

THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON FEBRUARY 9, 2016, AT 6:00 P.M. IN COUNCIL CHAMBERS, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR ARCHIE HUBBARD, III PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR WILLIAM HARTLEY, CATHERINE BRILLHART, GUY ODUM, AND JIM STEELE. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

Mayor Hubbard called for a moment of silence followed by the pledge of allegiance to the flag.

A. Matters to be Presented by Members of the Public – Non-Agenda Items

There were no matters to be presented by members of the public.

B. Mayor's Minute and Council Comments

Council Member Steele commented on the work performed by the public works department during the inclement weather.

C. Mayor Hubbard read the following Proclamation:

A PROCLAMATION TO RECOGNIZE Nancy Marney for her role in the creation of the Annual Christmas Tree Lighting event, a beloved holiday tradition for decades

WHEREAS, over three decades ago, Nancy Marney envisioned a nostalgic downtown Christmas tree-lighting event similar to those she had seen in small, New England towns; and

WHEREAS, she planned and organized every step of the event for more than two decades – even down to selecting the Norwegian spruce, which was a mere 16 feet tall during the first ceremony; and

WHEREAS, today, the event showcases the nearly 50-foot Norwegian spruce and a 25-foot Douglas fir, which are adorned by 30,000 twinkling white lights; and

WHEREAS, the annual tree lighting, which takes place the first Monday after Thanksgiving has become a much-anticipated tradition that ushers in the holidays in Bristol; and

WHEREAS, generations of families gather beneath the glow of the towering tree to sing Christmas carols by candlelight, sip hot chocolate and celebrate the spirit of community;

NOW, THEREFORE, I, Archie Hubbard, III, Mayor of the City of Bristol, Virginia, along with the City Council, do hereby extend a proclamation of recognition and congratulations to Nancy Marney, for her role as an enthusiastic and engaged citizen who created the City's most enduring holiday tradition, which continues to unite and inspire the community.

1. Consider Ratifying the November 2, 2009 Transition Agreement Between the City of Bristol and BVU

City Attorney, Pete Curcio, explained that the Transition Agreement was entered into before BVU became an authority. He added that the vision was to re-sign the agreement after the BVU authority was created.

Mr. Michael Pollard inquired about the changes being made to the Transition Agreement. City Attorney, Pete Curcio, advised that there were no changes being made to the agreement.

Mayor Hubbard entertained a motion to ratify the November 2, 2009 Transition Agreement between the City of Bristol and BVU.

Council Member Odum made the motion to approve ratifying the November 2, 2009 Transition Agreement between the City of Bristol and BVU and direct the Mayor

and City Manager to execute the agreement. Motion was seconded by Council Member Brillhart and carried by the following votes:

AYES: Brillhart, Hartley, Odum, Steele, and Hubbard

2. Consider Contract for Appraisal Services

City Manager, Ms. Tabitha Crowder, advised that the City was required to perform a general reassessment of all real property located within the City every four (4) years. She added that the work must begin in 2016. She explained that the Wampler-Eanes firm was selected through the Mount Rogers Planning District Commission procurement process. Ms. Crowder stated that there was thirty thousand dollars (\$30,000) in this year's budget to apply toward the total cost of one hundred forty-six thousand, two hundred eleven dollars (\$146,211), which was based on a per parcel price. The remaining amount would be put into next year's budget. She added that the cost was approximately ten thousand dollars (\$10,000) more than the cost in 2012.

Commissioner of Revenue, Mr. Terry Frye, recommended using Wampler-Eanes appraisal services.

Mr. Michael Pollard inquired about the experience of Wampler-Eanes as it related to the requirements of the contract. Ms. Tabitha Crowder advised that the company had experience with assessments in the region. Mr. Terry Frye explained that appraisals were, to a large degree, a form of mathematics; adding that Wampler-Eanes was familiar with properties in the region and was capable of doing the job. Mr. Pollard also asked about penalty clauses and the appeal process. Mr. Frye explained the appeal process.

Mayor Hubbard entertained a motion to authorize the City Manager to enter into a contract for appraisal services.

Council Member Brillhart made the motion to authorize the City Manager to enter into a contract with Wampler-Eanes Appraisal Group on behalf of the City.

Council Member Odum asked if there were complaints about the previously used appraisal company. Mr. Frye explained that there were more than the average number of appeals and adjustments after the previous assessment.

City Attorney, Mr. Pete Curcio, stated there were half a dozen law suits filed after the previous assessment.

Motion was seconded by Council Member Steele and carried by the following votes:

AYES: Brillhart, Hartley, Odum, Steele, and Hubbard

Mayor Hubbard entertained a motion to approve Consent Agenda Items 3.1 through 3.5 as presented.

