



City Council
Kevin Mumpower, Mayor
Kevin Wingard, Vice Mayor
Doug Fleenor, Council Member
Bill Hartley, Council Member
Archie Hubbard III, Council Member



BRISTOL, VIRGINIA CITY COUNCIL
300 Lee Street, Bristol, Virginia 24201
February 13, 2018

6:00 p.m.
Call to Order
Moment of Silence
Pledge of Allegiance

- A. Mayor's Minute and Council Comments.
- B. City Manager's Comments.

REGULAR AGENDA

- 1. Consider Granting Consent to the City Manager's Request to Employ a Director of Public Works.
 - a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

- 2. Presentation of Bristol, Virginia Public Schools Budget
 - a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

3. Consider a Resolution as an Endorsement of a VDOT Funded Smart Scale Project for the Re-Construction of Lee Highway (Route 11)/Old Airport Road Intersection to Remove the Excessive Road Super-Elevation.
 - a. Staff Report
 - b. Public Comment
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call

4. Consider a Resolution Granting Final Plat Approval for Plat #01-2018 for the Preston Square Subdivision – Re-Plat of Lot 2.
 - a. Staff Report
 - b. Public Comment
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call

5. Consider Resolution to Allow the City Manager to Begin Discussions with the SWVJA
 - a. Staff Report
 - b. Public Comment
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call

6. Consider Appointments for Planning Commission.
 - a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

7. Discussion of Budget Goals and Timeline.
 - a. Staff Report
 - b. Council Discussion

8. Discussion on Harvesting Mature Trees on City Owned Property.
 - a. Staff Report
 - b. Council Discussion

9. Presentation of Quarterly Financial Report.
 - a. Staff Report
 - b. Council Discussion

CONSENT AGENDA

- 9.1 Consider Purchase Requisitions: Total Amount – \$711,743. 93

- 9.2 Consider a Budget Transfer of \$100,000 from Fund 009 Capital Projects Fund to Fund 001 General Fund

- 9.3 Consider Appropriating \$150,106 to the FY18 Budget
 - a. Staff Report
 - b. Public Comment
 - c. Council Motion and Second
 - d. Council Discussion
 - e. Roll Call

- 9.4 Consider Approval of City Council Minutes: January 09, 2018
January 25, 2018

CLOSED SESSION

10. Pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Pursuant to §2.2-3711.A6, Code of Virginia, 1950, as amended. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

- a. Council Motion and Second
- b. Roll Call

11. Certify Closed Session

- a. Roll Call

C. Matters to be presented by Members of the Public – Non-Agenda Items.

D. Adjournment.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: February 13, 2018

Department: Public Works

Staff Contact: Randall C. Eads

AGENDA ITEM WORDING: Consider Granting Consent to the City Manager's Request to Employ a Director of Public Works.

ITEM BACKGROUND: The position of Director of Public Works has been vacant since July 3, 2017. In order to efficiently operate several divisions within the City, it is imperative the City have a Director of Public Works in place.

PREVIOUS RELEVANT ACTION:

NONE

STAFF RECOMMENDATIONS:

Council discretion

DOCUMENTATION: Included X Not Required _____

MOTION: I move Council to grant consent for the City Manager to hire a Director of Public Works.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: February 13, 2018
Department: Public Works Engineering
Staff Contact: Wallace McCulloch

AGENDA ITEM WORDING:

Consider a Resolution as an endorsement of a VDOT Funded Smart Scale Project for the Re-Construction of Lee Highway (Route 11)/Old Airport Road Intersection to remove the excessive road super-elevation.

ITEM BACKGROUND:

The City of Bristol Virginia is providing endorsement of a 100% VDOT funded Smart Scale project to remove the excessive super-elevation from the Lee Highway/Old Airport Rd intersection. This is the bump in Lee Highway as you cross Lee Highway from Clear Creek Rd to Old Airport Rd.

PREVIOUS RELEVANT ACTION:

None

STAFF RECOMMENDATIONS:

Approval of Resolution

DOCUMENTATION: Included X Not Required

MOTION: I move to approve a resolution requesting the Virginia Department of Transportation to establish a project for the reconstruction of the Lee Highway (Route 11)/Old Airport Road Intersection.

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: Tuesday, February, 2018

Division Community Development

Bulk Item: Yes X No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Consider Resolution Granting Final Plat Approval for Plat #01-2018 for the Preston Square Subdivision – Replat of Lot 2

ITEM BACKGROUND:

The applicant is seeking preliminary and final plat approval to create one new lot by dividing Lot 2 in the Preston Square Subdivision located on Blevins Boulevard just north of U. S. Route 11 near Exit 5. The resulting two tracts will be 1.577 acres (Lot 2A) and 0.688 acres (Lot 2B). The property is owned by Commercial Development Co. LLC and currently is the location of the Ferguson Supply company.

