



City Council
Bill Hartley, Mayor
Archie Hubbard III, Vice Mayor
Doug Fleenor, Council Member
Kevin Mumpower, Council Member
Kevin Wingard, Council Member



BRISTOL VIRGINIA CITY COUNCIL
300 Lee Street
Bristol, Virginia 24201
December 13, 2016

6:00 p.m.
Call to Order
Moment of Silence
Pledge of Allegiance

A. Mayor's Minute and Council Comments.

Public Announcement: The Regular City Council Meeting for December 27, 2016 will be cancelled.

B. Recognition of Retirees.

REGULAR AGENDA:

1. Reassessment Process Update.

- a. Staff Report
- b. Council Discussion

2. Consider Second Reading and Adoption of an Ordinance to Repeal, Reenact, and Rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name.

- a. Staff Report
- b. Public Comment
- c. Council Motion and Second for Second Reading
- d. Council Discussion
- e. Roll Call
- f. Reading of Ordinance
- g. Council Motion and Second for Adoption
- h. Roll Call

3. Consider Second Reading and Adoption of an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia.

- a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second for Second Reading
 - d. Council Discussion
 - e. Roll Call
 - f. Reading of Ordinance
 - g. Council Motion and Second for Adoption
 - h. Roll Call
4. Consider a Resolution Approving the Location and Design of the Lee Highway Widening Project as Presented at the November 17, 2016 Public Hearing.
- a. Staff Report
 - b. Public Comment
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call
5. Consider Letter of Agreement with Washington County.
- a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

CONSENT AGENDA: (All of the items below will be voted on as a block)

- 6.1 Consider Approval of Minutes:
- Regular Meeting – September 27, 2016
 - Joint Called Meeting – October 3, 2016
 - Joint Called Meeting – October 4, 2016
 - Joint Called Meeting – October 5, 2016
 - Called Meeting – October 18, 2016
 - Joint Called Meeting – October 18, 2016
 - Regular Meeting – October 25, 2016
 - Called Meeting – November 7, 2016
 - Regular Meeting – November 8, 2016
 - Called Meeting – November 16, 2016
 - Called Meeting – November 28, 2016
- 6.2 Quarterly Financial Report
- a. Council Discussion
 - b. Roll Call

COUNCIL DISCUSSION:

7. Locality Comparison Concerning Community Development Operations.
8. Joint Planning Commission.

- C. Matters to be Presented by Members of the Public – Non-Agenda Items

- D. Adjournment.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Commissioner of Revenue

Bulk Item: Yes ___ No ___

Staff Contact: Terry Frye

AGENDA ITEM WORDING:

Reassessment Process Update.

ITEM BACKGROUND:

The City of Bristol, Virginia, in accordance with the Code of Virginia, Section 58.1-3252, is conducting the 2016 general reassessment of all real estate. The code of Virginia mandates that all real property be assessed for taxation purposes at 100% of market value and be fair and equitable. Localities the size of Bristol are required by the Code of Virginia to conduct a Reassessment a minimum of every four years. A Reassessment is a systematic review of all real property in the City to determine a Fair Market Value.

The Commissioner of Revenue will provide an update on the process.

PREVIOUS RELEVANT ACTION:

N/A

Staff Recommendations:

N/A

DOCUMENTATION: Included ___ Not Required X

MOTION: None required.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Economic Development/City Attorney

Bulk Item: Yes No

Staff Contact: Bart Poe/Pete Curcio

AGENDA ITEM WORDING:

Consider Second Reading and Adoption of an Ordinance to Repeal, Reenact, and Rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name.

ITEM BACKGROUND:

The empowering Chapter of the Virginia State Statutes for the Industrial Development Authority is §15.2-4900. This chapter details the powers and duties of such an Authority within the Commonwealth. §15.2-4903 allows that the Industrial Development Authority may also be an Economic Development Authority. This has become the standard application of the Chapter throughout the state as it indicates that the Authority is involved in the larger scope of economic development for the locality in which they operate. Renaming the Bristol, Virginia Industrial Development Authority as the Economic Development Authority of Bristol, Virginia (EDA) will clarify the purpose of the Authority to prospects that span all aspects of development not just one.

PREVIOUS RELEVANT ACTION:

First Reading – November 8, 2016.

Staff Recommendations:

Approve Second Reading and Adoption.

DOCUMENTATION: Included Not Required

MOTION: I move to approve the Second Reading of an Ordinance to Repeal, Reenact, and Rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name.

I move to adopt an Ordinance to Repeal, Reenact, and Rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name.

ORDINANCE TO REPEAL, REENACT AND RENAME
Chapter 22 Community Development Article II Industrial Development Authority
§ 22-26. Creation and § 22-27. Name

WHEREAS, the Industrial Development Authority of the City of Bristol, Virginia was created pursuant to the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, *Code of Virginia* of 1950, as amended; and

WHEREAS, § 15.2-4903 of *Code of Virginia* authorizes Industrial Development Authorities to be named Economic Development Authorities; and

WHEREAS, the Industrial Development Authority of the City of Bristol, Virginia is the primary entity conducting economic development within the City for purposes of inducing manufacturing, and commercial enterprises and furthering the commerce, safety, health, welfare, convenience or prosperity of the citizens of the City, and accordingly, the Economic Development Authority is a more proper name to describe the endeavors conducted by the Authority.

NOW THEREFORE BE IT ORDAINED by the City Council for the City of Bristol, Virginia that **Chapter 22 Community Development, Article II**, is hereby repealed, re-enacted and renamed as follows:

The title shall be **Article II Economic Development Authority**.

§ 22-26 Creation. There is hereby created a political subdivision of the Commonwealth with such public and corporate powers as are set forth in the Industrial Development and Revenue Bond Act (*Code of Virginia* § 15.2-4903 *et seq.* as amended, repealed, re-enacted or recodified from time to time), including such powers as may be set forth from time to time in such Act.

§ 27. Name. The name of the political subdivision of the Commonwealth created by this article shall be the Economic Development Authority of the City of Bristol, Virginia.

FIRST READING November 8, 2106

SECOND READING _____

ADOPTED _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Economic Development/City Attorney

Bulk Item: Yes No

Staff Contact: Bart Poe/Pete Curcio

AGENDA ITEM WORDING:

Consider Second Reading and Adoption of an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia.

ITEM BACKGROUND:

The empowering Chapter of the Virginia State Statutes for the Industrial Development Authority is §15.2-4900. This chapter details the powers and duties of such an Authority within the Commonwealth. §15.2-4903 allows that the Industrial Development Authority may also be an Economic Development Authority. This has become the standard application of the Chapter throughout the state as it indicates that the Authority is involved in the larger scope of economic development for the locality in which they operate. Renaming the Bristol, Virginia Industrial Development Authority as the Economic Development Authority of Bristol, Virginia (EDA) will clarify the purpose of the Authority to prospects that span all aspects of development not just one.

The proposed change to the Charter would repeal the section dealing with the Economic Development Committee and re-enact it with a section on an Economic Development Authority.

PREVIOUS RELEVANT ACTION:

Public Hearing and First Reading – November 8, 2016.

Staff Recommendations:

Approve Second Reading and Adoption.

DOCUMENTATION: Included Not Required

MOTION: I move to approve the Second Reading of an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia.

I move to adopt an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia.

AN ORDINANCE TO REQUEST A CHARTER CHANGE TO THE CHARTER
FOR THE CITY OF BRISTOL, VIRGINIA

WHEREAS, the City Council for the City of Bristol, Virginia has held a public hearing on the hereinafter set out Charter change pursuant to advertisement, all as provided for in § 15.2-202 of the 1950 Code of Virginia, as amended.

NOW THEREFORE, BE IT ORDAINED by the City Council for the City of Bristol, Virginia that the General Assembly should be and hereby is requested to amend the Charter for the City of Bristol, Virginia at its session in 2017 as set out below:

§ 8.07 Economic Development Committee shall be repealed and re-enacted as follows:

§ 8.07 Economic Development Authority. The Economic Development Committee of Bristol, Virginia is hereby dissolved. The Economic Development Authority of the City of Bristol, Virginia shall have all the powers to induce manufacturing, industrial and commercial enterprises to locate or remain in the City of Bristol, Virginia as authorized by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, *Code of Virginia* of 1950, as amended, and shall specifically have all powers as were previously vested in the Economic Development Committee for the City.

First Reading November 8, 2016

Second Reading _____

Adopted _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Public Works Engineering

Bulk Item: Yes ___ No ___

Staff Contact: Wallace McCulloch

AGENDA ITEM WORDING:

Consider a Resolution Approving the Location and Design of the Lee Highway Widening Project as Presented at the November 17, 2016 Public Hearing.

ITEM BACKGROUND:

The Lee Highway Widening Phase 2 project spans from 265 feet east of Blevins Boulevard to Alexis Drive. The road will be widened to four lanes with a raised median, turn lanes, a 10-foot shared-use path, and traffic signal improvements. The City is administering the project using 100% VDOT funds. A location and design public hearing was held on November 17, 2016. Forty-one (41) attendees signed in at the public hearing, and one comment was received.

Upon approval of the resolution presented, VDOT will give authorization to begin the right of way phase including the appraisals and purchases.

PREVIOUS RELEVANT ACTION:

Public hearing – November 17, 2016.

Staff Recommendations:

Staff recommends approval of the resolution.

DOCUMENTATION: Included X Not Required _____

MOTION: I move to approve a resolution approving the location and design of the Lee Highway widening project as presented at the November 17, 2016 public hearing.

BRISTOL CITY COUNCIL RESOLUTION

RESOLUTION APPROVING THE LOCATION AND DESIGN OF THE LEE HIGHWAY WIDENING PROJECT (UPC 105753) AS PRESENTED AT THE NOVEMBER 17, 2016 PUBLIC HEARING

WHEREAS, a Location and Design Public Hearing was conducted on November 17, 2016, in the City of Bristol by representatives of the City of Bristol Department of Public Works after due and proper notice for the purpose of considering the proposed location and design of Widening of Lee Highway Project (UPC 105753) in the City of Bristol, at which hearing aerial photographs, drawings and other pertinent information were made available for public inspection in accordance with state and federal requirements; and

WHEREAS, all persons and parties in attendance were afforded full opportunity to participate in said public hearing; and

WHEREAS, representatives of the City of Bristol and the Virginia Department of Transportation, were present and participated in said hearing; and

WHEREAS, the Council had previously requested the Virginia Department of Transportation to program this project; and

WHEREAS, the Council considered all such matters;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Bristol hereby approves the location and major design features of the proposed project as presented at the Public Hearing; and

BE IT FURTHER RESOLVED that the City of Bristol will acquire all rights of way necessary for this project and certify same to the Department at the appropriate time. In addition, the City will design and construct the project in accordance with VDOT standards and procedures.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute, on behalf of the City of Bristol, all necessary right of way agreements as well as railroad and utility agreements required in conjunction with acquiring such rights of way.

APPROVED AND ADOPTED this 13th day of December, 2016.

**
*

City Clerk

Mayor



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: City Manager

Bulk Item: Yes ___ No ___

Staff Contact: Tabitha Crowder

AGENDA ITEM WORDING:

Consider Letter of Agreement with Washington County.

ITEM BACKGROUND:

Property in Washington County, near Exit 7, is being developed. The property is adjacent to the City limits and access is provided via streets that connect to Lee Highway. As part of the review process, staff has worked with County staff to develop this letter of agreement to outline the process for future expansion of the development. The agreement was approved by the County Board of Supervisors on October 19, 2016.

PREVIOUS RELEVANT ACTION:

N/A

Staff Recommendations:

DOCUMENTATION: Included X Not Required _____

MOTION: None required.



COUNTY OF WASHINGTON, VIRGINIA

COUNTY ADMINISTRATIVE OFFICES
1 GOVERNMENT CENTER PLACE, SUITE A
ABINGDON, VIRGINIA 24210

BOARD OF SUPERVISORS

RANDY L. PENNINGTON
CHAIRPERSON
B-11 "JEFFERSON" ELECTION DISTRICT
SAUL A. HERNANDEZ
VICE-CHAIRPERSON
F-11 "TYLER" ELECTION DISTRICT
PHILLIP B. MCCALL
A-11 "HARRISON" ELECTION DISTRICT
ALLISON B. MAYS
C-11 "MADISON" ELECTION DISTRICT
EDDIE COPENHAVER
D-11 "MONROE" ELECTION DISTRICT
JAMES E. BAKER, PH.D.
E-11 "TAYLOR" ELECTION DISTRICT
VERNON L. SMITH
G-11 "WILSON" ELECTION DISTRICT

BOARD OF SUPERVISORS

October 20, 2016

BY EMAIL AND U.S. MAIL

Bill Hartley, Mayor
City of Bristol, Virginia
300 Lee Street
Bristol, Virginia 24201
bill.hartley@bristolva.org

RE: Cooperation in transportation matters in vicinity of I-81, Exit 7

Dear Mr. Hartley,

This proposed letter agreement responds to correspondence from Bristol City Engineer G. Wallace McCulloch, P.E., dated August 26, 2016, in which a request was made for agreement between the City of Bristol, Virginia and the County of Washington, Virginia relative to roadway planning and development in the vicinity of I-81, Exit 7. This agreement was requested in the context of the City's approval of the Traffic Impact Study and preliminary site plan for the Jefferson Trace shopping center planned in Washington County near the intersection of Lee Highway and Clear Creek Road.

As requested, the County agrees to the following, and if this agreement is acceptable to the City, we ask that you sign, below, where indicated, and return this letter agreement to County Administrator Jason Berry at the letterhead address.

1. The County will require a Traffic Impact Study for any new commercial development that will access Lee Highway, Clear Creek Road, Forsythe Road or Resting Tree Drive within jurisdiction of the City (Future Development); and as determined necessary based upon such Traffic Impact Study and consultation with the City of Bristol, the County will cooperate with the City in requiring roadway improvements by the private parties seeking approval of Future Development.
2. The County will cooperate with the City in seeking VDOT Smart Scale and other funding program assistance for improvements to Lee Highway/Clear Creek/Old Airport intersection, in general and when specifically identified as needed due to Future Development.

COUNTY OF WASHINGTON, VIRGINIA

BOARD OF SUPERVISORS

Page 2

3. Upon the City's approval of this letter Agreement, the City will provide its final site plan approval for the Jefferson Trace shopping center, as stated in Mr. McCulloch's August 26, 2016 correspondence.
4. The City and the County agree that this Agreement constitutes a moral obligation that cannot, by law, bind future City Councils or County Boards of Supervisors, but it states the intention of continued cooperation in these matters for the mutual benefit of both localities' interest in continued commercial development of the property in the vicinity of I-81, Exit 7, with safe transportation facilities for our citizens.

Thank you for your interest in this matter of mutual concern and benefit.

AGREED,

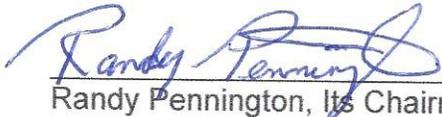
As approved by the Washington County Board of Supervisors at its meeting on

DATE: October 19, 2016

AGREED,

As approved by the Council of the City of Bristol, Virginia at its meeting on

DATE: _____



Randy Pennington, Its Chairman

Bill Hartley, Its Mayor

Ec: *Members, Board of Supervisors*
Jason Berry (jberry@washcova.com)
Lucy Phillips (lphillips@washcova.com)
Tabitha Crowder (tcrowder@bristolva.org)

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Clerk of Council

Bulk Item: Yes No

Staff Contact: Pam Venable

AGENDA ITEM WORDING:

Consider Approval of Minutes:

Regular Meeting – September 27, 2016
Joint Called Meeting – October 3, 2016
Joint Called Meeting – October 4, 2016
Joint Called Meeting – October 5, 2016
Called Meeting – October 18, 2016
Joint Called Meeting – October 18, 2016
Regular Meeting – October 25, 2016
Called Meeting – November 7, 2016
Regular Meeting – November 8, 2016
Called Meeting – November 16, 2016
Called Meeting – November 28, 2016

ITEM BACKGROUND:

N/A

PREVIOUS RELEVANT ACTION:

N/A

Staff Recommendations:

No action required.

DOCUMENTATION: Included Not Required

MOTION: I move for approval of items on the consent agenda.

THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON SEPTEMBER 27, 2016, AT 6:00 P.M. IN COUNCIL CHAMBERS, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR JIM STEELE, J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

Mayor Hartley called for a moment of silence followed by the pledge of allegiance to the flag.

A. Mayor’s Minute and Council Comments

Mayor Hartley announced the open house meetings scheduled to review the City’s Comprehensive Plan.

Mayor Hartley announced the Regular City Council Meeting for October 11, 2016, would be cancelled. He also announced that the City Council would be attending a Joint Called Meeting with the Bristol Virginia School Board on October 3, 2016.

Council Member Fleenor commended Mayor Hartley on his performance during the Prayer Service held at Cumberland Square Park.

Mayor Hartley read the following Proclamation to Recognize Manufacturing Day:

**A PROCLAMATION TO RECOGNIZE OCTOBER 7, 2016 AS
MANUFACTURING DAY IN BRISTOL, VIRGINIA**

WHEREAS, manufacturing is the third largest sector of employment in Virginia, employing over 200,000 persons with an \$11 billion annual payroll;

WHEREAS, manufacturing in Bristol, VA is the fourth largest sector of employment in the City, employing over 1,300 persons or just under 15% of the total employment in the City, and contributing over \$850,000 annually in machinery and tools tax revenue, in addition to real estate tax revenue.

WHEREAS, traditionally, the first Friday in October is national Manufacturing Day in the United States and Manufacturing Day in Virginia.

NOW, THEREFORE, I, Bill Hartley, Mayor of the City of Bristol, Virginia, along with the City Council, do hereby extend a proclamation declaring October 7, 2016 as Manufacturing Day in Bristol, VA and hereby recognizes the contributions from manufacturers in the city to the health of the local economy in terms of jobs, income, and tax base;

AND NOW, THEREFORE, I further proclaim that:

The City Council hereby recognizes the unique contributions of each manufacturer located in Bristol, Virginia.

A discussion ensued about the need for advanced manufacturing training centers in Southwest Virginia.

1. Consider a Resolution Authorizing the Issuance of a General Obligation Bond and/or a General Obligation Note of the City of Bristol, Virginia

City Manager, Ms. Tabitha Crowder, advised that, during the September 13, 2016, Council Meeting, Mr. David Rose, a Davenport and Company representative, presented the results from the request for proposal (RFP). She continued by stating that a public hearing followed the presentation by Davenport and Company. She explained that the Resolution being presented was to borrow six million dollars (\$6,000,000). She pointed out that three million dollars (\$3,000,000) would be for capital improvement projects that were budgeted which included the landfill liner, fire rescue breathing apparatus’, Lee Highway road project, computer networking infrastructure, a police bomb tech suit, and some Transit equipment. She pointed out that the remaining three million dollars (\$3,000,000) would be used to complete the internal roads in The Falls project, which was a City contractual obligation.

The following individuals commented on the proposed borrowing of funds:

Mr. Michael Pollard, Mr. Paul Conco, Mr. Jim Arnold, Mr. Don Ashley, Ms. Nancy Marney, and Ms. Catherine Jewel.

Ms. Catherine Jewell asked for a complete audit of the money spent on The Falls project.

Mayor Hartley entertained a motion to read the Resolution authorizing the issuance of a General Obligation Bond and/or a General Obligation Note of the City of Bristol, Virginia by caption only due to the Resolution being overly lengthy.

Council Member Hubbard made the motion for the reading of the Resolution authorizing the issuance of a General Obligation Bond and/or a General Obligation Note of the City of Bristol, Virginia by caption only. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Hubbard, Mumpower, Steele, and Hartley

NAYS: Fleenor

City Attorney, Pete Curcio, read the following Resolution by caption only:

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS OF THE CITY OF BRISTOL, VIRGINIA, AND PROVIDING FOR THE FORMS, DETAILS AND PAYMENT THEREOF

The City of Bristol, Virginia (the "City") wishes to issue its general obligation bonds to finance (a)(i) capital improvements related to landfill operations including a liner for the landfill, (ii) certain road and related infrastructure improvements near Exit 5 on Interstate 81, (iii) landscape improvements in Downtown areas of the City, (iv) equipment for City use including, without limitation, computer network infrastructure, equipment for the transit system and public safety equipment and (v) bus replacements (the "Series 2016A Bond Projects"), and (b) finance road improvements at The Falls Project (the "Series 2016B Bond Project" and, together with the Series 2016A Bond Projects, the "Projects.")

The City is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991, Chapter 26, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), the Council of the City (the "Council") is authorized to contract debts on behalf of the City and to issue, as evidence thereof, bonds, notes or other obligations payable from pledges of the full faith and credit of the City.

On September 13, 2016, the Council held a public hearing with respect to the issuance of the City's general obligation bonds in one or more series from time to time in an aggregate principal amount not to exceed \$6,000,000 to finance, pursuant to the Act, the Projects. The City wishes to issue general obligation bonds in an aggregate principal amount not to exceed (i) \$3,000,000 to finance a portion of the costs of the Series 2016A Bond Projects, with the bonds being issued as a single typewritten tax-exempt bond (the "Series 2016A Bond"), and (ii) \$3,000,000 to finance a portion of the costs of the Series 2016B Bond Project, with the bonds being issued as a single typewritten tax-exempt bond (the "Series 2016B Bond" and, together with the Series 2016A Bond, the "Bonds"). The proceeds of the Bonds will also be used to pay issuance costs and may be used to pay interest during construction.

The Council has received proposals from financial institutions in connection with the purchase of the Bonds and now wishes to authorize the issuance of such Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA:

Section 1. Authorization of Bonds and Projects. It is hereby determined to be necessary and expedient for the City to finance the Projects, which will benefit the City and its citizens. It is hereby determined to be necessary and expedient for the City to borrow money by issuing the Bonds in an aggregate principal amount not to exceed \$6,000,000 to finance a portion of the costs of the Projects.

Section 2. Selection and Acceptance of Winning Proposals. After consideration of the methods for the sale of the Bonds, it is hereby determined that it is in the best interest of the City to accept, and the City does hereby accept, the proposals (the "Winning Proposals") of Capital Bank, N.A. (the "Bank") to purchase the Bonds. The Mayor, the Vice Mayor and the City Manager of the City, any of whom may act, are each

hereby authorized and directed to accept the Winning Proposals and to evidence such acceptance by executing and delivering the same to the Bank or by other any means.

Section 3. Details of Bonds. The Council hereby authorizes the issuance and sale of the Bonds in the form and upon the terms set forth herein. The Series 2016A Bond shall be issued in the form of a single fully-registered bond without coupons, which shall be designated the “General Obligation Bond, Series 2016A,” shall be dated the date of its issuance, shall be registered as to both principal and interest in the name of the Bank, shall be issued in an aggregate principal amount not to exceed \$3,000,000, and shall be numbered RA-1. Interest shall accrue on the Series 2016A Bond at an interest rate per year of 1.92% until maturity, and the maturity date shall be November 1, 2022. Principal on the Series 2016A Bond shall be payable annually on each November 1, commencing November 1, 2017, as will be more particularly set forth in the Series 2016A Bond. The Series 2016B Bond shall be issued in the form of a single fully-registered bond without coupons, which shall be designated the “General Obligation Bond, Series 2016B,” shall be dated the date of its issuance, shall be registered as to both principal and interest in the name of the Bank, shall be issued in an aggregate principal amount not to exceed \$3,000,000, and shall be numbered RB-1. Interest shall accrue on the Series 2016B Bond at an interest rate per year of 1.89% until maturity, and the maturity date shall be November 1, 2021. Principal on the Series 2016B Bond shall be payable in full on the maturity date of the Series 2016B Bond. Interest on the Bonds shall be payable semi-annually on each May 1 and November 1, commencing May 1, 2017. The Bonds shall be substantially in the forms attached hereto as Exhibits A and B, with such changes, omissions and insertions as may be approved by Bond Counsel and by the Mayor and Vice Mayor, either of whom may act, such approval to be evidenced conclusively by the execution and delivery of the Bonds.

Interest on the Bonds shall be calculated on the basis a year of 360 days consisting of twelve 30-day months. All payments made on the Bonds shall be applied first to accrued interest and then to principal. If the payment date of any payment due under the Bonds does not fall on a Business Day (as hereinafter defined), then payment need not be made on such date, but may be made on the next succeeding Business Day, and if made on such next succeeding Business Day, no additional interest shall accrue. “Business Day” shall mean any day other than a Saturday, Sunday or day on which banking institutions within the Commonwealth of Virginia are authorized or required by law to remain closed.

The Mayor and Vice Mayor, either of whom may act, are each hereby authorized to approve (i) the final principal amounts of the Bonds, so long as the final principal amount of the Series 2016A Bond does not exceed \$3,000,000 and the final principal amount of the Series 2016B Bond does not exceed \$3,000,000, and (ii) the final principal amortization schedule for the Series 2016A Bond, such approvals to be evidenced conclusively by the execution and delivery of the Bonds.

Section 4. Redemption Provisions. The Bonds will be subject to redemption at the option of the City in whole or in part on any Business Day at a redemption price equal to 100% of the principal portion of the Bonds being redeemed plus accrued interest to the redemption date. The City shall cause notice of the call for redemption identifying the series of Bonds and the principal portion thereof to be redeemed to be sent by electronic or facsimile transmission, registered or certified mail, or overnight express delivery, not less than ten (10) days prior to the redemption date, to the registered owner of such series of Bonds. Any partial redemption of a series of Bonds shall be applied in reverse chronological order of principal installments on such series.

Section 5. Pledge of Full Faith and Credit. The Bonds will be secured by the full faith and credit of the City. For the prompt payment of the principal of and interest on the Bonds as the same shall become due, the full faith and credit of the City are hereby irrevocably pledged. Pursuant to Virginia Code Section 15.2-2624, there shall be levied and collected an annual tax upon all taxable property in the City subject to local taxation sufficient to provide for the payment of the principal of and interest on the Bonds as the same shall become due, which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the City to the extent other funds of the City are not lawfully available and appropriated for such purpose.

Section 6. Execution and Delivery of Bonds. The Mayor and the Vice Mayor, either of whom may act, are each authorized and directed to execute the Bonds. The City Clerk and any Deputy Clerk, either of whom may act, are authorized and directed to execute the Bonds, to affix the seal of the City to the Bonds, to attest the seal and then to deliver the Bonds to the Bank upon payment of the purchase price of 100% of the principal amount thereof.

Section 7. Designation for Purchase by Financial Institutions. The City hereby designates the Series 2016B Bond as a “qualified tax-exempt obligation” eligible for the exception from the disallowance of the deduction of interest by financial institutions

allocable to the cost of carrying tax-exempt obligations in accordance with the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The City and its "subordinate entities" have not issued, nor do they reasonably anticipate issuing, more than \$10,000,000 in qualified tax-exempt obligations during calendar year 2016, and the City and its subordinate entities will not designate more than \$10,000,000 of qualified tax-exempt obligations in calendar year 2016.

Section 8. Registration and Transfer of Bonds. The City Treasurer is appointed paying agent and registrar for the Bonds (the "Registrar"). The Registrar shall maintain registration books for the registration and registration of transfers of the Bonds. Upon presentation and surrender of the Bonds at the office of the Registrar, together with an assignment duly executed by the registered owner or its duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar, the City shall execute and deliver in exchange, a new Bond having an equal aggregate principal amount, of the same form, series and maturity, bearing interest at the same rate and registered in the name as requested by the then registered owner thereof or its duly authorized attorney or legal representative. Any such transfer or exchange shall be at the expense of the City, except that the Registrar may charge the person requesting such transfer or exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

Section 9. Bond Purchase Agreement. To the extent deemed necessary by the Bank, the terms of the Winning Proposals may be set forth in a Bond Purchase Agreement, dated as of the date of its execution and delivery, between the City and the Bank (the "Bond Purchase Agreement"). The Bond will be sold to the Bank in accordance with the terms of the Bond Purchase Agreement, subject to the parameters and other provisions set forth in this Resolution. The Mayor, the Vice Mayor and the City Manager, any of whom may act, are each authorized to execute and deliver the Bond Purchase Agreement on behalf of the City.

Section 10. Further Actions. The Mayor, the Vice Mayor, the City Manager, the City Treasurer, the City's Chief Financial Officer and such officers, employees and agents of the City as may be designated by any of them are authorized and directed to take such further actions as they deem necessary regarding the issuance and sale of the Bonds, including, without limitation, the execution and delivery of closing documents and certificates including IRS Forms and a Non-Arbitrage and Tax Matters Certificate (the "Tax Certificate"). All such actions previously taken by the Mayor, Vice Mayor, the City Manager, the City Treasurer, the City's Chief Financial Officer or such officers, employees and agents are hereby approved, ratified and confirmed.

The Council covenants on behalf of the City that (i) the proceeds from the issuance of the Bonds will be invested and expended as set forth in the Tax Certificate, (ii) the City shall comply with the other covenants and representations contained in the Tax Certificate, and (iii) the City shall comply with the provisions of the Code, so that interest on the Bonds will remain excludable from gross income for federal income tax purposes and that the Series 2016B Bonds will maintain its status as a "qualified tax-exempt obligation."

Section 11. Selection of Bond Counsel. The Council hereby consents to Troutman Sanders LLP serving as Bond Counsel to the City in connection with the issuance of the Bonds.

Section 12. Election Under the Act. The Council elects to issue the Bonds under the provisions of the Act and without regard to the City Charter.

Section 13. Investment Authorization. The Council authorizes the City Treasurer to utilize the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") in connection with the investment of the proceeds of the Bonds, if the City Manager and the City Treasurer determine that the utilization of SNAP is in the best interest of the City. The Council acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the City in connection with SNAP, except as otherwise provided in the standard SNAP Contract.

Section 14. Use of Proceeds of Bonds. The City agrees to use the proceeds of the Bonds to finance a portion of the cost of the Projects, and to use the same for such purposes within three (3) years after the date of the issuance of the Bonds, with any proceeds remaining after such date being used to optionally redeem principal on such Bonds and being yield-restricted to the extent required by the Code, unless the City receives an opinion of nationally recognized Bond Counsel that a different use of the remaining proceeds would not cause the interest on the Bonds to be includable in the gross income for federal income tax purposes of the registered owner thereof under existing law.

Section 15. Discharge upon Payment of Bonds. If the Bonds shall have become due and payable in accordance with their terms, shall have been fully refunded from

the proceeds of refunding bonds issued by the City and the full amount of the principal and interest so due and payable upon the Bonds then outstanding shall have been paid, or sufficient cash or direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America shall be held by the City Treasurer or by an escrow agent selected by the City for such purpose, at the time and in the manner provided in this Resolution, then all covenants, agreements and other obligations of the City to the holder of the Bonds under this Resolution shall cease, terminate and be void and the City shall be discharged from its obligations hereunder. Upon the deposit of such cash or obligations with the City Treasurer or escrow agent, the City Treasurer or escrow agent may request a report from certified public accountants, actuaries or other similar professionals, addressed to the City Treasurer or escrow agent, to the effect that the cash and the proceeds to be received from such obligations will be sufficient, without reinvestment, to provide for the payment of the principal of and interest on the Bonds when due.

In the event that all of such cash and obligations are not required for the payment of the principal of and interest on the Bonds, such excess may be used by the City for any lawful purpose.

Notwithstanding anything to the contrary contained herein, any defeasance and discharge hereunder shall not be deemed to release the City from its obligations to pay the principal of and interest on the Bonds as contemplated herein until the date the Bonds are paid in full. In addition, such defeasance and discharge shall not terminate the obligations of the City to comply with the tax laws pertaining to the Bonds until the date the Bonds are paid in full.

Section 16. Covenants. The City agrees to provide its audited financial statements to the Bank, or any subsequent owner of the Bonds, each year within 180 days of the City's fiscal year end. The City also agrees to not violate the debt limit imposed upon the City by the Virginia Constitution and the Act.

Section 17. Arbitrage Covenants.

(a) No Composite Issue. The City represents that there have not been issued, and covenants that there will not be issued, any obligations that will be treated as part of the same issue of obligations as the Bonds, within the meaning of the Code.

(b) Not an Arbitrage Bond. The City covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code, or otherwise cause interest on the Bonds to be includable in the gross income for federal income tax purposes of the registered owner thereof under existing law. Without limiting the generality of the foregoing, the City shall comply with any provision of law which may require the City at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bonds, unless the City receives an opinion of nationally recognized Bond Counsel that such compliance is not required to prevent interest on the Bonds from being includable in the gross income for federal income tax purposes of the registered owner thereof under existing law. The City shall pay any such required rebate from its legally available funds.

Section 18. Limitation of Liability of Officials of the City. No covenant, condition, agreement or obligation contained herein shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the City in his or her individual capacity, and no officer of the City executing the Bonds shall be liable personally on the Bonds or be subject to any personal liability or accountability by reason of the issuance thereof. No officer, employee or agent of the City shall incur any personal liability with respect to any other action taken by him or her pursuant to this Resolution, provided he or she has not engaged in conduct constituting intentional or willful misconduct or gross negligence.

Section 19. Contract with Bank. The provisions of this Resolution shall constitute a contract between the City and the Bank (or any subsequent owner of the Bonds), for so long as the Bonds are outstanding. This Resolution may not be amended by the City in any manner without the prior written consent of the Bank (or any subsequent owner of the Bonds), except to cure any defect, error, omission or ambiguity herein.

Section 20. Payment of Fees and Costs. The City will pay all fees and expenses of the transaction, including those of Bond Counsel and of Bank Counsel that are payable at the time of the issuance of the Bonds.

Section 21. Official Intent. The Council hereby makes this declaration of official intent under Treasury Regulations Section 1.150-2 and declares that the City intends to reimburse itself with the proceeds of the Bonds for expenditures made on, after or within sixty (60) days prior to the date hereof with respect to the Projects. Further, expenditures made more than sixty (60) days prior to the date hereof may be reimbursed as to certain *de minimis* or preliminary expenditures described in Treasury Regulations Section 1.150-2(f) and as to other expenditures permitted under applicable Treasury Regulations.

Section 22. Filing of Resolution. The City Clerk is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the City of Bristol, Virginia.

Section 23. Effective Date. This Resolution shall take effect immediately.

Exhibit A – Form of the Series 2016A Bond

Exhibit B – Form of the Series 2016B Bond

EXHIBIT A

RA-1

\$ _____

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA**

CITY OF BRISTOL, VIRGINIA

GENERAL OBLIGATION BOND, SERIES 2016A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>CUSIP</u>
1.92%	November 1, 2022	November __, 2016	None

REGISTERED OWNER: CAPITAL BANK, N.A.

**PRINCIPAL AMOUNT: _____
AND 00/100 DOLLARS**

FOR VALUE RECEIVED, the **CITY OF BRISTOL, VIRGINIA** (the “City”), a political subdivision of the Commonwealth of Virginia, hereby acknowledges itself indebted and promises to pay, from the sources described below, to the Registered Owner stated above, its successors or registered assigns, without offset, at 150 N. Lincoln Ave., Jonesborough, Tennessee 37659, or at such other place as the Registered Owner may designate that is acceptable to the City, the Principal Amount stated above, without presentment except upon final maturity, on the dates and in the amounts set forth in the Principal Payment column in Schedule I attached hereto and made a part hereof, subject to prior redemption as set forth herein. The City will pay to the Registered Owner hereof interest hereon at the rate per year set forth above. Payments of interest on this Bond will be due and payable semi-annually on each May 1 and November 1, commencing on May 1, 2017 and continuing through the Maturity Date, without presentment. If not sooner paid, all principal, together with all accrued interest due hereunder, shall be paid in full on the Maturity Date stated above. Principal and interest shall be payable in lawful money of the United States of America.

All payments made on this Bond shall be applied first to accrued interest and then to principal. Interest on this Bond shall be computed on the basis of a year of 360 days consisting of twelve 30-day months. If the payment date of any payment hereunder does not fall on a Business Day (as hereinafter defined), then payment need not be made on such date, but may be made on the next succeeding Business Day, and if made on such next succeeding Business Day, no additional interest shall accrue. “Business Day” shall mean any day other than a Saturday, Sunday or day on which banking institutions within the Commonwealth of Virginia are authorized or required by law to remain closed.

This Bond is subject to redemption at the option of the City in whole or in part on any Business Day at a redemption price equal to 100% of the principal portion of this Bond being redeemed plus accrued interest to the redemption date. The City shall cause notice of the call for redemption identifying the principal portion of this Bond to be redeemed to be sent by electronic or facsimile transmission, registered or certified mail, or overnight express delivery, not less than ten (10) days prior to the redemption date, to the Registered Owners of this Bond. Any partial redemption of this Bond shall be applied in reverse chronological order of principal installments.

This Bond is executed and delivered pursuant to a Resolution of the City Council of the City (the “Council”) adopted on September 27, 2016 (the “Resolution”). This Bond is being issued under the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended). The proceeds of this Bond will be used to finance capital improvements related to landfill operations including a liner for the landfill, (ii) certain road and related infrastructure improvements near Exit 5 on Interstate 81, (iii) landscape improvements in Downtown areas of the City, (iv) equipment for City use including, without limitation, computer network infrastructure, equipment for the transit system and public safety equipment and (v) bus replacements. The Registered Owner shall be entitled to all benefits, and this Bond is issued subject to all terms and conditions, of the Resolution.

The full faith and credit of the City are irrevocably pledged for the payment of the principal of and the interest on this Bond. The Resolution provides, and Section 15.2-2624 of the Code of Virginia of 1950, as amended, requires, that there shall be levied and collected an annual tax upon all taxable property in the City subject to local taxation sufficient to provide for the payment of the principal of and the interest on this Bond as the same shall become due, which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the City to the extent other funds of the City are not lawfully available and appropriated for such purpose.

No covenant, condition, agreement or obligation contained herein shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the City in his or her individual capacity, and no officer of the City executing this Bond shall be liable personally on this Bond or be subject to any personal liability or accountability by reason of the issuance hereof.

The City Treasurer shall act as Registrar (until a different Registrar is selected) and shall maintain registration books for the registration and the registration of transfer of this Bond. Payments of principal and interest shall be made by check or draft mailed to the Registered Owner, at its address as it appears on the registration books kept for that purpose at the principal office of the Registrar, or by wire, automated clearing house (ACH) transfer or other means acceptable to the Registered Owner. The final payment of principal shall be payable upon presentation and surrender of this Bond to the Registrar. The transfer of this Bond may be registered only on the books kept for the registration and registration of transfer of this Bond upon surrender thereof to the Registrar at his or her address together with an assignment duly executed by the Registered Owner in person or by his duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar. Upon any such transfer, the City shall execute and deliver, in exchange for this Bond, a new registered Bond registered in the name of the transferee. Prior to due presentment for registration of transfer, the Registrar shall treat the Registered Owner as the person exclusively entitled to payment of principal of and interest on, this Bond and to the exercise of all other rights and powers of the owner.

If this Bond has been mutilated, lost or destroyed, the City shall execute and deliver a new Bond of like date and tenor in exchange or substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; *provided*, that the City shall execute and deliver such Bond only if the holder has paid the reasonable expenses and charges of the City and the Registrar in connection therewith and, in the case of a mutilated Bond, such mutilated Bond shall first be surrendered to the Registrar, and in the case of a lost or destroyed Bond, the holder has furnished to the City and the Registrar (a) evidence satisfactory to them that such Bond was lost or destroyed and the holder was the owner thereof and (b) indemnity satisfactory to them.

Any failure or delay by the Registered Owner to exercise any right hereunder or under the Resolution shall not be construed as a waiver of the right to exercise the same or any other rights at any time.

The term "Registered Owner" as used herein shall include any future holder of this Bond. This Bond shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia. Whenever possible, each provision of this Bond shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Bond shall be prohibited by or invalid under such law, such provisions shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Bond. This Bond shall apply to and bind the City's successors and assigns to the extent provided herein and shall inure to the benefit of the Registered Owner, its successors and assigns.

All acts and conditions required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in connection with the issuance of this Bond have happened, exist and have been performed, and the issuance of this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Charter of the City and the Constitution and statutes of the Commonwealth of Virginia.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

EXHIBIT B

RB-1
\$ _____

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA**

CITY OF BRISTOL, VIRGINIA

GENERAL OBLIGATION BOND, SERIES 2016B

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>CUSIP</u>
1.89%	November 1, 2021	November __, 2016	None

REGISTERED OWNER: CAPITAL BANK, N.A.

PRINCIPAL AMOUNT: _____ AND 00/100 DOLLARS

FOR VALUE RECEIVED, the **CITY OF BRISTOL, VIRGINIA** (the “City”), a political subdivision of the Commonwealth of Virginia, hereby acknowledges itself indebted and promises to pay, from the sources described below, to the Registered Owner stated above, its successors or registered assigns, without offset, at 150 N. Lincoln Ave., Jonesborough, Tennessee 37659, or at such other place as the Registered Owner may designate that is acceptable to the City, the Principal Amount stated above on the Maturity Date, subject to prior redemption as set forth herein. The City will pay to the Registered Owner hereof interest hereon at the rate per year set forth above. Payments of interest on this Bond will be due and payable semi-annually on each May 1 and November 1, commencing on May 1, 2017 and continuing through the Maturity Date, without presentment. If not sooner paid, all principal, together with all accrued interest due hereunder, shall be paid in full on the Maturity Date stated above. Principal and interest shall be payable in lawful money of the United States of America.

All payments made on this Bond shall be applied first to accrued interest and then to principal. Interest on this Bond shall be computed on the basis of a year of 360 days consisting of twelve 30-day months. If the payment date of any payment hereunder does not fall on a Business Day (as hereinafter defined), then payment need not be made on such date, but may be made on the next succeeding Business Day, and if made on such next succeeding Business Day, no additional interest shall accrue. “Business Day” shall mean any day other than a Saturday, Sunday or day on which banking institutions within the Commonwealth of Virginia are authorized or required by law to remain closed.

This Bond is subject to redemption at the option of the City in whole or in part on any Business Day at a redemption price equal to 100% of the principal portion of this Bond being redeemed plus accrued interest to the redemption date. The City shall cause notice of the call for redemption identifying the principal portion of this Bond to be redeemed to be sent by electronic or facsimile transmission, registered or certified mail, or overnight express delivery, not less than ten (10) days prior to the redemption date, to the Registered Owners of this Bond. Any partial redemption of this Bond shall be applied in reverse chronological order of principal installments.

The City has designated this Bond as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

This Bond is executed and delivered pursuant to a Resolution of the City Council of the City (the “Council”) adopted on September 27, 2016 (the “Resolution”). This Bond is being issued under the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended). The proceeds of this Bond will be used to finance road improvements at The Falls Project. The Registered Owner shall be entitled to all benefits, and this Bond is issued subject to all terms and conditions, of the Resolution.

The full faith and credit of the City are irrevocably pledged for the payment of the principal of and the interest on this Bond. The Resolution provides, and Section 15.2-2624 of the Code of Virginia of 1950, as amended, requires, that there shall be levied and collected an annual tax upon all taxable property in the City subject to local taxation sufficient

to provide for the payment of the principal of and the interest on this Bond as the same shall become due, which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the City to the extent other funds of the City are not lawfully available and appropriated for such purpose.

No covenant, condition, agreement or obligation contained herein shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the City in his or her individual capacity, and no officer of the City executing this Bond shall be liable personally on this Bond or be subject to any personal liability or accountability by reason of the issuance hereof.

The City Treasurer shall act as Registrar (until a different Registrar is selected) and shall maintain registration books for the registration and the registration of transfer of this Bond. Payments of principal and interest shall be made by check or draft mailed to the Registered Owner, at its address as it appears on the registration books kept for that purpose at the principal office of the Registrar, or by wire, automated clearing house (ACH) transfer or other means acceptable to the Registered Owner. The final payment of principal shall be payable upon presentation and surrender of this Bond to the Registrar. The transfer of this Bond may be registered only on the books kept for the registration and registration of transfer of this Bond upon surrender thereof to the Registrar at his or her address together with an assignment duly executed by the Registered Owner in person or by his duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar. Upon any such transfer, the City shall execute and deliver, in exchange for this Bond, a new registered Bond registered in the name of the transferee. Prior to due presentment for registration of transfer, the Registrar shall treat the Registered Owner as the person exclusively entitled to payment of principal of and interest on, this Bond and to the exercise of all other rights and powers of the owner.

If this Bond has been mutilated, lost or destroyed, the City shall execute and deliver a new Bond of like date and tenor in exchange or substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; *provided*, that the City shall execute and deliver such Bond only if the holder has paid the reasonable expenses and charges of the City and the Registrar in connection therewith and, in the case of a mutilated Bond, such mutilated Bond shall first be surrendered to the Registrar, and in the case of a lost or destroyed Bond, the holder has furnished to the City and the Registrar (a) evidence satisfactory to them that such Bond was lost or destroyed and the holder was the owner thereof and (b) indemnity satisfactory to them.

