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THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON OCTOBER 25, 2016, AT 6:00 P.M. IN COUNCIL CHAMBERS, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR WILLIAM HARTLEY PRESIDING. COUNCIL MEMBERS PRESENT WERE J. DOUGLAS FLEENOR, ARCHIE HUBBARD, III, AND KEVIN MUMPOWER. CITY MANAGER, TABITHA CROWDER, AND CITY ATTORNEY, PETE CURCIO WERE ALSO PRESENT.

VICE MAYOR JIM STEELE WAS ABSENT.

Mayor Hartley called for a moment of silence followed by the pledge of allegiance to the flag.

A. Mayor's Minute and Council Comments

Mayor Hartley announced that the Regular City Council Meeting for November 8, 2016, would be held at the Bristol, Virginia School Board office at 220 Lee Street, Bristol, Virginia.

He gave an overview of the process for Councilmanic replacement. He advised that Council would be accepting applications through 5:00 P.M. October 31, 2016. He advised that the applications must be hand delivered to the City Manager's office. He added that there would be a Called Meeting on November 7, 2016, at 5:30 P.M. to begin the interview process of prospective candidates. He further advised that another Called Meeting would be held on November 15, 2016, at 5:30 P.M. to announce the candidate selected to fill the remainder of the term of vacant Council Member seat.

Mayor Hartley recognized Strongwell for receiving the SVAM 2016 Manufacturer of the Year Award and the ACE Award (Awards for Composites Excellence).

Mr. David Ring, Manager, Governmental Affairs & Strategic Projects, from Strongwell commented on receiving the awards, and thanked the City for continued support of businesses and manufacturing in the community.

Mayor Hartley announced that the City had received the Gold level VML Stairway to Success Award. He advised that this was achieved through the process of adopting a Resolution supporting Early Childhood Development and offering local preschool activities.

City Manager, Ms. Tabitha Crowder, recognized Mayor Hartley for becoming a Certified Local Government Official.

City Manager, Ms. Tabitha Crowder, recognized Chuck Wilson for his recent retirement.

1. Consider General City Council Procedures

Mayor Hartley entertained a motion to consider adopting the General City Council Procedures.

Mr. Michael Pollard voiced his concerns regarding the procedures stating that they needed to be simplified.

Ms. Nancy Marney stated that the City Council needed help from residents. She stated that these procedures made things more complicated and more restrictive. She also voiced her concern over the procedures being adopted as an Ordinance.

Following a brief discussion, it was decided to table this item until the new Council Member was chosen.

Council Member Mumpower made the motion to table the General City Council Procedures. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

2. Ordinance

1<sup>st</sup> ReadingConsider First Reading of an Ordinance to Enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-30 Agenda, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment

Mayor Hartley entertained a motion for the first reading of an Ordinance to enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment.

Following a brief discussion, it was decided to table this item until the new Council Member was chosen.

Council Member Mumpower made the motion to table the first reading of an Ordinance to enact §2-28 Rules of Order, §2-29 Conduct of City Council Meetings, §2-31 Agenda Format, §2-32 Citizen Participation, and §2-33 Mayor's Minute and Council Comment. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

3. Presentation of People Inc. Annual Report

Mr. Robert Goldsmith, President and CEO, presented the People Inc. annual report. Mr. Goldsmith gave a summary of the services provided to Bristol residents which include Healthy Outcomes, Community Investment, Housing, Entrepreneurship, and Workforce Development.

Mayor Hartley and Council Members, Fleenor, Hubbard, and Mumpower complimented Mr. Goldsmith on the work that his organization does for the City.

4. Presentation Concerning the Development of Tri-Cities Regional Airport's Aerospace Park

Mr. Patrick Wilson, Tri-Cities Regional Airport Executive Director, gave a presentation on the future development of Tri-Cities Regional Airport's Aerospace Park.

A discussion ensued about the possibility of the Tri-Cities Airport Authority working with and attracting business to the state of Virginia.

Mr. Roscoe Trivett commented on the lack of a parallel or second runway at Tri-Cities Regional Airport.

5. Consider Request to Publish Delinquent Personal Property Tax List

City Treasurer, Ms. Angel Harris, gave a presentation on the collection of personal property tax. She explained that the Code allowed her to collect personal property taxes for five (5) years. She pointed out that there were more than three thousand (+3,000) delinquent accounts that totaled five hundred thirteen thousand, one hundred thirteen dollars (\$513,113) in uncollected personal property taxes. She requested permission to publish the names of the delinquent tax payers as a resource tool to collect the delinquent taxes.

Mr. Michael Pollard recommended listing those delinquent accounts that were in excess of one thousand dollars (\$1,000) to decrease the cost of publishing the names.

Ms. Beth Rhinehart voiced her concerns regarding publishing the names. She was opposed to publishing the names.

Mayor Hartley entertained a motion to consider the request to publish the delinquent personal property tax list.

Following a brief discussion, it was decided to table the item.

Council Member Fleenor made the motion to table the request to publish the delinquent personal property tax list. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

6. Presentation of FY15-16 Annual Financial Report

Given time restraints, Council Member Hubbard made the motion to postpone the Financial Report until the next meeting. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

Mayor Hartley entertained a motion to approve Consent Agenda items 7.1 through 7.3 collectively.