3.1 Consider appropriating \$77,618.00 to the FY16 budget per the items listed below:

| | | | |
|---|--------------------|-----------------------------|-----------|
| Police Department- | \$17,993.00 | | |
| Appropriate funds received as restitution by the Police Department. | | | |
| Expense | 4-001-31010-6014 | Operating Supplies | 200.00 |
| Revenue | 3-001-19010-0009 | Recovered Costs | 200.00 |
| Appropriate donations received by the Police Department. | | | |
| Expense | 4-001-31010-6014 | Operating Supplies | 1,300.00 |
| Revenue | 3-001-18020-0001 | Donations | 1,300.00 |
| Appropriate additional DMV Grant funds received by the Police Department. | | | |
| Expense | 4-001-31020-5868 | Selective Enforcement Grant | 15,493.00 |
| Revenue | 3-001-33020-0038 | Selective Enforcement Grant | 15,493.00 |
| Appropriate donations received by the Police Department. | | | |
| Expense | 4-001-31010-8101 | Other Equipment | 1,000.00 |
| Revenue | 3-001-18020-0001 | Donations | 1,000.00 |
| Fire Department- | \$3,050.00 | | |

Appropriate donations received by the Fire Department.
 Expense 4-001-32010-6011 Clothing 1,000.00
 Revenue 3-001-18020-0001 Donations 1,000.00

Appropriate donations received by the Fire Department.
 Expense 4-001-32010-6014 Operating Supplies 1,050.00
 Revenue 3-001-18020-0001 Donations 1,050.00

Appropriate funds received as restitution by the Fire Department.
 Expense 4-001-32010-6002 Food/Food Svc Sup 500.00
 Expense 4-001-32010-6011 Clothing 500.00
 Revenue 3-001-19010-0007 Recovered Costs 1,000.00

Community Development \$1,500.00

Appropriate monies received from a TVA Economic Development Grant.
 Expense 4-001-81010-3140 Professional Svc 1,500.00
 Revenue 3-001-18020-0029 Grants 1,500.00

Clear Creek Golf Course \$2,953.00

Appropriate insurance recovery funds received by the Golf Course.
 Expense 4-001-71040-6007 Materials-Building 1,274.00
 Revenue 3-001-19010-0043 Recovered Costs 1,274.00

Appropriate insurance recovery funds received by the Golf Course.
 Expense 4-001-71040-3320 Maintenance of Eq. 1,310.00
 Revenue 3-001-18020-0003 Insurance Recovery 1,310.00

Appropriate funds received as restitution by the Golf Course.
 Expense 4-001-71040-6007 Materials-Building 369.00
 Revenue 3-001-19010-0043 Recovered Costs 369.00

ACorridor \$52,122.00

Appropriate revenue and expense for providing personnel services to ACorridor.
 Expense 4-001-81010-1155 Salaries 41,566.00
 Expense 4-001-81010-2100 FICA 3,401.00
 Expense 4-001-81010-2210 VRS 3,311.00
 Expense 4-001-81010-2310 Hospitalization Ins. 3,320.00
 Expense 4-001-81010-2400 Life 275.00
 Expense 4-001-81010-2600 Unemployment 200.00
 Expense 4-001-81010-2710 Worker's Comp 49.00
 Revenue 3-001-19010-0043 Recovered Costs 52,122.00

- 3.2 Consider Approval of the Minutes: Regular Meeting – January 12, 2016
 Called Meeting – January 14, 2016
- 3.3 Consider Street Closure Request for the American Cancer Society Half and Half Marathon, Saturday April 9, 2016
- 3.4 Consider Street Closure Request for the Crisis Center of Bristol Awareness Ride, April 30, 2016
- 3.5 Consider Street Closure Request for the Spring Break Out Car-Truck-Bike Show, May 28, 2016

Council Member Steele made the motion to approve Consent Agenda Items 3.1 through 3.5 as presented. Motion was seconded by Vice Mayor Hartley and carried by the following votes:

AYES: Brillhart, Hartley, Odum, Steele, and Hubbard

4. Executive Session

Mayor Hubbard entertained a motion to enter into Executive Session pursuant to §2.2-3711.A1, Code of Virginia, 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (appointments).

Vice Mayor Hartley made the motion to enter into Executive Session pursuant to §2.2-3711.A1, Code of Virginia, 1950, as amended for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (appointments). Motion was seconded by Council Member Brillhart and carried by the following votes:

AYES: Brillhart, Hartley, Odum, Steele, and Hubbard

Following the Executive Session, by roll call vote, Council Members certified that only business matters lawfully exempted from open meeting requirements and specified in the motion to convene the Executive Session were discussed.

AYES: Brillhart, Hartley, Odum, Steele, and Hubbard

E. Adjournment

There being no further business, the meeting was adjourned.

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City Clerk

Mayor