Any failure or delay by the Registered Owner to exercise any right hereunder or under the Resolution shall not be construed as a waiver of the right to exercise the same or any other rights at any time.

The term "Registered Owner" as used herein shall include any future holder of this Bond. This Bond shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia. Whenever possible, each provision of this Bond shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Bond shall be prohibited by or invalid under such law, such provisions shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Bond. This Bond shall apply to and bind the City's successors and assigns to the extent provided herein and shall inure to the benefit of the Registered Owner, its successors and assigns.

All acts and conditions required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in connection with the issuance of this Bond have happened, exist and have been performed, and the issuance of this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Charter of the City and the Constitution and statutes of the Commonwealth of Virginia.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

Mayor Hartley entertained a motion to adopt the Resolution authorizing the issuance of a General Obligation Bond and/or a General Obligation Note of the City of Bristol, Virginia.

Council Member Hubbard made the motion to adopt the Resolution authorizing the issuance of a General Obligation Bond and/or a General Obligation Note of the City of Bristol, Virginia. Motion was seconded by Vice Mayor Steele and carried by the following votes:

AYES: Hubbard, Mumpower, Steele, and Hartley

NAYS: Fleenor

2. Ordinance

2nd Reading

Consider Second Reading and Adoption of an Ordinance to Amend Article II Zoning of the City Code of Bristol, Virginia Creating a New Section 50-176 for Temporary Uses under Division 10 Supplemental Regulations in Addition to Added Definitions under Section 50-28

City Planner, Ms. Sally Morgan, advised that there was a Joint Public Hearing on this item on June 14, 2016, and that the Planning Commission voted during its regular August meeting to submit the Ordinance to City Council for approval. She advised that, if approved, a new Zoning Section 50-176 for Temporary Uses and added definitions under Section 50-28 would be implemented granting temporary uses to mobile food vendors, seasonal vendors, and temporary storage units. She pointed out that this Ordinance was presented during the September 13, 2016, meeting. She advised that following that meeting, the Planning Commission approved a few minor changes to the Ordinance as presented. She pointed out that the modification included the time limit mobile food vendors could obtain a temporary use permit from six (6) months to twelve (12) months.

Mayor Hartley entertained a motion for the second reading of an Ordinance to amend Article II Zoning of the City Code of Bristol, Virginia creating a new Section 50-176 for Temporary Uses under Division 10 Supplement Regulations in addition to added definitions under Section 50-28 by caption only.

Council Member Fleenor made the motion for the second reading of an Ordinance to amend Article II Zoning of the City Code of Bristol, Virginia creating a new Section 50-176 for Temporary Uses under Division 10 Supplement Regulations in addition to added definitions under Section 50-28 by caption only. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

City Attorney, Pete Curcio, read the following Ordinance by caption only:

ORDINANCE CREATING REGULATIONS ADDRESSING TEMPORARY LAND USES; AN ORDINANCE AMENDING ARTICLE II ZONING OF THE CITY CODE FOR BRISTOL VIRGINIA; CREATING A NEW SECTION 50-176: TEMPORARY USES UNDER DIVISION 10 - SUPPLEMENTAL REGULATIONS IN ADDITION TO ADDED DEFINITIONS UNDER SECTION 50-28.

SECTION 1. The City Council finds that:

WHEREAS, the City Department of Community Development has encountered issues in the recent past regarding certain temporary land uses and how they are to be addressed in regard to City zoning regulations.

WHEREAS, these temporary land uses include mobile food vending which is becoming popular in cities across the country, as well as temporary seasonal sales of agricultural-related products and temporary portable storage containers; and

WHEREAS, there are concerns that the City needs to have some basic regulations for the conduct of temporary uses in order to provide protection of public health, safety, and welfare, but also allowing the establishment of reasonable uses of property for certain temporary businesses and temporary storage needs; and

WHEREAS, a joint public hearing with the Planning Commission was held on the 14th day of June 2016 at Council’s regular meeting; and

WHEREAS, a second reading of the proposed amendment was held on _____, 2016 at a regularly scheduled council meeting.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF BRISTOL, VIRGINIA:

SECTION 2. The City Code of Bristol, Virginia is hereby amended to read as follows:

....ARTICLE II ZONING

50-28 Definitions (add in alphabetical order to the list of definitions)

Mobile food vending unit means a trailer, vehicle, pushcart, or stand (either motorized or non-motorized) subject to Virginia Department of Health regulations and designed to be portable, not permanently attached to the ground and to utilities, and from which only prepared food or beverages are displayed, offered for sale, sold, or given away. This definition excludes mobile food vendors for city-authorized special events or special events by church or non-profit organizations of no more than three (3) days in duration.

Portable storage containers means a transportable unit designed and used for the temporary storage of materials or furnishings associated with construction, renovation, or relocation activity on the property where the container is placed. This definition excludes the following: 1) the use of storage containers for a consecutive ten (10)-day period or less for loading and unloading furnishings; 2) commercial refuse containers which are regulated in Section 40-72 of City Code, and 3) temporary office units associated with construction activity on the same site.

Temporary Seasonal Sales means outside sales or distribution of agricultural or horticultural products that are seasonal in nature, including agricultural products, bedding plants, and Christmas trees; but excluding outside sales activity that is conducted on a site with an existing permitted retail operation and that is conducted by the on-site tenant or property owner and is clearly incidental to the primary use of the property. This definition excludes yard sales conducted by property owners or residents on their own premises as long as they are limited to no more than three (3) days in duration and no more than two (2) yard sales on the same property per calendar year. The definition also excludes temporary outdoor sales conducted by church or non-profit organizations of no more than three (3) days in duration.

Temporary Use Permit means a permit authorized by the city to allow a property owner or tenant to conduct a temporary use at a specific location in compliance with this article. Temporary uses on city-owned property are subject to established city policies and procedures.

50-176 Temporary Uses

(a) Mobile Food Vending Units. Mobile Food Vending Units are allowed on property zoned either business or manufacturing (B-1, B-2, B-3, M-1, and M-2) provided a city Temporary Use Permit is obtained and the following requirements are met:

- (1) The operator shall have a current permit from the Virginia Department of Health for a mobile food vending unit;
- (2) The operator shall have a current city business license;
- (3) If the operator is not the property owner where the unit will be located, written permission from the property owner must be provided;
- (4) The unit cannot be located in the public right-of-way, in loading zones or fire access zones, or consume otherwise necessary parking spaces; The unit shall not block site distance or create a hazardous traffic situation;
- (5) The unit must meet the setbacks of the zoning district;
- (6) The unit shall not remain stationary on the property overnight; other than at the location where it is being stored and serviced when not in operation.
- (7) The mobile unit shall be not be permanently placed on the property and no permanent structure shall be attached to the mobile unit;
- (8) Any signage shall be securely attached to the mobile food unit;
- (9) There shall be a minimum buffer of one-hundred (100) feet between the mobile vending unit and any primary residential structure;
- (10) As part of the review process for an application for a temporary use permit, the Zoning Administrator may consider certain site conditions, such as, but not limited to, the size and condition of the parking area, and the safety of ingress and egress, and the proposed storage area for the unit when not in use. Any storage area for a unit shall also meet paragraphs (3), (4) and (5) above.

(b) Temporary Seasonal Sales. Temporary seasonal retail sales activity as defined in Section 50-28 is allowed on property that is zoned either agricultural, business or manufacturing (A, B-1, B-2, B-3, M-1, and M-2) provided a city Temporary Use Permit is obtained and the sales activity meets the following requirements:

- (1) The operator of the sales activity shall have current business license;
- (2) If the operator is not the property owner, written permission from the property owner must be provided;
- (3) The activity shall meet the front yard setback for the district in which it is located;
- (4) None of the sales activity shall block site distance or create a hazardous traffic situation;
- (5) The duration of the outdoor sales activity shall be restricted to no more than ninety (90) days. An extension of time may be allowed if a site plan meeting the requirements of Article VII, Division 3 is approved.
- (6) Unless excluded from the definition of “temporary seasonal sales” as found in Section 50-28, temporary outdoor retail sales of products that are not agricultural or horticultural in nature are not allowed.

(c) Portable Storage Containers Portable Storage Containers are allowed in any zoning district provided that the following requirements are met:

- (1) The container shall not be placed on any lot that does not contain an existing principal building or a principal building under construction; and shall only be permitted as an accessory use to the principal use of the lot on which such container is located;
- (2) No container shall be placed in the public right-of-way;
- (3) The container shall not be connected to utilities;
- (4) The vertical stacking of portable storage containers and the stacking of any other materials or merchandise on top of any storage container shall be prohibited;
- (5) On properties containing a residential use, a Temporary Use Permit is required for the storage unit. No more than one (1) storage container may be allowed on one lot, and the location of the container shall meet the required front yard setback area for the zoning district to the greatest extent possible, and the container shall be at least ten (10) feet from side and rear property lines, or in a private driveway.
- (6) On non-residential properties, more than one (1) portable storage container may be allowed on a lot. The location of any container shall be in the side or rear yard of the structure and shall be located no closer than five (5) feet to any side or rear property line. A temporary use permit is not required, however the unit must meet other requirements in this section, and the placement of multiple storage containers on the lot is subject to the site plan review process.
- (7) No portable storage container shall be located on or block access to, a required parking space, public sidewalk, circulation aisle, or fire access lane, or cause a visual obstruction to pedestrians or motor vehicles leaving or entering the property.
- (8) The duration of the portable storage container on a residential lot shall be restricted to sixty (60) days. A Temporary Use Permit may be renewed for one additional thirty (30) day period.

(d) Permit and Fees. Temporary uses specified in (a), (b), and (c), unless specifically exempted, require a Temporary Use Permit to be issued by the city. A temporary use permit may be revoked by the city if the requirements of Section 50-176 are not met. The following shall be the fee schedule for temporary use permits:

- (1) Mobile Food Vending Units - \$-100 per location per twelve (12) month period and \$250 per twelve (12) months for up to 5 multiple locations
- (2) Temporary Seasonal Sales - \$100 for each three (3) month period per location.
- (3) Portable Storage Container for Residential Use - \$50 for 60-day period. May be renewed for another 30 days with \$50 fee.

SECTION 3. Severability Clause

If any section, paragraph, sentence, clause, word or phrase of this ordinance is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance. The Council hereby declares that it would have passed this ordinance and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provision being declared unconstitutional or otherwise invalid.

SECTION 4. Compilation

Section 2 of this ordinance shall be incorporated and made a part of the Bristol, Virginia City Code, with applicable changes in numbering of Articles, Divisions and Sections as required.

SECTION 5. Effective Date

This ordinance shall take effect 30 days after the second reading.

Mayor Hartley entertained a motion to adopt an Ordinance to amend Article II Zoning of the City Code of Bristol, Virginia creating a new Section 50-176 for Temporary Uses under Division 10 Supplement Regulations in addition to added definitions under Section 50-28.

Council Member Hubbard made the motion to adopt an Ordinance to amend Article II Zoning of the City Code of Bristol, Virginia creating a new Section 50-176 for Temporary Uses under Division 10 Supplement Regulations in addition to added definitions under Section 50-28. Motion was seconded by Vice Mayor Steele and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

3. Consider a Resolution to Grant Final Plat Approval for Plat #07-2016 for the Replat of Lots 1 & 3 of the D. C. Rogers Family Subdivision

City Planner, Ms. Sally Morgan, explained that the plat known as the D. C. Rogers Family Subdivision, was currently divided into three (3) lots. She added that at the request of a prospective buyer, the Resolution considered tonight would add a short boundary line creating a fourth lot.

Mr. Kelly Graham thanked City staff for their work on the plat.

Mayor Hartley entertained a motion to adopt a Resolution to grant final plat approval for Plat #07-2016 for the replat of Lots 1 & 3 of the D.C. Rogers Family Subdivision.

Council Member Hubbard made the motion to adopt Resolution to grant final plat approval for Plat #07-2016 for the replat of Lots 1 & 3 of the D.C. Rogers Family Subdivision. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

The Resolution reads as follows:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISTOL,
VIRGINIA APPROVING THE FINAL PLAT OF THE D.C. ROGERS FAMILY
SUBDIVISION – REPLAT OF LOTS 1 AND 3**

SECTION 1. The City Council finds that:

WHEREAS, the subdivision plat for the D.C. Rogers Family Subdivision – Replat of Lot 1 and 3 has been properly submitted to the City and reviewed by City staff, and

WHEREAS, the Planning Commission met on September 19, 2016 and approved the preliminary plat, and also in a separate subsequent action, the Planning Commission approved the final plat, and

WHEREAS, Section 50-270 requires that a plat of subdivision be approved and certified by City Council before it can be recorded.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF BRISTOL, VIRGINIA:

Section 1. The Council approves and certifies the final plat for the D. C. Rogers Family Subdivision Replat of Lot 1 & 3, as attached in Exhibit A.

4. Consider Projects for Smart Scale Applications

City Manager, Ms. Tabitha Crowder, advised that VDOT revised their six (6) year plan last year through House Bill 2 (HB2). She explained that VDOT had recently changed the name of the project to Smart Scale and with that localities were able to apply for

projects every other year. She advised that the projects the City was proposing would be for the sixth (6th) year of the six (6) year plan. She further advised that City Staff would like to apply for two (2) projects which include Lee Highway at Alexis Drive to the intersection of Lee Highway, Old Airport Road, and Clear Creek Road; the second project would be the actual intersection of Lee Highway, Old Airport Road, and Clear Creek Road. She advised that, if approved by VDOT, these projects would be funded at one hundred percent (100%). She asked that City Council grant approval for City Staff to submit Smart Scale applications for these two (2) projects.

Mayor Hartley entertained a motion to approve the Projects for Smart Scale Applications.

Council Member Fleenor made the motion to approve the Projects for Smart Scale Applications. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

5. Presentation Concerning Transit Operations

Transportation Planner, Mr. Jay Detrick, presented an overview of the City’s transit operations. He reported that the Bristol Virginia Transit was a Federally Funded and Certified Urban Area Transit system. He reported that the Bristol Virginia Transit was also funded by Federal Transit Administration matching funds, the Virginia Department of Rail and Public Transportation performance-based funds, Metropolitan Planning Organization funds, local fares, advertising, and special event fares.

Mr. Detrick reported that Bristol, Virginia had three (3) fixed routes operating Monday through Friday with four (4) full-time drivers and one (1) full-time paratransit driver. He pointed out that ADA certified service was required by the FTA for all systems that receive federal funding. He pointed out that in fiscal year 2016, the Bristol Virginia Transit had sixty-one thousand, three hundred sixty-five riders (61,365) and received forty-eight thousand, eight hundred one dollars (\$48,801) in fares.

Catherine Jewel commented on transit operations, routes, and revenues.

Michael Pollard commented on advertisements placed on City buses, the expense of fare boxes, and the sale of older buses.

Nancy Marney commented on the need to keep transit fares affordable for all residents.