7.1 Consider a Street Closure Request for Veterans Day Parade – November 5, 2016.

7.2 Consider Approval of Minutes: Regular Meeting – September 13, 2016

7.3 Consider appropriating \$1,070,232 to the FY17 budget per the items listed below:

<b>Information Technology</b>		<b>\$3,975</b>
Appropriation VML Grant received to purchase Blue Tooth car kits.		
Expense	4-001-12095-8101 Other Equipment	\$3,975
Revenue	3-001-18020-0046 VML Grant	\$3,975

<b>Police Department</b>		<b>\$63,402</b>
Appropriate PSAP Grant Funds for dispatcher training.		
Expense	4-001-31020-5881 PSAP Grant 014 PD PEP	\$2,000
Revenue	3-001-24020-0086 PSAP Grant 014 PD PEP	\$2,000

Appropriate PSAP Grant Funds to replace current call counting system.		
Expense	4-001-31020-5882 PSAP Grant 015 PD Call Acct Upgrade	\$50,000
Revenue	3-001-24020-0087 PSAP Grant 015 PD Call Acct Upgrade	\$50,000

Appropriate insurance recovery funds for damage to three (3) Police vehicles.		
Expense	4-001-31010-3320 Maintenance of Equipment	\$9,630
Revenue	3-001-18030-0001 Ins Recovery-Police	\$9,630

Appropriate additional funds received from Crime Prevention Calendar proceeds.		
Expense	4-001-31020-5871 Police Calendars	\$500
Revenue	3-001-18020-0045 Police Calendar Funds	\$500

Appropriate restitution funds received by the Police Department (4 checks).		
Expense	4-001-31010-6014 Operating Supplies	\$272
Revenue	3-001-19010-0009 Recovered Costs-Police	\$272

Appropriate partial reimbursement for services not completed by vendor.		
Expense	4-001-31010-3321 Maint of Equipment-Technology	\$1,000
Revenue	3-001-19010-0009 Recovered Costs-Police	\$1,000

<b>Fire Department</b>		<b>\$65,148</b>
Appropriate recovered costs from Department of Emergency Management for emergency assistance in Rainelle, West Virginia.		
Expense	4-001-32010-1240 Fire Dept-Special Event Overtime	\$9,610
Expense	4-001-32010-5530 Travel Expense	\$951
Expense	4-001-32010-8101 Other Equipment	\$11,510
Revenue	3-001-24010-0082 Dept of Emergency Mgmt	\$22,071

Appropriate VDFP Grant for Fire Training Facilities.		
Expense	4-001-32030-5872 VDFP Fire Svcs Training Facilities	\$43,077
Revenue	3-001-24020-0085 VDFP Fire Svcs Training Facilities	\$43,077

<b>Economic Development</b>		<b>\$500,000</b>
Appropriate funding from the Tobacco Region Opportunity Fund (TROF) for the Hotel Bristol Project.		
Expense	4-001-81025-5722 Hotel Bristol	\$500,000
Revenue	3-001-24020-0088 TROF-Hotel Bristol	\$500,000

<b>Public Works</b>		<b>\$56,765</b>	
Appropriate insurance recovery funds for damage to 2014 Kenworth Vacuum Truck.			
Expense	4-001-41010-3320	Maintenance of Equipment	\$56,765
Revenue	3-001-18030-0002	Ins Recovery-Public Works	\$56,765
<b>Solid Waste-Collection Division</b>		<b>\$5,942</b>	
Appropriate insurance recovery funds for damage to 2001 Mack Trash Truck.			
Expense	4-004-12020-3320	Maintenance of Equipment	\$5,942
Revenue	3-004-20000-0098	Ins Recovery-Collections	\$5,942
<b>Capital Project-Martin Luther King Milling &amp; Paving</b>		<b>\$375,000</b>	
Appropriate VDOT funding for milling and paving on Martin Luther King Blvd.			
Expense	4-009-95840-8112	Other Improvements or Construction	\$375,000
Revenue	3-009-24030-0107	VDOT-Martin Luther King Paving	\$375,000

Mr. Michael Pollard requested that the cost of the street closures be listed.

Council Member Hubbard made the motion to approve the Consent Agenda items 7.1 through 7.3 collectively. Motion was seconded by Council Member Mumpower and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

8. Falls Financial Discussion

Council Member Hubbard made the motion to table this item. Motion was seconded by Council Member Fleenor and carried by the following votes:

AYES: Fleenor, Hubbard, Mumpower, and Hartley

ABSENT: Steele

9. Locality Comparison Concerning Public Works Operations

City Manager, Ms. Tabitha Crowder, Chief Financial Officer, Ms. Kim Orfield, City Engineer, Mr. Wallace McCulloch, and Operations Manager, Mr. Michael Maine gave a presentation on the Public Works Operations Division.

They gave an overview of the public works operations division which consists of engineering, operations, and solid waste. They reported that public works received funding from federal, state, and local sources.

It was noted that Bristol has a high number of bridges and culverts to maintain compared to the other localities and a low number of lane miles. It was pointed out that VDOT funding was based on lane miles. They also pointed out that Bristol was the only locality which does not maintain its own water and sewer system.

B. Matters to be Presented by Members of the Public – Non-Agenda Items

Mr. Michael Pollard commented on the downtown tree replacement project.

Ms. Nancy Marney commented on the discussion interchange among those present at the meeting.

C. Adjournment

There being no further business, the meeting was adjourned.

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City Clerk

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Mayor