



City Council  
Kevin Mumpower, Mayor  
Kevin Wingard, Vice Mayor  
Doug Fleenor, Council Member  
Bill Hartley, Council Member  
Archie Hubbard III, Council Member



**BRISTOL, VIRGINIA CITY COUNCIL**  
**300 Lee Street, Bristol, Virginia 24201**  
**February 27, 2018**

**6:00 p.m.**  
**Call to Order**  
**Moment of Silence**  
**Pledge of Allegiance**

- A. Mayor's Minute and Council Comments.
- B. City Manager's Comments.

**CLOSED SESSION**

1. Joint Closed Session with the Bristol, Virginia Public School Board. Pursuant to §2.2-3711.A6, Code of Virginia, 1950, as amended. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected (proprietary).
  - a. Council Motion
  - b. Roll Call

Certify Closed Session

  - a. Roll Call
2. Closed Session. Pursuant to §2.2-3711.A1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (personnel) and  
  
Pursuant to §2.2-3711.A7, Code of Virginia, 1950, as amended. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel (legal matter).

- a. Council Motion and Second
- b. Roll Call

Certify Closed Session

- a. Roll Call

### **REGULAR AGENDA**

- 3. Consider the Second Reading and Adoption of the Ordinance to Amend Chapter 66-Personnel §66-55. – Disposition of Balances of Leave Credits on Change of Status by CAPTION only.
  - a. Staff Report
  - b. Public Comment
  - c. Reading of Ordinance
  - d. Council Motion and Second
  - e. Council Discussion
  - f. Roll Call
  
- 4. Consider a Resolution Granting The Bristol Virginia Fire Department Approval to Upgrade From an ALS Non – Transport License to an ALS Transport License with the Virginia Office of EMS.
  - a. Staff Report
  - b. Public Comment
  - c. Reading of Resolution
  - d. Council Motion and Second
  - e. Council Discussion
  - f. Roll Call
  
- 5. Consider Resolution Granting Final Plat Approval for Plat #03–2018 – The Falls, Phase 2, Lot 25.
  - a. Staff Report
  - b. Public Comment
  - c. Reading of Resolution
  - d. Council Motion and Second
  - e. Council Discussion
  - f. Roll Call
  
- 6. Consider Resolution Granting Final Plat Approval for Plat #04-2018 – Euclid Avenue Shopping Center - Re-Plat of Lot 3.
  - a. Staff Report
  - b. Public Comment
  - c. Reading of Resolution
  - d. Council Motion and Second
  - e. Council Discussion

- f. Roll Call
  
- 7. Discussion on Health Insurance.
  - a. Staff Report
  - b. Council Discussion
  
- 8. Presentation of Fire Study Report.
  - a. Staff Report
  - b. Council Discussion
  
- 9. Discussion on Real Estate for Sale.
  - a. Staff Report
  - b. Council Discussion

**CONSENT AGENDA**

- 9.1 Consider Purchase Requisitions: Total Amount – \$91, 852.42
  - 1. Purchase a new van to be used for paratransit service: \$60,000.00
  - 2. Purchase a new bulldozer under carriage: \$31,852.42
    - a. Council Motion and Second
    - b. Roll Call
  
- C. Matters to be presented by Members of the Public – Non-Agenda Items.
  
- D. Adjournment.

**BRISTOL, VIRGINIA CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: February 27, 2018

Department: City Attorney

Staff Contact: Randall Eads

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**AGENDA ITEM WORDING: Item #3**

Consider Second Reading of an Ordinance to Amend Chapter 66 – Personnel §66-65 Disposition of Balances of Leave Credits on Change of Status.

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**ITEM BACKGROUND:**

Historically, the language in this Ordinance has been interpreted to mean “calendar” days. Clearly identifying “business” days will allow for final work days to be accumulated and final accrual balances accounted for prior to the last payout.

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**PREVIOUS RELEVANT ACTION:**

First Reading approved on January 25, 2018.

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**Staff Recommendations:**

Approval.

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**DOCUMENTATION:**      Included   X                Not Required

**MOTION:** I move to approve the second reading (caption only) and adoption of an Ordinance to Repeal and Reenact Chapter 66 – Personnel §66-65 Disposition of Balances of Leave Credits on Change of Status.