B. Matters to be Presented by Members of the Public – Non-Agenda Items

Ms. Elizabeth Foran commented on the need for sidewalks on Lee Highway. City Manager, Ms. Tabitha Crowder, reported that a walking and biking area was planned for on Lee Highway.

Mr. Michael Pollard commented on the use of cell phones while driving by Tazewell Sheriff Deputies.

Mr. Paul Conco expressed pride and thanks to all paid staff and volunteers involved in Bristol Rhythm and Roots Reunion.

Mr. Charles Harris commented on the development of The Falls project.

Ms. Beth Rinehart thanked the City for their work on special events. Ms. Rinehart commented on manufacturing businesses in the community and paid tribute to Mr. Frank Leonard.

C. Adjournment

There being no further business, the meeting was adjourned.

 **
 *

City Clerk

Mayor

A JOINT CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL AND THE BRISTOL VIRGINIA SCHOOL BOARD WAS HELD ON OCTOBER 3, 2016, AT 5:00 P.M. IN THE BRISTOL VIRGINIA PUBLIC SCHOOL BOARD OFFICE, 220 LEE STREET, BRISTOL, VIRGINIA, WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR JIM STEELE, AND ARCHIE HUBBARD. ALSO PRESENT WERE CITY MANAGER, TABITHA CROWDER, CHIEF FINANCIAL OFFICER, KIM ORFIELD, AND CITY ATTORNEY, PETE CURCIO.

COUNCIL MEMBERS J. DOUGLAS FLEENOR AND KEVIN MUMPOWER WERE ABSENT.

MEMBERS OF THE BRISTOL VIRGINIA SCHOOL BOARD PRESENT WERE CHAIR, RANDY ALVIS, VICE CHAIR, TYRONE FOSTER, BOARD MEMBERS STEVE FLETCHER, AND RANDY WHITE. INTERIM SUPERINTENDENT, GARY RITCHIE AND FINANCE DIRECTOR, TAMMY JONES WERE ALSO PRESENT.

SCHOOL BOARD MEMBER RONALD CAMERON WAS ABSENT.

1. Call to Order

Mayor Hartley called the meeting to order stating that this was a Joint Called Meeting with the Bristol Virginia School Board for the purpose of discussing mutual interests.

Chair, Randy Alvis, called the meeting to order for the Bristol Virginia School Board.

2. Presentation by Interim Superintendent, Gary Ritchie

Interim Superintendent, Mr. Gary Ritchie, gave a presentation on the accomplishments of the Bristol Virginia Public School system, pointing out that four (4) of the six (6) schools were fully accredited and that all of the schools had resource officers. He pointed out that the schools had obtained several federal and state grants which helped provide free breakfasts, third (3rd) meals for Highland View Elementary, nutritious snacks for elementary students, year round school grants, 21st Century after school grants, and pre-school initiatives.

He advised that some of the obstacles that challenged schools were poverty, large numbers of students transferring into the system with Individualized Education Program (IEP), the starting point for many of the students who were below the national average, limited funds available in high risk areas, closing the gap requiring more resources than they had available, and transiency and homelessness.

He gave an overview of the number of employees throughout the school system, and provided a comparison of the school system with other localities on the number of students, staffing, expenditures, as well as teacher and instructional position salaries.

He gave an overview of the goals set by the School Board, which included, hiring a Superintendent, conducting a feasibility study on providing in-house custodial services, evaluating the CTE programs, exploring a "Career Exploration" class as an elective, update the facilities plan to include short and long term elementary configuration options, providing outreach and enrichment opportunity for at-risk students and families, review the capital needs plan, provide support for meeting state and federal accountability standards, provide support for enhancing K-12 literacy and numeracy skills.

Following the presentation, a brief discussion ensued relating to transiency and homelessness and how that impacted the school system.

Chair, Randy Alvis, commented on the excellent education provided by the Bristol Virginia School system.

Council Member Hubbard commented on the number of individuals who were challenged and that the school system had to provide services for them.

School Board Member Randy White stated that challenged students did not exist in other countries. He advised that the government mandated that these students be educated, but did not provide adequate funding to support the mandated education.

Vice Chair, Tyrone Foster, added that sometimes kids show up during SOL testing and that the school had to take the hit because the student was not up to speed with other students.

Council Member Hubbard inquired about exemptions for these students with regard to the SOL testing. Mr. Ritchie advised that there were exemptions but it depended upon the timing of when the students entered the school system.

Interim Superintendent, Gary Ritchie, thanked the City for their support and the funding provided to the Bristol Virginia School system.

3. Adjournment

There being no further business, the meeting was adjourned.

**
*

City Clerk

Mayor

A JOINT CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL AND THE PLANNING COMMISSION WAS HELD ON OCTOBER 4, 2016, AT 5:45 P.M. IN MEETING ROOM ADJACENT TO THE SEARS COURTYARD IN THE BRISTOL MALL WITH MAYOR WILLIAM HARTLEY PRESIDING. VICE MAYOR JIM STEELE AND COUNCIL MEMBER ARCHIE HUBBARD WERE PRESENT. ALSO PRESENT WERE CITY MANAGER, TABITHA CROWDER, CHIEF FINANCIAL OFFICER, KIM ORFIELD, AND CITY PLANNER, SALLY MORGAN.

COUNCIL MEMBERS J. DOUGLAS FLEENOR AND KEVIN MUMPOWER WERE ABSENT.

PLANNING COMMISSION MEMBERS PRESENT WERE CHAIRMAN MICHAEL POLLARD, VICE CHAIRMAN MARK ESPOSITO, AND COMMISSION MEMBER KEVIN CORBETT.

1. Call to Order

Mayor Hartley called the meeting to order stating that the purpose for the Called Meeting was to view a presentation from Houseal-Lavigne Associates on the Comprehensive Plan for the City.

2. Presentation by Houseal-Lavigne Associates

Mr. Dan Gardner gave a presentation on the planning process and expectations for the City's Comprehensive Plan.

Chief Financial Officer, Kim Orfield, pointed out that the plan's language related to the Bristol Mall gave an inaccurate impression that the City owned and therefore should initiate uses of the mall. Ms. Orfield also commented on the Foreign Trade Zone.

Mayor Hartley commented on the need for the City to be strategic when planning for economic development. He added that the City's economic development effort must be community-driven and be a joint strategy with Bristol, Tennessee.

Planning Commission Chairman, Mr. Michael Pollard, commented on the proposed use of rail beds for walking trails as well as parking issues along narrow City streets.

Mr. Gardner advised that information for the Comprehensive Plan would be presented to the City's residents on October 4, 2016, and October 5, 2016. He advised that Council Members, Planning Commission Members, residents, as well as business owners, would be allowed to provide input for the final document. He advised that the final document would be presented to City Council for approval and adoption by the end of the year.

3. Adjournment

There being no further business, the meeting was adjourned.

City Clerk

Mayor

A JOINT CALLED MEETING OF THE BRISTOL VIRGINIA, CITY COUNCIL AND THE INDUSTRIAL DEVELOPMENT AUTHORITY WAS HELD ON OCTOBER 5, 2016, AT 12:00 NOON IN THE CITY MANAGER'S CONFERENCE ROOM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR JIM STEELE, J. DOUGLAS FLEENOR, ARCHIE HUBBARD III, AND KEVIN MUMPOWER. ALSO PRESENT WERE CITY MANAGER, TABITHA CROWDER, CITY ATTORNEY, PETE CURCIO, CHIEF FINANCIAL OFFICER, KIM ORFIELD, AND INTERIM COMMUNITY AND ECONOMIC DIRECTOR, BART POE.

MEMBERS OF THE INDUSTRIAL DEVELOPMENT AUTHORITY PRESENT WERE CHAIRMAN DON ASHELY, VICE CHAIRMAN DEAN TILLISON, PAUL CONCO, TED ELLIS, WILLIAM LESTER, AND DIANA OXENDINE.

INDUSTRIAL DEVELOPMENT AUTHORITY MEMBER KELLY ROBINSON WAS ABSENT.

Call to Order

Mayor Hartley called the meeting to order for City Council. Chairman Ashley called the meeting to order for the Industrial Development Authority (IDA).

1. Executive Session

Mayor Hartley entertained a motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (discussion with Staff concerning an unannounced business prospect)

Vice Mayor Steele made the motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (discussion with Staff concerning an unannounced business prospect) Motion was seconded by Council Member Hubbard and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

IDA Chairman Ashely entertained a motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (discussion with Staff concerning an unannounced business prospect)

IDA Vice Chairman Tillison made the motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (discussion with Staff concerning an unannounced business prospect) Motion was seconded by IDA Member Ellis and carried by the following votes:

AYES: Conco, Ellis, Lester, Oxendine, Tillison, and Ashely

At the direction of the City Attorney, Pete Curcio, to include members from Interstate Development in the Executive Session, members from the City Council and IDA were asked to restate their Executive Session motions and seconds.

Mayor Hartley entertained a motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (discussion with Staff concerning an unannounced business prospect) and to invite members from Interstate Development.

Council Member Hubbard made the motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion

concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (discussion with Staff concerning an unannounced business prospect) and to invite members from Interstate Development. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

IDA Chairman Ashely entertained a motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (discussion with Staff concerning an unannounced business prospect) and to invite members from Interstate Development.

IDA Member Conco made the motion to enter into Executive Session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (discussion with Staff concerning an unannounced business prospect) and to invite members from Interstate Development. Motion was seconded by IDA Member Oxendine and carried by the following votes:

AYES: Conco, Ellis, Lester, Oxendine, Tillison, and Ashely

2. Certification of Executive Session

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Fleenor, Hubbard, Mumpower, Steele, and Hartley

Following the Executive Session, by roll call vote, Industrial Development Authority Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Conco, Ellis, Lester, Oxendine, Tillison, and Ashely

3. Falls Financial Discussion

City Manager, Ms. Tabitha Crowder, presented a Falls Development Bond Anticipation Note summary of revenues and associated expenditures as well as a summary of the IDA Revenue Bonds revenues and expenditures.

A discussion ensued regarding the Bond Anticipation Notes (BANS) and IDA Revenue Bonds; however, no action was taken.

4. Adjournment

There being no further business, the meeting was adjourned.

 **
 *

City Clerk

Mayor

A CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL WAS HELD ON OCTOBER 18, 2016, AT 5:30 P.M. IN CITY COUNCIL MANAGER'S CONFERENCE ROOM, CITY HALL, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER WERE PRESENT. ALSO PRESENT WAS CITY MANAGER, TABITHA CROWDER.

VICE MAYOR STEELE WAS ABSENT.

Mayor Hartley called the meeting to order.

1. Acceptance of Vice Mayor Resignation

Mayor Hartley entertained a motion to accept Vice Mayor Steele's resignation.

Council Member Fleenor made the motion to accept Vice Mayor Steele's resignation. He requested that the resignation be effective immediately, if possible. Motion was seconded by Council Member Hubbard and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

2. Acceptance of City Attorney Resignation

Mayor Hartley entertained a motion to accept the City Attorney's resignation.

Council Member Hubbard made the motion to accept the City Attorney's resignation. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

3. Executive Session

Mayor Hartley entertained the motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel)

Council Member Mumpower made the motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel) Motion was seconded by Council Member Hubbard and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

4. Certify Executive Session

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

Following the Certification Mayor Hartley called a recess.

Mayor Hartley reconvened the meeting stating that he had spoken with Vice Mayor Steele and that he did not desire to change the date of his resignation and that it would remain in effect as of October 31, 2016.

5. Discuss Personnel Replacement Process

City Manager, Ms. Tabitha Crowder, gave an outline of the timeline for the selection process to fill the vacant Council Member position.

She advised that applications would be accepted through 5:00 P.M. on October 31, 2016, and that the applications must be hand-delivered to the City Manager's office, located at City Hall, 300 Lee Street, Room 202. She continued by stating that a Called Meeting would be held on November 7, 2016, at 5:30 P.M. for applicant interviews. She added that most likely the selection would be made during a Called Meeting held on November 15, 2016.

6. Adjournment

There being no further business, the meeting was adjourned.

**
*

City Clerk

Mayor

A JOINT CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL AND THE BRISTOL, TENNESSEE CITY COUNCIL WAS HELD ON OCTOBER 18, 2016, AT 7:00 P.M. AT 104 EIGHTH STREET, EWELL L. EASLEY ANNEX BUILDING, BRISTOL, TENNESSEE WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER WERE PRESENT. CITY MANAGER, TABITHA CROWDER WAS ALSO PRESENT.

VICE MAYOR JIM STEELE WAS ABSENT.

ALSO PRESENT WERE BRISTOL, TENNESSEE MAYOR, CHAD KEEN, VICE MAYOR JACK YOUNG, COUNCIL MEMBERS LEA POWERS, AND MICHELLE DENISE. CITY MANAGER, BILL SORAH WAS ALSO PRESENT.

1. Call to Order – Bristol, Tennessee City Council

Mayor Keen called the meeting to order for Bristol Tennessee City Council.

2. Call to Order – Bristol, Virginia City Council

Mayor Hartley called the meeting to order for Bristol Virginia City Council.

3. Presentation by University of Tennessee Department of Forestry Street Tree Management Plan

Dr. Sharon Jean-Phillippe along with others from the University of Tennessee, Department of Forestry gave a presentation on the State Street tree management plan. Their recommendations were to remove the current trees as soon as possible due to the dead limbs throughout them which could become an issue should they fall from the trees striking a pedestrian, vehicle, or buildings. They recommended replacing the trees with Eastern Redbud, Golden Raintree, Skyline Honey Locust, Slender Silhouette Sweetgum, Japanese Zelkova, and Bosque Elm. Their recommendations were to stagger the trees to provide a colorful landscape and aesthetic beauty to the downtown area. They advised that good soil and an abundance of water were major factors in the life of the trees.

Bristol Tennessee City Manager, Mr. Bill Sorah, inquired about the timing of planting the new trees. The group from the University of Tennessee advised that early November or early spring would be the ideal time for planting the new trees.

Mr. Sorah advised that the City of Bristol, Tennessee had budgeted forty-five thousand (\$45,000) to go toward the cost of replacing the trees on the Tennessee side. City Manager, Ms. Tabitha Crowder, advised that the City of Bristol, Virginia had requested grant funds to help with the cost, but had not received information stating that the grants funds would be awarded as of this date.

A brief discussion ensued; however, no decisions were made to move forward with the process.

LET THE RECORDS REFLECT THAT COUNCIL MEMBER FLEENOR LEFT THE MEETING.

4. Discussion of Joint Planning Commission

Discussions regarding the Joint Planning Commission ensued with Bristol Tennessee Council Member Powers recommending that both cities discuss with their Council Members whether this should be pursued. She added that timing was everything, and she felt as if this was not a good time to revive the Joint Planning Commission.

No action was taken.

5. City Council Comments

Discussions ensued regarding issues in the downtown area. These included parking, noise, aesthetics, and the homeless.

It was pointed out that at 12:00 noon on November 10, 2016, a meeting would be held by the Downtown Merchants to discuss issues with the downtown area.

