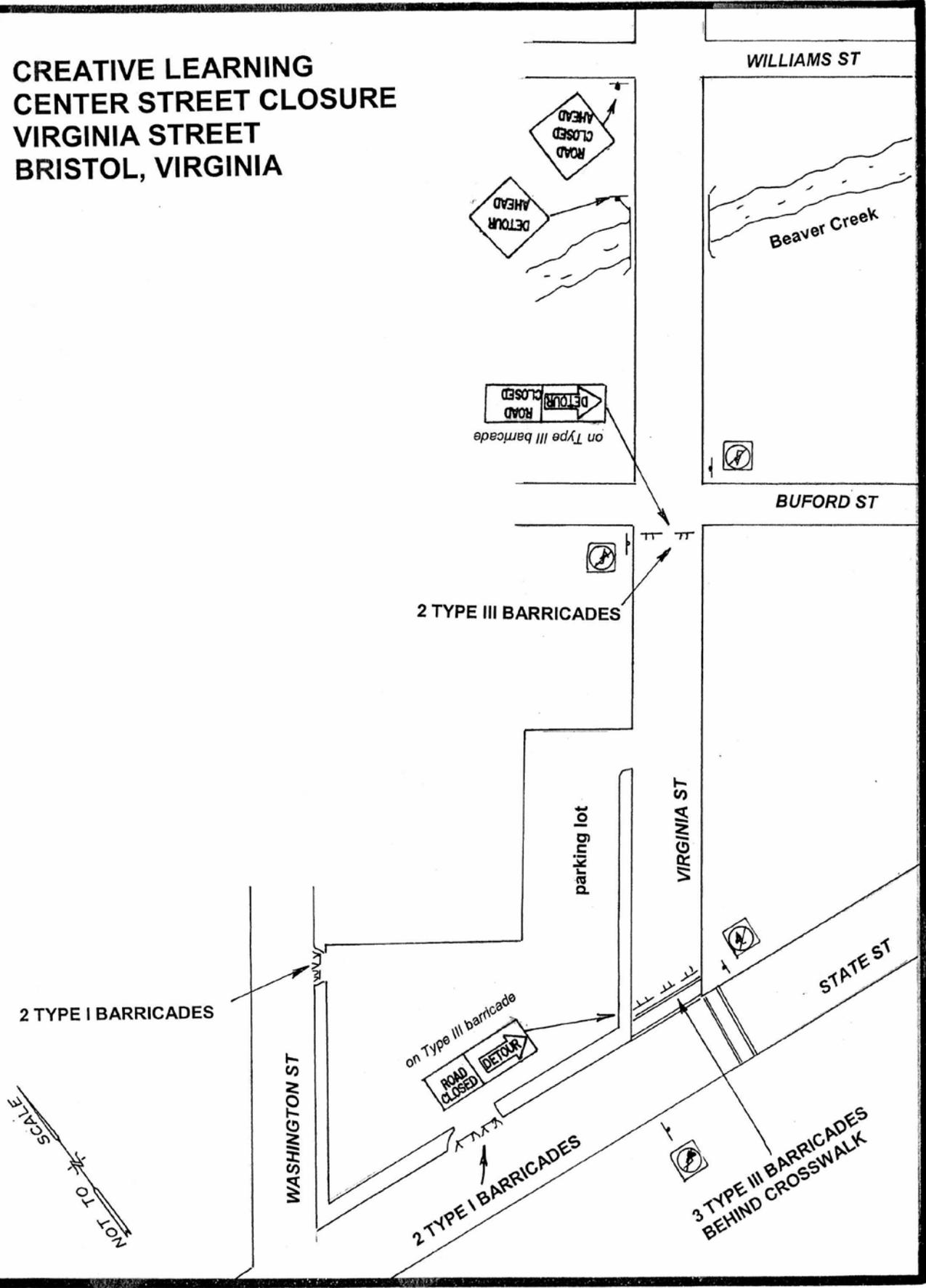
Staff recommends the approval of this request.

DOCUMENTATION: Included Not Required

MOTION: _____

AGENDA ITEM # _____

**CREATIVE LEARNING
CENTER STREET CLOSURE
VIRGINIA STREET
BRISTOL, VIRGINIA**



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Development and Planning

Bulk Item: Yes No

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of a partial closure of Lee for a concert to be held in Cumberland Square Park on June 17, 2016.

ITEM BACKGROUND:

Mr. Jimmie Daugherty of Firefly Promotions is requesting permission to have a portion of Lee Street between Cumberland Street and Scott Street closed on June 17, 2016. Fire Department access will remain unrestricted. Mr. Daugherty has scheduled a concert in Cumberland Square Park and has asked for this closure to begin at 5:00 PM with the street reopening at approximately 12:00 AM. Gates for the concert will open at 6:00 PM with the music beginning at 8:00 PM.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

All required documents have been submitted and staff recommends the approval of this request.

DOCUMENTATION: Included Not Required

MOTION: _____

AGENDA ITEM # _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: March 22, 2016

Department: Development and Planning

Bulk Item: Yes No X

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of closing Piedmont Avenue from State Street to Winston Alley and Winston Alley from Piedmont to Merchants Alley, from 4:00 PM to 10:00 PM on the following dates: May 12, June 2 and July 7 for Quaker Steak and Lube Bike Night.