**BRISTOL, VIRGINIA CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: February 27, 2018  
Department: Fire Department  
Staff Contact: Chief Mike Armstrong

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**AGENDA ITEM WORDING: Item #4**

Consider a Resolution Granting The Bristol Virginia Fire Department Approval to Upgrade From an ALS Non – Transport License to an ALS Transport License with the Virginia Office of EMS.

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**ITEM BACKGROUND:**

The City of Bristol Virginia Fire Department currently has an ALS NON-Transport license with the Virginia Office of EMS, and has determined a need for an ALS Transport Agency for the City of Bristol Virginia.

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**PREVIOUS RELEVANT ACTION:**

The request from the Fire Chief and City Manager that the Bristol Life Saving Crew place a 3<sup>rd</sup> ambulance in service. At this time we have not received a response from the Bristol Life Saving Crew leadership.

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**STAFF RECOMMENDATIONS:**

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**DOCUMENTATION:**      Included   X   Not Required\_\_\_\_\_

**MOTION:** I move to approve the Resolution to upgrade the Fire Department License to an ALS Transport license.

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: Tuesday, February 27, 2018

Division Community Development

Bulk Item: Yes X No     

Staff Contact: Sally Morgan, City Planner

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**AGENDA ITEM WORDING: Item #5**

Consider Resolution Granting Final Plat Approval for Plat #03-2018 - The Falls, Phase 2, Lot 25

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**ITEM BACKGROUND:**

The applicant is seeking final plat approval to create a new Lot 25 from existing Lot 22 in The Falls – Phase II. The new tract will be 4.92 acres (Lot 25), leaving approximately 16.7 acres in the remainder of Lot 22. The property is owned by The Falls Development LLC and a site plan has been approved for a Hobby Lobby store on Lot 25 which will be addressed as 515 Falls Boulevard

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**PREVIOUS RELEVANT ACTION:**

- March 28, 2017 – City Council approved Plat #02-2017 which created Lots 20-23 of The Falls subdivision

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt the resolution approving Plat #03-2018 for The Falls, Phase 2, Lot 25.

**DOCUMENTATION:**      Included   X        Not Required

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: Tuesday, February 27, 2018

Division Community Development

Bulk Item: Yes X No     

Staff Contact: Sally Morgan, City Planner

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**AGENDA ITEM WORDING: Item #6**

Consider Resolution Granting Final Plat Approval for Plat #04-2018 - Euclid Avenue Shopping Center – Replat of Lot 3

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**ITEM BACKGROUND:**

The applicant is seeking final plat approval to create one new lot by dividing Lot 3 in the Euclid Avenue Shopping Center into 2 parts, resulting in a new Lot #3A. The resulting two tracts will be 0.84 acres (Lot 3) and 0.46 acres (Lot 3A). The property is currently owned by Marathon Realty, but is under negotiation for purchase by Euclid Center LLC. This company plans to record this plat, if approved, following its purchase of Lot 3 and then demolish a portion of the existing structure and build a new structure on Lot 3. The remaining structure on Lot 3A would be reduced in size (due to the demolition) to maintain two current tenant spaces.

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**PREVIOUS RELEVANT ACTION:**

- July 25, 2016 – The City Council passed a resolution approving the Euclid Avenue Shopping Center plat (Plat 03-2016)
- February 15, 2018 – The Planning Commission approved both the preliminary and final plat of the Euclid Avenue Shopping Center – Replat of Lot 3 (#04-2018)

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt the resolution approving Plat #04-2018 for the Euclid Avenue Shopping Center, Replat of Lot 3.

**DOCUMENTATION:** Included X Not Required

**BRISTOL, VIRGINIA CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: February 27, 2017

Department: Finance

Staff Contact: Tamrya Spradlin

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**AGENDA ITEM WORDING: Item #9.1**

Consider Purchase Requisitions – Total Amount: \$91, 852.42

    New van used for paratransit service:     \$60,000.00

    New Bulldozer under carriage:           \$31,852.42

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**ITEM BACKGROUND:**

The items are presented to City Council for payment approval.

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**PREVIOUS RELEVANT ACTION:**

N/A

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**STAFF RECOMMENDATIONS:**

Approval.

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**DOCUMENTATION:**     Included     X             Not Required \_\_\_\_\_

**MOTION:** I move to approve all items on the consent agenda as presented.