Branding the two (2) cities was discussed and Council Member Powers advised that the branding results would be presented by the end of the year.

Council Members from both cities agreed that continued talks was a must.

6. Adjournment

There being no further business, the meeting was adjourned.

**
*

City Clerk

Mayor

THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON OCTOBER 25, 2016, AT 6:00 P.M. IN COUNCIL CHAMBERS, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

VICE MAYOR JIM STEELE WAS ABSENT.

Mayor Hartley called for a moment of silence followed by the pledge of allegiance to the flag.

A. Mayor's Minute and Council Comments

Mayor Hartley announced that the Regular City Council Meeting for November 8, 2016, would be held at the Bristol, Virginia School Board office at 220 Lee Street, Bristol, Virginia.

He gave an overview of the process for Councilmanic replacement. He advised that Council would be accepting applications through 5:00 P.M. October 31, 2016. He advised that the applications must be hand delivered to the City Manager's office. He added that there would be a Called Meeting on November 7, 2016, at 5:30 P.M. to begin the interview process of prospective candidates. He further advised that another Called Meeting would be held on November 15, 2016, at 5:30 P.M. to announce the candidate selected to fill the remainder of the term of vacant Council Member seat.

Mayor Hartley recognized Strongwell for receiving the SVAM 2016 Manufacturer of the Year Award and the ACE Award (Awards for Composites Excellence).

Mr. David Ring, Manager, Governmental Affairs & Strategic Projects, from Strongwell commented on receiving the awards, and thanked the City for continued support of businesses and manufacturing in the community.

Mayor Hartley announced that the City had received the Gold level VML Stairway to Success Award. He advised that this was achieved through the process of adopting a Resolution supporting Early Childhood Development and offering local preschool activities.

City Manager, Ms. Tabitha Crowder, recognized Mayor Hartley for becoming a Certified Local Government Official.

City Manager, Ms. Tabitha Crowder, recognized Chuck Wilson for his recent retirement.

1. Consider General City Council Procedures

Mayor Hartley entertained a motion to consider adopting the General City Council Procedures.

Mr. Michael Pollard voiced his concerns regarding the procedures stating that they needed to be simplified.

Ms. Nancy Marney stated that the City Council needed help from residents. She stated that these procedures made things more complicated and more restrictive. She also voiced her concern over the procedures being adopted as an Ordinance.

Following a brief discussion, it was decided to table this item until the new Council Member was chosen.

Council Member Mumpower made the motion to table the General City Council Procedures. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

2. Ordinance

1st ReadingConsider First Reading of an Ordinance to Enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-30 Agenda, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment

Mayor Hartley entertained a motion for the first reading of an Ordinance to enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment.

Following a brief discussion, it was decided to table this item until the new Council Member was chosen.

Council Member Mumpower made the motion to table the first reading of an Ordinance to enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

3. Presentation of People Inc. Annual Report

Mr. Robert Goldsmith, President and CEO, presented the People Inc. annual report. Mr. Goldsmith gave a summary of the services provided to Bristol residents which include Healthy Outcomes, Community Investment, Housing, Entrepreneurship, and Workforce Development.

Mayor Hartley and Council Members, Fleenor, Hubbard, and Mumpower complimented Mr. Goldsmith on the work that his organization does for the City.

4. Presentation Concerning the Development of Tri-Cities Regional Airport's Aerospace Park

Mr. Patrick Wilson, Tri-Cities Regional Airport Executive Director, gave a presentation on the future development of Tri-Cities Regional Airport's Aerospace Park.

A discussion ensued about the possibility of the Tri-Cities Airport Authority working with and attracting business to the state of Virginia.

Mr. Roscoe Trivett commented on the lack of a parallel or second runway at Tri-Cities Regional Airport.

5. Consider Request to Publish Delinquent Personal Property Tax List

City Treasurer, Ms. Angel Harris, gave a presentation on the collection of personal property tax. She explained that the Code allowed her to collect personal property taxes for five (5) years. She pointed out that there were more than three thousand (+3,000) delinquent accounts that totaled five hundred thirteen thousand, one hundred thirteen dollars (\$513,113) in uncollected personal property taxes. She requested permission to publish the names of the delinquent tax payers as a resource tool to collect the delinquent taxes.

Mr. Michael Pollard recommended listing those delinquent accounts that were in excess of one thousand dollars (\$1,000) to decrease the cost of publishing the names.

Ms. Beth Rhinehart voiced her concerns regarding publishing the names. She was opposed to publishing the names.

Mayor Hartley entertained a motion to consider the request to publish the delinquent personal property tax list.

Following a brief discussion, it was decided to table the item.

Council Member Fleenor made the motion to table the request to publish the delinquent personal property tax list. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

6. Presentation of FY15-16 Annual Financial Report

Given time restraints, Council Member Hubbard made the motion to postpone the Financial Report until the next meeting. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

Mayor Hartley entertained a motion to approve Consent Agenda items 7.1 through 7.3 collectively.

7.1 Consider a Street Closure Request for Veterans Day Parade – November 5, 2016.

7.2 Consider Approval of Minutes: Regular Meeting – September 13, 2016

7.3 Consider appropriating \$1,070,232 to the FY17 budget per the items listed below:

Information Technology		\$3,795
Appropriation VML Grant received to purchase Blue Tooth car kits.		
Expense	4-001-12095-8101 Other Equipment	\$3,975
Revenue	3-001-18020-0046 VML Grant	\$3,975

Police Department		\$63,402
Appropriate PSAP Grant Funds for dispatcher training.		
Expense	4-001-31020-5881 PSAP Grant 014 PD PEP	\$2,000
Revenue	3-001-24020-0086 PSAP Grant 014 PD PEP	\$2,000

Appropriate PSAP Grant Funds to replace current call counting system.		
Expense	4-001-31020-5882 PSAP Grant 015 PD Call Acct Upgrade	\$50,000
Revenue	3-001-24020-0087 PSAP Grant 015 PD Call Acct Upgrade	\$50,000

Appropriate insurance recovery funds for damage to three (3) Police vehicles.		
Expense	4-001-31010-3320 Maintenance of Equipment	\$9,630
Revenue	3-001-18030-0001 Ins Recovery-Police	\$9,630

Appropriate additional funds received from Crime Prevention Calendar proceeds.		
Expense	4-001-31020-5871 Police Calendars	\$500
Revenue	3-001-18020-0045 Police Calendar Funds	\$500

Appropriate restitution funds received by the Police Department (4 checks).		
Expense	4-001-31010-6014 Operating Supplies	\$272
Revenue	3-001-19010-0009 Recovered Costs-Police	\$272

Appropriate partial reimbursement for services not completed by vendor.		
Expense	4-001-31010-3321 Maint of Equipment-Technology	\$1,000
Revenue	3-001-19010-0009 Recovered Costs-Police	\$1,000

Fire Department		\$68,171
Appropriate recovered costs from Department of Emergency Management for emergency assistance in Rainelle, West Virginia.		
Expense	4-001-32010-1240 Fire Dept-Special Event Overtime	\$9,610
Expense	4-001-32010-5530 Travel Expense	\$951
Expense	4-001-32010-8101 Other Equipment	\$11,510
Revenue	3-001-24010-0082 Dept of Emergency Mgmt	\$22,071

Appropriate VDFP Grant for Fire Training Facilities.		
Expense	4-001-32030-5872 VDFP Fire Svcs Training Facilities	\$43,077
Revenue	3-001-24020-0085 VDFP Fire Svcs Training Facilities	\$43,077

Economic Development		\$500,000
Appropriate funding from the Tobacco Region Opportunity Fund (TROF) for the Hotel Bristol Project.		
Expense	4-001-81025-5722 Hotel Bristol	\$500,000
Revenue	3-001-24020-0088 TROF-Hotel Bristol	\$500,000

Public Works		\$56,765	
Appropriate insurance recovery funds for damage to 2014 Kenworth Vacuum Truck.			
Expense	4-001-41010-3320	Maintenance of Equipment	\$56,765
Revenue	3-001-18030-0002	Ins Recovery-Public Works	\$56,765
Solid Waste-Collection Division		\$5,942	
Appropriate insurance recovery funds for damage to 2001 Mack Trash Truck.			
Expense	4-004-12020-3320	Maintenance of Equipment	\$5,942
Revenue	3-004-20000-0098	Ins Recovery-Collections	\$5,942
Capital Project-Martin Luther King Milling & Paving		\$375,000	
Appropriate VDOT funding for milling and paving on Martin Luther King Blvd.			
Expense	4-009-95840-8112	Other Improvements or Construction	\$375,000
Revenue	3-009-24030-0107	VDOT-Martin Luther King Paving	\$375,000

Mr. Michael Pollard requested that the cost of the street closures be listed.

Council Member Hubbard made the motion to approve the Consent Agenda items 7.1 through 7.3 collectively. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

8. Falls Financial Discussion

Council Member Hubbard made the motion to table this item. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

9. Locality Comparison Concerning Public Works Operations

City Manager, Ms. Tabitha Crowder, Chief Financial Officer, Ms. Kim Orfield, City Engineer, Mr. Wallace McCulloch, and Operations Manager, Mr. Michael Maine gave a presentation on the Public Works Operations Division.

They gave an overview of the public works operations division which consists of engineering, operations, and solid waste. They reported that public works received funding from federal, state, and local sources.

It was noted that Bristol has a high number of bridges and culverts to maintain compared to the other localities and a low number of lane miles. It was pointed out that VDOT funding was based on lane miles. They also pointed out that Bristol was the only locality which does not maintain its own water and sewer system.

B. Matters to be Presented by Members of the Public – Non-Agenda Items

Mr. Michael Pollard commented on the downtown tree replacement project.

Ms. Nancy Marney commented on the discussion interchange among those present at the meeting.

C. Adjournment

There being no further business, the meeting was adjourned.

 **
 *

City Clerk

Mayor

A CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL WAS HELD ON NOVEMBER 7, 2016 AT 5:30 P.M. IN COUNCIL CHAMBERS WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER. CITY MANAGER TABITHA CROWDER. AND CITY ATTORNEY PETE CURCIO WERE ALSO PRESENT.

Mayor, Hartley called the meeting to order.

1. Interview of Council Applicants

Mayor Hartley stated that the interviews would consist of nine (9) questions, with follow-up questions from City Council Members. Mayor Hartley further stated that no questions or comments from the public would be allowed. He pointed out that the interviews would be in the order in which the applications were received.

Mayor Hartley asked the Candidates to sequester themselves in the conference room until they were called for their interview process.

The following is a list of Candidates in the order of their interview:

David Trotter, 90 Pace Drive, Bristol, Virginia 24201
 Michael Pollard, 101 Ashley Drive, Bristol, VA 24201
 Jim Arnold, 298 Shipley Drive, Bristol, VA 24201
 Charles Thomas, 111 Ashley Drive, Bristol, VA 24201
 Sondra Alan 276 Spring Branch Road, Bristol, VA 24201
 Gary Poulton, 466 Springlake Road, Bristol, VA 24201
 Kevin Wingard 546 Meadow Drive, Bristol, VA 24201
 Barbara Beidleman, 501 Clinton Avenue, Bristol, VA 24201

Mayor Hartley and Council Members thanked each Candidate for their interest and concern for the City of Bristol Virginia and their willingness to serve as Council Member.

Mayor Hartley stated that a Called Meeting would be held on November 16, 2016, at 7:00 P.M. to announce the candidate chosen to fill the vacant seat on City Council. He advised that they would need to complete the Statement of Economic Interest form, as required by the state, prior to being sworn-in and taking their seat on City Council.

2. Adjournment

There being no further business, the meeting was adjourned.

City Clerk

Mayor

THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON NOVEMBER 8, 2016, AT 6:00 P.M. THE BRISTOL VIRGINIA SCHOOL BOARD OFFICE, 220 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE ARCHIE HUBBARD, III, AND KEVIN MUMPOWER. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

COUNCIL MEMBER J. DOUGLAS FLEENOR WAS ABSENT.

Mayor Hartley called for a moment of silence followed by the pledge of allegiance to the flag.

A. Mayor's Minute and Council Comments

Mayor Hartley thanked the candidates who applied for the City Council position. He advised that the appointment to the vacant position would take place during a Called Meeting on November 16, 2016.

Mayor Hartley read the following Mayoral Proclamation recognizing Adoption Day:

A PROCLAMATION TO RECOGNIZE NOVEMBER 19, 2016 AS ADOPTION DAY IN BRISTOL, VIRGINIA

WHEREAS, the City of Bristol, Virginia recognizes the importance of providing safe, loving and permanent homes and families through adoption; and

WHEREAS, there are more than 100,000 children in foster care in the United States awaiting adoption and over 1,500 children in the Commonwealth of Virginia alone awaiting their forever families; and

WHEREAS to help these children find permanent, nurturing families through education and to celebrate those that have found their forever families the Bristol/Washington/Smyth Best Practice Court Team will host the first annual Adoption Day Celebration for the 28th Judicial District on National Adoption Day, Saturday, November 19, 2016;

NOW, THEREFORE, the City Council of the City of Bristol, Virginia does hereby proclaim November 19, 2016, as Adoption Day in the City of Bristol and encourages all citizens to join us in this worthy observance.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED TO BE AFFIXED THE SEAL OF THE CITY OF BRISTOL, VIRGINIA ON THIS EIGHTH DAY OF NOVEMBER IN THE YEAR TWO THOUSAND AND SIXTEEN.

Ms. Kim Mumpower, a member of The Best Practice 14, thanked City Council for adopting the Proclamation.

1. Ordinance

1st Reading

Consider First Reading of an Ordinance to Repeal, Reenact, and Rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name

City Attorney, Pete Curcio, explained that this was merely a name change of the Industrial Development Authority to the Economic Development Authority. He advised that the Industrial Development Authority was a creation by Virginia Code, and the Economic Development Committee was created by the Charter. He advised that if the name change was approved, the Economic Development Committee would no longer exist.

Mayor Hartley entertained a motion for the first reading of an Ordinance to repeal, reenact, and rename Chapter 22 Community Development Article II Industrial

Development Authority § 22-26. Creation and § 22-27. Name.

Council Member Hubbard made the motion for the first reading of an Ordinance to repeal, reenact, and rename Chapter 22 Community Development Article II Industrial Development Authority § 22-26. Creation and § 22-27. Name. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Hubbard, Mumpower, and Hartley

ABSENT: Fleenor

City Attorney, Pete Curcio, read the following Ordinance:

ORDINANCE TO REPEAL, REENACT AND RENAME
Chapter 22 Community Development Article II Industrial Development Authority
§ 22-26. Creation and § 22-27. Name

WHEREAS, the Industrial Development Authority of the City of Bristol, Virginia was created pursuant to the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, *Code of Virginia* of 1950, as amended; and

WHEREAS, § 15.2-4903 of *Code of Virginia* authorizes Industrial Development Authorities to be named Economic Development Authorities; and

WHEREAS, the Industrial Development Authority of the City of Bristol, Virginia is the primary entity conducting economic development within the City for purposes of inducing manufacturing, and commercial enterprises and furthering the commerce, safety, health, welfare, convenience or prosperity of the citizens of the City, and accordingly, the Economic Development Authority is a more proper name to describe the endeavors conducted by the Authority.

NOW THEREFORE BE IT ORDAINED by the City Council for the City of Bristol, Virginia that **Chapter 22 Community Development, Article II**, is hereby repealed, re-enacted and renamed as follows:

The title shall be **Article II Economic Development Authority**.

§ 22-26 Creation. There is hereby created a political subdivision of the Commonwealth with such public and corporate powers as are set forth in the Industrial Development and Revenue Bond Act (*Code of Virginia* § 15.2-4903 *et seq.* as amended, repealed, re-enacted or recodified from time to time), including such powers as may be set forth from time to time in such Act.

§ 27. Name. The name of the political subdivision of the Commonwealth created by this article shall be the Economic Development Authority of the City of Bristol, Virginia.

First Reading: November 8, 2016

Second Reading: _____

Adopted: _____

2. Public Hearing Regarding an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia

City Attorney, Pete Curcio, explained that the Charter created the Economic Development Committee, and as such, would have to be removed from the Charter through the process of holding a public hearing and adopting a Charter change.

Mayor Hartley declared the Public Hearing open for discussion.

Mr. Don Ashley, Chairman of the Industrial Development Authority, advised that this change had been discussed during the last Industrial Development Authority meeting and that it was unanimously decided that this change would be in the best interest of the City and recommended that the request be presented to City Council for approval.

Mr. Michael Pollard inquired about the responsibilities of the Economic Development Committee.

Council Member Mumpower advised that the expectations would be high for the Economic Development Authority and that they would be expected to come to City Council to give updates on their progress.

Mayor Hartley reiterated that the EDA would be expected to come to City Council to give updates on their progress.

Council Member Mumpower stated that Interstate Development would be required to provide updates and be held accountable.

Mayor Hartley declared the Public Hearing closed.

3. Ordinance

1st Reading

Consider First Reading of an Ordinance to Request a Charter Change to the Charter for the City of Bristol, Virginia

Mayor Hartley entertained a motion for the first reading of an Ordinance to request a Charter change to the Charter for the City of Bristol, Virginia.

Council Member Hubbard made the motion for the first reading of an Ordinance to request a Charter change to the Charter for the City of Bristol, Virginia. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Hubbard, Mumpower, and Hartley

ABSENT: Fleenor

City Attorney, Pete Curcio, read the following Ordinance:

AN ORDINANCE TO REQUEST A CHARTER CHANGE TO THE CHARTER FOR THE CITY OF BRISTOL, VIRGINIA

WHEREAS, the City Council for the City of Bristol, Virginia has held a public hearing on the hereinafter set out Charter change pursuant to advertisement, all as provided for in § 15.2-202 of the 1950 Code of Virginia, as amended.

NOW THEREFORE, BE IT ORDAINED by the City Council for the City of Bristol, Virginia that the General Assembly should be and hereby is requested to amend the Charter for the City of Bristol, Virginia at its session in 2017 as set out below:

§ 8.07 Economic Development Committee shall be repealed and re-enacted as follows:

§ 8.07 Economic Development Authority. The Economic Development Committee of Bristol, Virginia is hereby dissolved. The Economic Development Authority of the City of Bristol, Virginia shall have all the powers to induce manufacturing, industrial and commercial enterprises to locate or remain in the City of Bristol, Virginia as authorized by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, *Code of Virginia* of 1950, as amended, and shall specifically have all powers as were previously vested in the Economic Development Committee for the City.

First Reading: November 8, 2016

Second Reading: _____

Adopted: _____

LET THE RECORDS REFLECT THAT COUNCIL MEMBER FLEENOR ARRIVED AT 6:29 P.M.

4. Locality Comparison Concerning Parks and Recreation Operations

City Manager, Ms. Tabitha Crowder, advised that the locality comparison being presented was for the Parks and Recreation Operations.

Mr. Danny Hill, Parks and Recreation Superintendent, Mr. Casey Barnes, General

Manager of Clear Creek Golf Course, and Mr. Michael Maine, Operations Manager, gave a presentation on the Parks and Recreation Programming and Operations Divisions, and the Clear Creek Golf Club. They gave an overview of the city-owned parks and the golf course, the programs provided, and the revenue each of the programs generated. They pointed out that additional funding was received through federal and state grants, private grants, donations, recovered costs, sponsorships, and the City’s general fund.

They pointed out that, in comparison to other localities, the Parks and Recreation Programming fees appeared somewhat similar; however, many of the functions that were provided by the City’s Parks and Recreation were unique. They also pointed out that the Parks and Recreation Operations Division maintained a campground while other localities did not; and that compared to other localities, the City maintained a significant number of park areas with less staff. With regards to the Golf Course, they pointed out that the majority of courses were funded with larger dollar amounts from their localities general fund; the City’s golf club offered more programs than other courses, and had more rounds of golf per year. They also pointed out that the fees were similar to other courses and that the number of staff was similar to other courses.

Mayor Hartley entertained a motion to approve Consent Agenda items 5.1 through 5.3 collectively.

- 5.1 Consider a Street Closure Request for Christmas Tree Lighting – November 28, 2016.
- 5.2 Consider a Street Closure Request for Christmas Parade – December 1, 2016.
- 5.3 Consider Appropriating \$3,000,000 to the FY17 Budget for The Falls Interior Roadways and Amending the Capital Improvement Plan to Include the Project.

General Fund		\$3,000,000
Appropriation of 2016B General Obligation Bond proceeds.		
Expense	4-001-99000-9210	Transfer to Capital Project Fund \$2,915,478
Expense	4-001-94030-9134	Other Debt Service Costs \$ 84,522
Revenue	3-001-41010-0007	Bond Proceeds-Exit 5 \$3,000,000

Capital Project-Exit 5-The Falls Interior Roads		\$2,915,478
Appropriate funding for the construction of the interior roads at The Falls Development.		
Expense	4-009-95720-8112	Other Improvements or Construction \$2,915,478
Revenue	3-009-41020-0001	Transfer from Gen Fund \$2,915,478

Mr. Michael Pollard inquired about the cost associated with street closures.

Council Member Hubbard advised that a rough estimate for each street closure was four hundred dollars (\$400). He pointed out that most of the street closures were for non-profit organizations.

Mayor Hartley entertained a motion to approve Consent Agenda items 5.1 through 5.3 collectively.

Council Member Hubbard made the motion to approve Consent Agenda items 5.1 through 5.3 collectively. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

6. Executive Session

Mayor Hartley entertained a motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. (Personnel)

Council Member Mumpower made the motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. (Personnel) Motion

was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Fleenor, Hubbard, Mumpower, and Hartley

Mayor Hartley announced that, following the interviews held on November 7, 2016, for the vacant Council seat, the decision had been narrowed down to two (2) candidates. He advised that the two (2) candidates would be asked to attend a Called Meeting on November 16, 2016, for a second interview. The two (2) candidates were Mr. Jim Arnold and Mr. Kevin Wingard.

B. Matters to be Presented by Members of the Public – Non-Agenda Items

Mr. Bart Long expressed concerns about the tax increases being put on property owners. He pointed out that real estate base was crucial to the City.

Ms. Dianna Oxendine asked for clarification of the questions presented to prospective candidates for the vacant Council Member position related to independent audits.

Council Member Fleenor and Council Member Mumpower explained that with the amount of debt the City had incurred related to The Falls Project, they thought it would be in the best interest of the City to have an unbiased audit of the project to be certain that policies and procedures were followed.

Ms. Nancy Marney commended the Council Members on the process of interviewing the prospective candidates to fill the vacant Council seat.

Mr. Michael Pollard stated that there were many great ideas that came from the interview process of the prospective candidates for the vacant Council seat.

C. Adjournment

There being no further business, the meeting was adjourned.

**
*

City Clerk

Mayor

A CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL WAS HELD ON NOVEMBER 16, 2016, AT 7:00 P.M. IN CITY COUNCIL CHAMBERS WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER WERE PRESENT. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

A. Call to Order

Mayor Hartley called the meeting to order.

1. Executive Session

Mayor Hartley entertained a motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel). He asked that Mr. Jim Arnold and Mr. Kevin Wingard be invited to attend the Executive Session.

Council Member Hubbard made the motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel) and invite Mr. Jim Arnold and Mr. Kevin Wingard to attend the Executive Session. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

2. Certify Executive Session

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Fleenor, Hubbard, Mumpower, and Hartley

3. Appointment of Council Member to Fill the Remainder of Vacant Position

Mayor Hartley entertained a motion to appoint a Council Member to fill the remainder of the vacant position.

Council Member Fleenor made the motion to appoint Mr. Kevin Wingard to fill the remainder of the vacant position. Motion was seconded by Council Member Hubbard and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

4. Oath of Office for Newly-Elected Council Members by the Circuit Court Clerk

Circuit Court Clerk, Ms. Kelly Duffy, conducted the Swearing in Ceremony for newly appointed Council Member Kevin Wingard.

5. Election of Vice Mayor

Mayor Hartley entertained a motion to appoint a Vice Mayor.

Council Member Fleenor made the motion to appoint Council Member Archie Hubbard, III, to serve as Vice Mayor. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Wingard, and Hartley

6. Executive Session

Mayor Hartley entertained a motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment,

promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel, Appointments).

Council Member Mumpower made the motion to enter into Executive Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel, Appointments) Motion was seconded by Council Member Wingard and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Wingard, and Hartley

7. Certify Executive Session

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Fleenor, Hubbard, Mumpower, Wingard, and Hartley

8. Councilmanic Appointments

Mayor Hartley announced the following changes to the Councilmanic Appointments:

Council Member Fleenor would serve on the Drug Court Advisory Board.

Council Member Wingard would serve on the remainder of former Vice Mayor Steele's boards as well as the Metropolitan Planning Organization.

City Manager, Ms. Tabitha Crowder would serve as an alternate on the Metropolitan Planning Organization and the New River/Mt. Rogers Chief Local Elected Officials Consortium.

Mayor Hartley entertained a motion to accept the Councilmanic Appointment changes as presented.

Vice Mayor Hubbard made the motion to accept the Councilmanic Appointment changes as presented. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Wingard, and Hartley

The new Councilmanic Appointments are as follows:

Hartley	Chamber of Commerce - Mayor Believe in Bristol Birthplace of Country Music Bristol Convention and Visitors Bureau Bristol Youth Services Advisory Finance Committee Highlands Community Services
Hubbard	Bristol Train Station Foundation Bristol Redevelopment & Housing Authority (Advisory) Highlands Community Policy & Management Team Joint Planning Commission Bristol Public Library Board Transportation Safety Commission Arts & Entertainment District District Three Governmental Cooperative Board New River/Mt. Rogers PDC Rural Technical Committee
Fleenor	East Hill Cemetery Drug Court Advisory Board Mount Rogers Commission on Aging Mount Rogers Planning District Planning Commission Rhythm & Roots

Mumpower	Celebrate Bristol Finance Committee Joint Planning Commission New River/Mt. Rogers Chief Local Elected Officials Consortium People, Inc. Bristol Virginia Utilities Authority
Wingard	Appalachian Juvenile Commission Metropolitan Planning Organization Farmers Market Keep Bristol Beautiful New River/Mt. Rogers PDC Rural Technical Committee (Alternate) Social Services Board District Three Governmental Cooperative (Alternate)

B. Adjournment

There being no further business, the meeting was adjourned.

 **
 *

City Clerk	Mayor
------------	-------

A CALLED MEETING OF THE BRISTOL VIRGINIA CITY COUNCIL WAS HELD ON NOVEMBER 28 2016, AT 7:30 A.M. IN CITY COUNCIL MANAGER'S CONFERENCE ROOM, CITY HALL, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. VICE MAYOR ARCHIE HUBBARD, III, AND COUNCIL MEMBERS J. DOUGLAS FLEENOR, KEVIN MUMPOWER, AND KEVIN WINGARD WERE PRESENT. ALSO PRESENT WERE CITY MANAGER, TABITHA CROWDER AND CITY ATTORNEY, PETE CURCIO.

Mayor Hartley called the meeting to order.

1. Consider a Resolution Supporting a Grant Application for Funds from the Virginia Department of Transportation Through the Revenue Sharing Program

City Manager, Ms. Tabitha Crowder, explained that the Virginia Department of Transportation revenue sharing program allowed localities to apply for fifty percent (50%) match for state funding to build public roads. She continued by stating that with the construction of building the interior roads at The Falls, this would be an excellent opportunity to secure state funding to help with the cost. She advised that to apply for the funding required support from City Council in the form of a Resolution.

Following a brief discussion, Mayor Hartley read the following Resolution:

BRISTOL CITY COUNCIL RESOLUTION

A RESOLUTION SUPPORTING A GRANT APPLICATION FOR FUNDS FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION THROUGH THE REVENUE SHARING PROGRAM

WHEREAS, the City of Bristol, Virginia has submitted an application for an allocation of funds up to \$1,800,000 to be matched through the Virginia Department of Transportation Fiscal Year 2018 Revenue Sharing Program; and,

WHEREAS, the City of Bristol, Virginia hereby supports this application for an allocation of funds up to \$1,800,000 to be matched through the Virginia Department of Transportation Revenue Sharing Program;

NOW, THEREFORE, BE IT RESOLVED, that the City of Bristol, Virginia hereby agrees to commit to their share of the total cost for preliminary engineering, right-of-way, and construction of the project in accordance with the project financial documents. In addition, the City will design and construct the project in accordance with VDOT standards.

BE IT FURTHER RESOLVED, that the City of Bristol, Virginia hereby grants authority for the City Manager to execute project agreements for any approved revenue sharing projects for Fiscal Year 2018.

APPROVED AND AOPTED this 28th day of November, 2016.

Mayor Hartley entertained a motion to adopt a Resolution supporting a grant application for funds from the Virginia Department of Transportation through the revenue sharing program.

Vice Mayor Hubbard made the motion to adopt a Resolution supporting a grant application for funds from the Virginia Department of Transportation through the revenue sharing program. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, Wingard, and Hartley

2. Adjournment

There being no further business, the meeting was adjourned.

**
*

City Clerk

Mayor

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: 12/13/16

Department: Finance

Bulk Item: Yes No

Staff Contact: CFO Kim Orfield

AGENDA ITEM WORDING:

Quarterly Financial Report for FY16-17.

ITEM BACKGROUND:

Presentation of financial transactions from July 1, 2016 – September 30, 2016.

PREVIOUS RELEVANT ACTION:

N/A

Staff Recommendations:

No action required.