ITEM BACKGROUND:

Quaker Steak and Lube has requested that the above streets be closed on May 12, June 2 and July 7 for its first three Bike Night events of 2016. The events will take place from 7:00 to 10:00 but it will be necessary to close the streets beginning at 4:00 to allow time for setup. The streets will be reopened by approximately 11:00 PM.

PREVIOUS RELEVANT ACTION:

City Council has approved the requests for Bike Night closures in the past. The street closure is the same as the Crisis Center Awareness Ride that was approved by City Council on February 9, 2016.

Staff Recommendations:

Staff recommends the approval of this request.

DOCUMENTATION: Included X Not Required

MOTION: _____

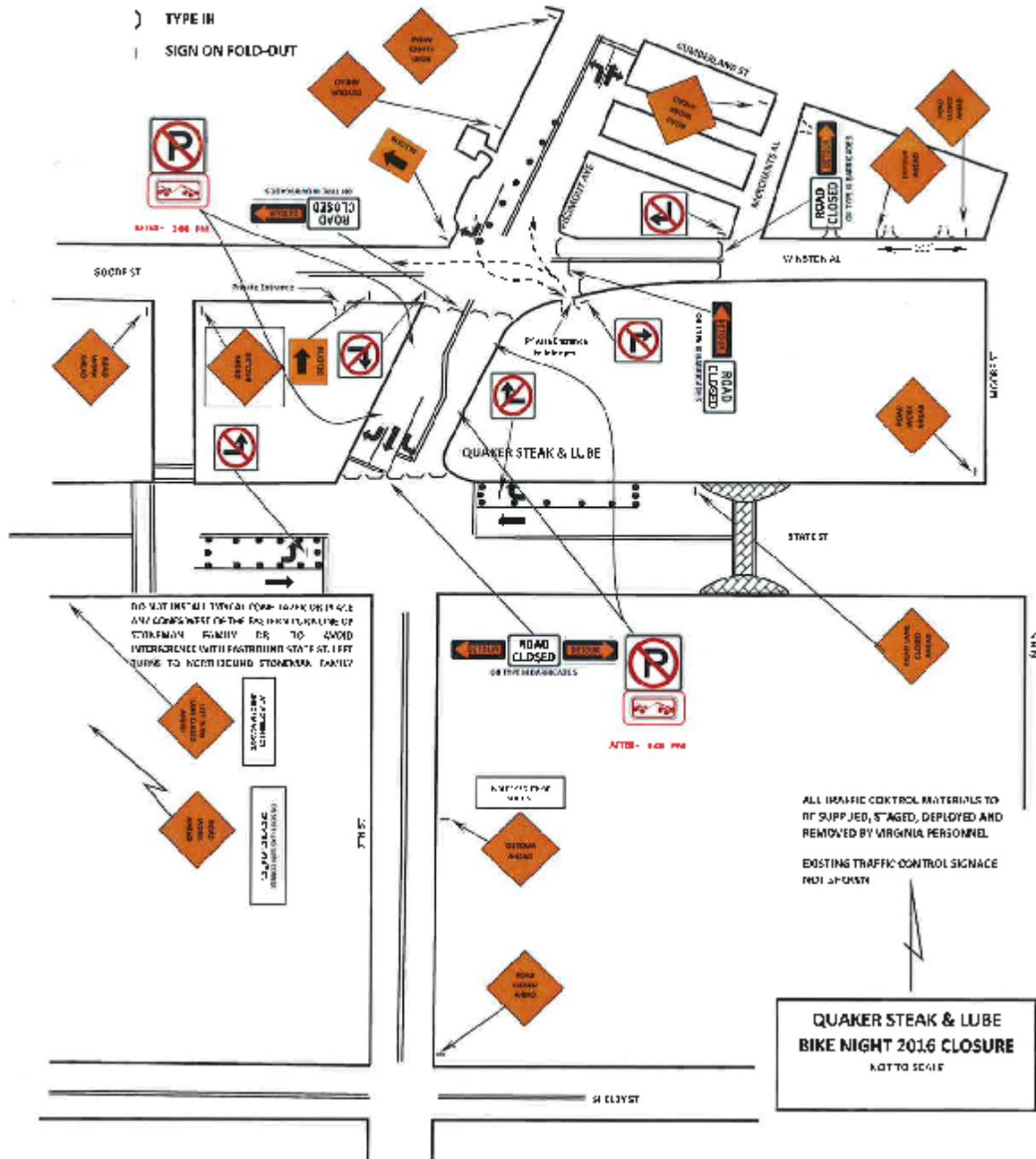
AGENDA ITEM # _____

--- DASHED LINE --- DEACTIVES TRAVEL PATH TO AND FROM LOFT APARTMENT PARKING

▼ CONES

) TYPE III

| SIGN ON FOLD-OUT



DO NOT INSTALL TRAFFIC CONTROL MATERIALS AND CONES WEST OF THE EAST SIDE CURBLINE OF STONEMARK FAMILY OR TO AVOID INTERFERENCE WITH PASTORAL STAFF AT LEFT TURN TO NORTH BOUND STONEMARK FAMILY

ALL TRAFFIC CONTROL MATERIALS TO BE SUPPLIED, STAGED, DEPLOYED AND REMOVED BY VIRGINIA PERSONNEL.
EXISTING TRAFFIC CONTROL SIGNAGE NOT APPLICABLE

QUAKER STEAK & LUBE
BIKE NIGHT 2016 CLOSURE
KATTO SCHELE