PREVIOUS RELEVANT ACTION:

- January 23, 2018: Planning Commission approved both the preliminary and final plat for Plat #01-2018 for the Preston Square Subdivision, Replat of Lot 2.
- January 12, 1999: City Council approved Plat #12-1998 creating Lots 1-4 of the Preston Square Subdivision. (Planning Commission approved the plat in December 1998).

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution approving Plat #01-2018 for the Preston Square Subdivision, Replat of Lot 2.

DOCUMENTATION: Included X Not Required

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: February 13, 2018

Department: City Manager

Staff Contact: Randall C. Eads

AGENDA ITEM WORDING: Resolution to Allow the City Manager to Begin Discussions with the SWVRJA

ITEM BACKGROUND: With increased costs of housing inmates, increased inmate population and the prospect of constructing a new jail facility in the near future, the City Manager is requesting permission from Council to enter into discussions with the Southwest Virginia Regional Jail Authority to house inmates within the regional jail authority.

PREVIOUS RELEVANT ACTION:

NONE

STAFF RECOMMENDATIONS:

Council discretion

DOCUMENTATION: Included X Not Required

MOTION: I move Council to adopt the proposed Resolution to allow the City Manager to begin discussions with the Southwest Virginia Regional Jail Authority.

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: Tuesday, February 13, 2018

Division Community Development

Bulk Item: Yes X No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Planning Commission Appointments

ITEM BACKGROUND:

Mr. Kevin Corbett and Mr. Bill Raettig have resigned from the Planning Commission. Two new appointments are needed to fill the unexpired terms. There are applications on file with the City Manager's office.

PREVIOUS RELEVANT ACTION:

Not applicable

STAFF RECOMMENDATION:

Not applicable

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: February 13, 2017

Department: Finance

Staff Contact: Tamrya Spradlin

AGENDA ITEM WORDING:

Consider Purchase Requisitions – Total Amount: \$711,743.93

ITEM BACKGROUND:

The items are presented to City Council for payment approval.

PREVIOUS RELEVANT ACTION:

N/A

STAFF RECOMMENDATIONS:

Approval.

DOCUMENTATION: Included X Not Required_____

MOTION: I move to approve all items on the consent agenda as presented.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: 02/13/18
DEPARTMENT: Finance
STAFF CONTACT: Tamrya Spradlin

AGENDA ITEM WORDING:

Consider a budget transfer of \$100,000 from Fund 009 Capital Projects Fund to Fund 001 General Fund per the item listed below:

Capital Projects Fund and General Fund

Transfer state maintenance funding for maintenance to the General Fund from the Capital Projects Fund. This type of funding cannot be used for capital items.

Reduce Capital Projects Fund

Expenditure	4-009-95770-3140	Professional Services	\$20,000
Expenditure	4-009-95770-8112	Other Improvements or Construction	\$80,000
Revenue	3-009-24010-0006	Street & Highway Maint-Bridge Rehab	\$100,000

Increase General Fund

Expenditure	4-001-41020-3140	Professional Services	\$54,100
Expenditure	4-001-41020-3310	Maintenance of Building & Property	\$45,900
Revenue	3-001-24010-0006	Street and Highway Maintenance	\$100,000

ITEM BACKGROUND:

On June 27, 2017, the Bristol Virginia City Council adopted the FY18 Budget. The above items are transfers between funds that require Council approval.

PREVIOUS RELEVANT ACTION:

June 27, 2017, the adoption of the FY18 Budget

STAFF RECOMMENDATIONS:

Staff recommends that Council approve the budget transfer as listed.

DOCUMENTATION: Included X Not Required ____

MOTION:

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: 02/13/18
DEPARTMENT: Finance
STAFF CONTACT: Tamrya Spradlin

AGENDA ITEM WORDING:

Consider Appropriating \$150,106 to the FY18 Budget per the Items Listed Below:

Police Department

Appropriate recovered costs to Operating Supplies & Materials			
Expenditure	4-001-31010-6014	Operating Supplies & Materials	\$106
Revenue	3-001-19010-0009	Recovered Costs-Police	\$106

Fire Department

Appropriate remaining balance of FY 2016 State Homeland Security Program			
Expenditure	4-001-32030-5868	SHSP FY16 Fire Dept Heavy Tactical	\$50,000
Revenue	3-001-33020-0047	SHSP FY16 Heavy Tactical Rescue	\$50,000

Capital Projects Fund

Appropriate bond proceeds available and set aside for the Falls Development			
Expenditure	4-009-95720-8112	Other Improvements & Construction	\$100,000
Revenue	3-009-41010-0001	Local Bond Issue	\$100,000

ITEM BACKGROUND:

On June 27, 2017, the Bristol Virginia City Council adopted the FY18 Budget. The above items are additions that need to be appropriated to the FY18 Budget.

PREVIOUS RELEVANT ACTION:

June 27, 2017, the adoption of the FY18 Budget

STAFF RECOMMENDATIONS:

Staff recommends that Council approve the supplemental appropriation as listed.

DOCUMENTATION: Included X Not Required

MOTION: