



City of Bristol, Virginia

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PUBLIC NOTICE

THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF BRISTOL, VIRGINIA WILL MEET MONDAY, JANUARY 14, 2019 AT 12:00 PM IN COUNCIL CHAMBERS.

01/10/19



CITY OF BRISTOL, VIRGINIA
COMMUNITY DEVELOPMENT DEPARTMENT
300 LEE STREET
BRISTOL, VIRGINIA 24201
(276) 645-7470

BRISTOL VIRGINIA PLANNING COMMISSION MEETING

Monday, January 14, 2019

A meeting of the Bristol Virginia Planning Commission will be held at 12 Noon on Monday, January 14, 2018 in the City Council Chambers in City Hall, 300 Lee Street. (Note: Regular meeting date was changed due to MLK, Jr. Holiday on January 21).

AGENDA

- I. Call to Order
- II. Approval of the Minutes of December 17, 2018 Regular Meeting
- III. Public Comment (for items not on the agenda)
- IV. New Business
 - A. Determination of Camouflaged Wireless Communications Facility – 629 State Street
 - B. Certified Planning Commission Training program – 2019 Schedule
- V. Old Business
 - A. Zoning Ordinance Revision Project – WORK SESSION
 - a. Finish up Division 13 - Signs
 - b. Division 14 – Special Use Permits
 - c. Division 15 – Conditional Zoning
 - d. Division 16 – Variances and Appeals
- VI. Adjournment

Next Regular Meeting – **Tuesday, February 19.** *Please note change of day for meeting due to Presidents' Day on Monday.*

BRISTOL VIRGINIA PLANNING COMMISSION
Monday, December 17, 2018
12:00 pm

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF:	OTHERS:
Todd Buchanan	Kevin Corbett	Sally Morgan	
Bart Long	Susan Long	Amy Thompson	
Michael Pollard		Bart Poe	
Kevin Wingard			
Jordan Pennington			

I. Call to Order

Mr. Pennington called the meeting to order at 12:05 pm.

II. Approval of the Minutes of November 19, 2018 Regular Meeting

Mr. Pollard made a motion to approve the meeting minutes of November 19, 2018 with a correction to remove the former Planning Commissioner, Anthony Farnum, from the absent list, as he had already resigned prior to the meeting. Motion was seconded by Mr. Buchanan and carried by the following votes:

AYES: Buchanan, B. Long, Pollard, Wingard and Pennington

III. Public Comment (for items not on the agenda)

No comments were made for items not on the agenda.

IV. New Business

A. Report on Planning Commission appointment to replace Anthony Farnum

Ms. Morgan reported that Mr. Anthony Farnum resigned from the Planning Commission on November 13 due to his appointment to the City Council, thereby creating a vacancy on the Commission. Ms. Morgan stated that Kevin Corbett, former Planning Commission Member and past Chairman, applied for the position and was appointed by City Council at the December 11, 2018 regular meeting. His term will go to June 30, 2019 as Mr. Farnum was serving out a previous term.

B. Reschedule January and February meeting dates due to holidays

Ms. Morgan reported that the next two upcoming regular Planning Commission meetings will fall on holidays in January and February. Ms. Morgan recommended

moving the January meeting to either Monday, January 14 or Tuesday, January 22. (She reported that the IDA normally meets on the second Monday and will not have a regular meeting that day, so it will be open for the Commission meeting).

Mr. Pollard made a motion to reschedule the upcoming January and February regular meetings to Monday, January 14, 2019 and Tuesday, February 19, 2019, respectively. Motion was seconded by Mr. Long and carried by the following votes:

AYES: Buchanan, B. Long, Pollard, Wingard and Pennington

V. Old Business

A. Zoning Ordinance Revision Project – Work Session

a. Finish up Division 13 - Signs

Planning Commissioners resumed their discussion regarding Division 13 – Signs and reviewed the latest draft provided by Ms. Morgan (dated 12-13-2018).

Vehicular Signs (50-240 Chart on Page 7) – Much discussion about interpretation of what constitutes a “vehicular sign” and how and in what circumstances it would be regulated. It was consensus that if a vehicle of any kind (car, truck or trailer) has an up-to-date and proper registration and also displays an advertisement, that it should not be treated as a sign subject to the zoning ordinance but should only be subject to other parts of City Code that deal with vehicles. If a vehicle is not properly registered and yet it is parked on private property and used as a sign, it would be subject to the sign code regulations (and counted as part of the total allowance for free-standing signs). Mr. Pollard suggested that this should be allowed in manufacturing and other business zones in addition to B-3.

Secretary’s Note: Mr. Pennington left the meeting at 1:00 pm. Mr. Buchanan assumed role of Vice-Chairman.

Sec. 50-238. Electronic message centers. Mr. Pollard stated that he thought these should be allowed the same as internally-illuminated signage, and therefore much of the restrictions under subsection (b) are not needed. Also, there was mention that these types of signs should be allowed in all business and manufacturing zones, not just B-3. Ms. Morgan stated that she could rewrite this section to eliminate the restrictions under (b). Mr. Pollard later pointed out the 50-234 (b) would also need to be revised to eliminate the clause referencing 50-238(b).

Ms. Morgan pointed out the changes made from the last meeting including the last paragraph in 50-239 (Sign Allowance Flexibility) and the added 50-242 c under Abandoned Signs.

General discussion occurred initiated by Mr. Wingard about the need for elimination of restrictions to allow growth, past bad experiences that developers have had with the city, and changes needed to be more pro-active to respond to development interests.

Ms. Morgan stated that draft Divisions 14, 15 and 16 (which have been provided to the Commission) will be discussed at the next regular meeting. She said that she intended to start working on the zoning maps, and recommended dividing the zoning map into sections for review and revision.

VI. Adjournment

There being no further business, the meeting was adjourned at 1:54 pm.

Sally H. Morgan
City Planner

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