DOCUMENTATION: Included Not Required

MOTION: None required



City of Bristol, Virginia Financial Report 09/30/16





Financial Summary

	<u>Budget</u> <u>FY16-17</u>	<u>Actual</u> <u>09/30/16</u>	<u>%</u> <u>Collected/</u> <u>Spent</u>
General Fund			
Revenue	56,972,771	7,492,172	13.15%
Expenses	56,972,771	13,483,601	23.67%
Solid Waste			
Revenue	7,531,911	1,776,559	23.59%
Expenses	7,531,911	1,680,710	22.31%
Capital Project Fund			
Revenue	2,116,540	118,081	5.58%
Expenses	2,116,540	118,081	5.58%



Financial Summary

Operating

	Budget	Actual	%
	<u>FY16-17</u>	<u>09/30/16</u>	<u>Collected/ Spent</u>
General Fund			
Revenue	53,067,771	6,672,898	12.57%
Expenses	53,067,771	13,040,371	24.57%
Solid Waste			
Revenue	7,531,911	1,776,559	23.59%
Expenses	7,531,911	1,680,710	22.31%

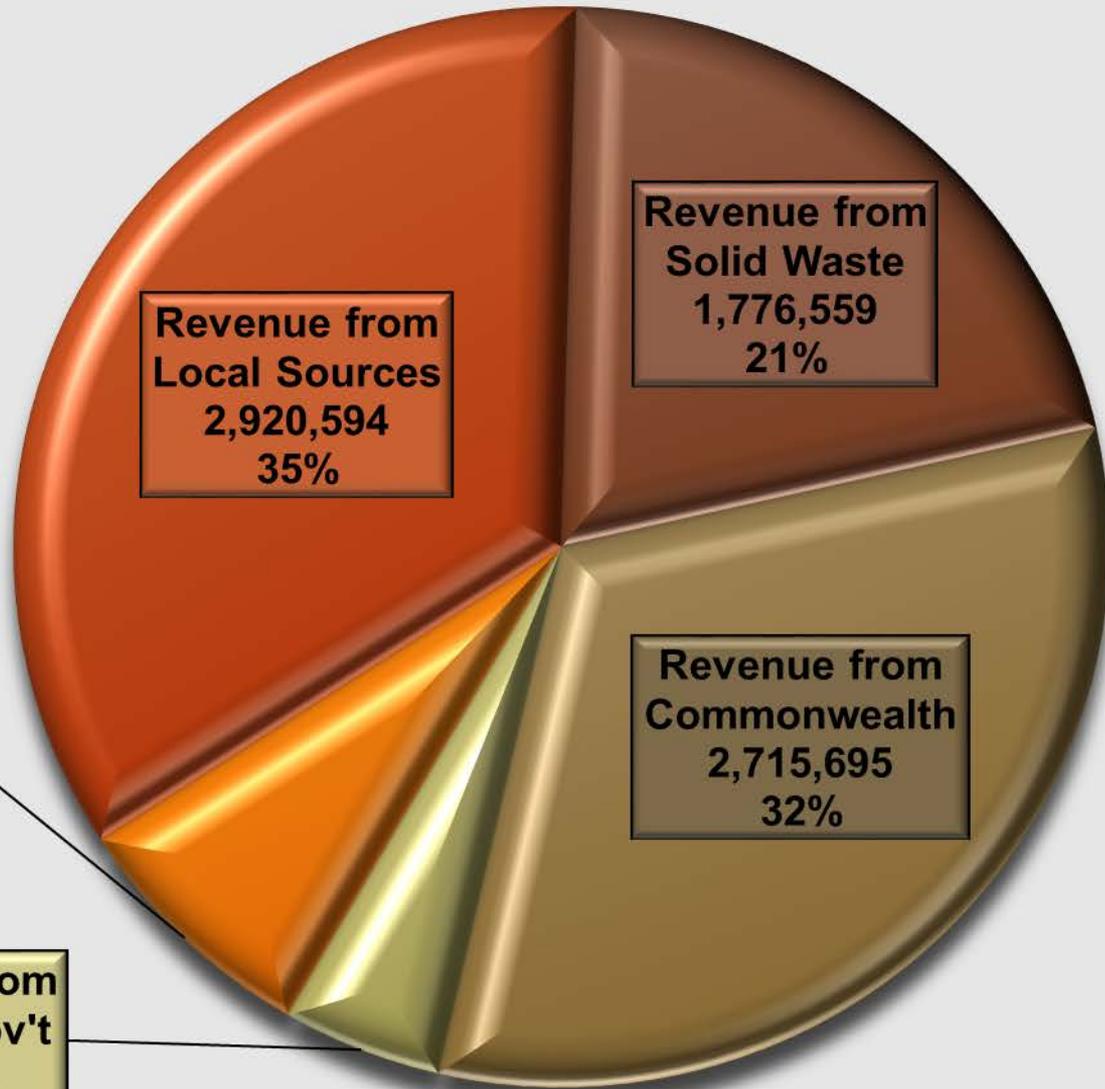


Financial Summary

Operating Revenues

	Budget	Actual	%
	FY16-17	09/30/16	Collected
General Property Taxes	17,373,990	638,025	4%
Revenue from Local Sources	16,940,432	2,920,594	17%
Revenue from Solid Waste	5,531,911	1,776,559	32%
Revenue from Commonwealth	15,368,204	2,715,695	18%
Revenue from Federal Gov't	3,285,145	398,584	12%
Other Financing Sources	2,100,000	0	0%
Total Revenue	60,599,682	8,449,457	14%

**City of Bristol, Virginia
Operating Revenue Summary as of 09/30/16**



**General Property
Taxes**
638,025
7%

**Revenue from
Federal Gov't**
398,584
5%



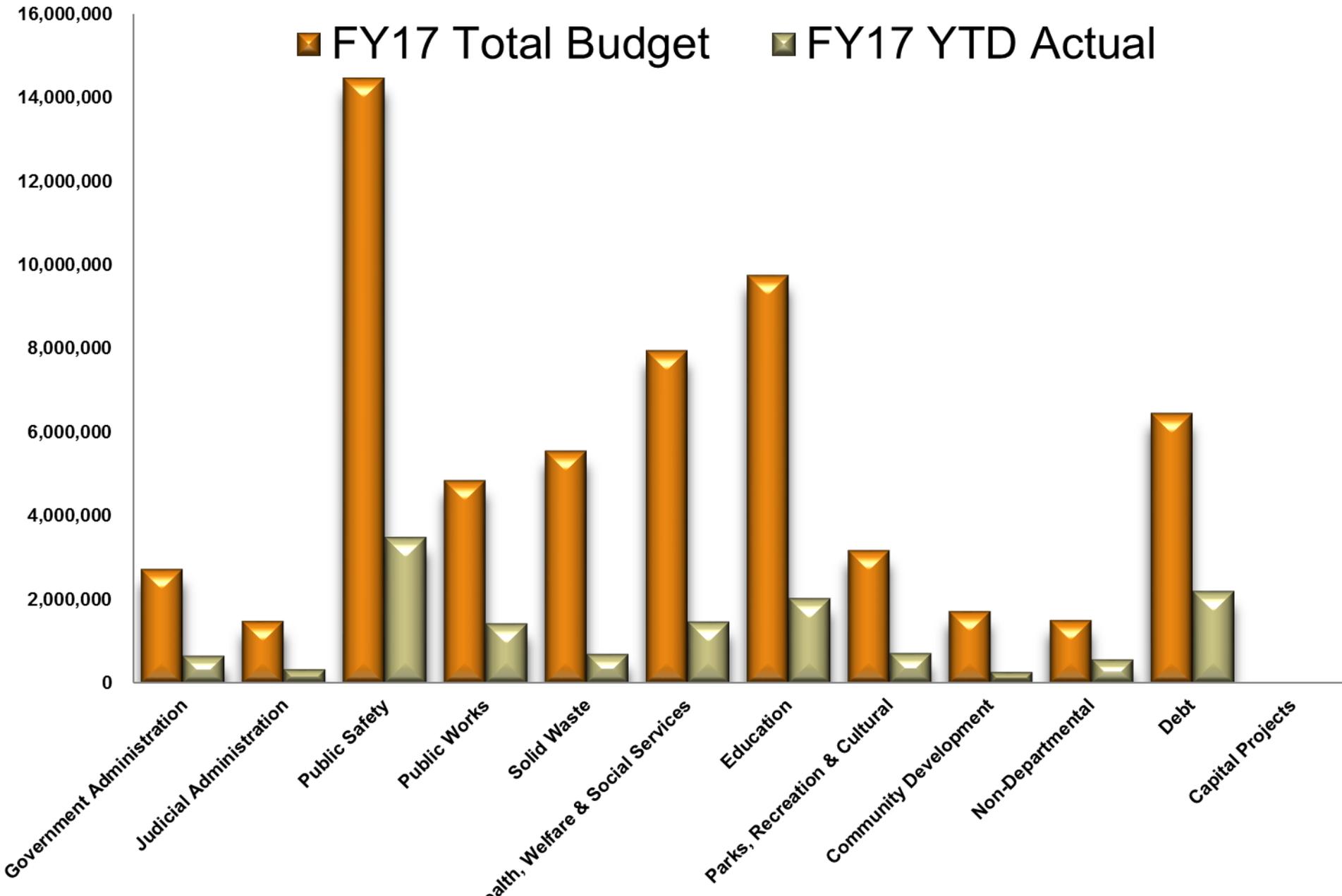
Financial Summary

Operating Expenses

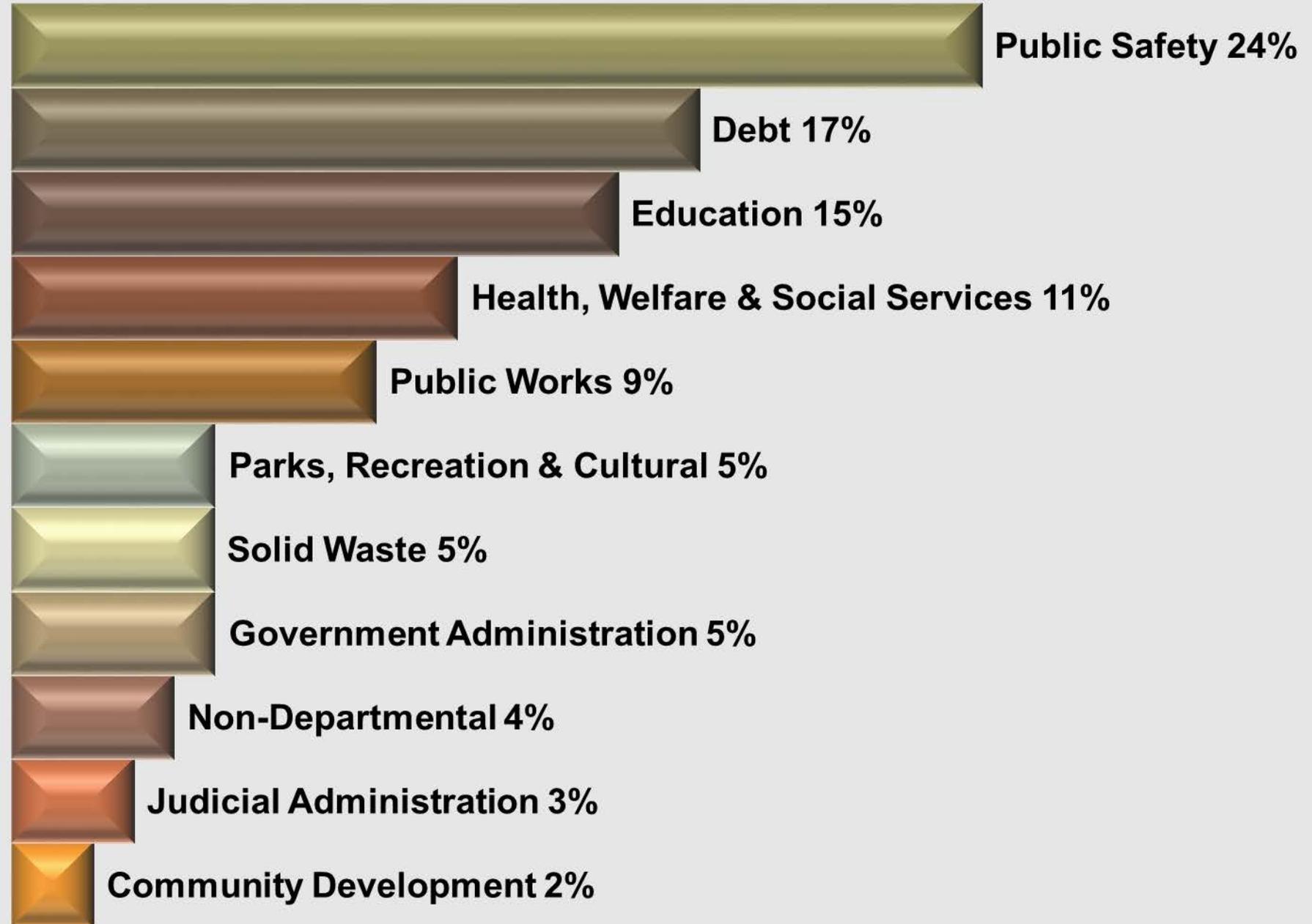
	Budget	Actual	%
	FY16-17	09/30/16	Spent
Government Administration	2,745,703	666,200	24%
Judicial Administration	1,500,645	350,169	23%
Public Safety	14,486,762	3,498,070	24%
Public Works	4,869,754	1,432,144	29%
Solid Waste	5,569,783	718,102	13%
Health, Welfare & Social Svcs	7,962,972	1,492,162	19%
Education	9,769,204	2,050,000	21%
Parks, Recreation & Cultural	3,207,068	738,999	23%
Community Development	1,744,723	285,804	16%
Non-Departmental	1,516,363	588,875	39%
Debt	6,429,525	2,215,293	34%
Transfers	797,180	685,263	86%
Total Expenses	60,599,682	14,721,081	24%

City of Bristol, Virginia

Operating Expenses: Budget vs Actual as of 09/30/16



**City of Bristol, Virginia
Operating Expense Summary as of 09/30/16**





Tax Anticipation Note (TAN) Comparison FY16 vs FY17

TAN **Thru**
 09/30/15 **\$ 550,000**

TAN **Thru**
 09/30/16 **\$ -**



City of Bristol, Virginia Financial Report 09/30/16



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Community Development

Bulk Item: Yes ___ No ___

Staff Contact: Bart Poe

AGENDA ITEM WORDING:

Presentation Concerning Community Development Operations.

ITEM BACKGROUND:

The presentation details the function, organization, and operation of the Bristol, Virginia Community Development Department. The presentation also includes a peer comparison to the Community Development departments of similar localities. Presentation will be provided at the Council meeting.

PREVIOUS RELEVANT ACTION:

None

Staff Recommendations:

N/A

DOCUMENTATION: Included _____ Not Required _____

MOTION: None required.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: December 13, 2016

Department: Mayor

Bulk Item: Yes No

Staff Contact: Bill Hartley

AGENDA ITEM WORDING:

Discuss Joint Planning Commission.

ITEM BACKGROUND:

In the late 1960's, the Cities of Bristol, Tennessee and Bristol, Virginia established a Joint Planning Commission to coordinate on items of mutual interest. The commission was made up of six members, three from each jurisdiction. The commission has been inactive for the past decade. Recently, there has been discussion on reappointing the Joint Planning Commission to serve as an advisory body to the Councils on issues such as noise and historic zoning.

PREVIOUS RELEVANT ACTION:

N/A

Staff Recommendations:

N/A

DOCUMENTATION: Included Not Required

MOTION: None required.