

THE REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON JUNE 26, 2018, AT 6:00 P.M. AT 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, DOUGLAS FLEENOR, WILLIAM HARTLEY, AND ARCHIE HUBBARD, III. INTERIM CITY MANAGER/CITY ATTORNEY, RANDALL EADS AND CHIEF FINANCIAL OFFICER, TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower called for a moment of silence followed by the Pledge of Allegiance to the flag.

A. Mayor's Minute and Council Comments.

Mayor Mumpower and members of the City Council all commended Councilman, Mr. Hubbard for his years of service. He state the FY18-19 Budget has been passed and the city manager has been tasked with a project to promote the city to bring in new businesses and generate and increase revenue.

Mr. Fleenor thanked Mr. Hubbard for his service to the City, asked to be excused from the meeting, and left.

B. City Manager's Comments.

City Manager, Mr. Randall Eads, commended councilman, Mr. Hubbard for his years of service and leadership. He stated that he has a task list to make significant changes in the city.

City Planner, Sally Morgan, stated the comprehensive plan will be awarded the Commonwealth Plan of the Year from the Virginia American Planning Association.

Mayor Mumpower state the comprehensive plan needs to be a living document. Mayor Mumpower listed several tasks for the city manager. He stated the city needs to establish restrictive funds for specific departments.

REGULAR AGENDA

1. Consider Presentation by People Incorporated

People Incorporated gave a presentation of their Annual Action Report.

2. Consider Second Reading and Adoption of an Ordinance Change to the Appendix of Chapter 70 (By Caption Only)

City Manager, Mr. Randall Eads, presented his proposed budget to Council on April 24, 2018 which included a \$4 increase to monthly trash collection fees. Council adopted the FY19 budget, including the collection fee increase, at the June 12, 2018 meeting. The increase will require amending the appendix of Chapter 70 of the City Code, including an emergency clause so that it will be immediately enacted and effective July 1, 2018. Mr. Eads stated that a public notice of the ordinance change was advertised in the Bristol Herald – Courier on June 7, 2018. Mr. Eads recommends approval of the second reading the adoption of the ordinance change as presented.

Councilman, Mr. Hubbard made a motion was the second reading of the ordinance change to the appendix of Chapter 70. Motion was seconded by Vice-Mayor, Mr. Wingard, and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

City Manager, Mr. Eads, read the ordinance change to the Appendix of Chapter 70 by caption only:

AN ORDINANCE TO REPEAL AND REENACT THE APPENDIX TO CHAPTER 70 OF THE CITY CODE

Councilman, Mr. Hubbard, made a motion to adopt the ordinance change to the Appendix of Chapter 70. Motion was seconded by Vice-Mayor, Mr. Wingard, and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

3. Closed Session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel).

Councilman, Mr. Hartley, made a motion to enter into closed session pursuant to §2.2-3711.A.1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (Personnel). Motion was seconded by Vice-Mayor, Mr. Wingard, and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

3.1 Certify Closed Session

Mayor Mumpower certified the closed session by roll call.

AYES: Hartley, Hubbard, Wingard and Mumpower

4. Consider Public Hearing of the Oak Street Bridge Closure

Mayor Mumpower opened the public hearing.

Director of Public Works, Mr. McCulloch, reported the Oak Street Bridge condition rating is Poor. After observing the overall deterioration of the bridge and discussions with the structural engineer, it was decided to close the bridge to vehicular traffic before it reached an unsafe condition. The current bridge capacity is 8 tons, Single Unit and 14 tons, Truck & Semi-trailer is reduced significantly from the 2011 bridge capacity of 20 tons, Single Unit and 29 tons, Truck & Semi-trailer. (A reduction by more than half.) The April 27, 2011 traffic count was 214 trips per day each way. Fire trucks and school buses no longer use the bridge. Mr. McCulloch stated that some residents have requested installing a fence on both ends to close the bridge to pedestrian traffic for improved safety. Mr. McCulloch recommends to City Council to approve the permanent closure and removal of the structure once funding is acquired.

A lengthy discussion ensued between City Council members regarding the permanent bridge closure.

Don Snowden, Clyde Long, and Sandra Campbell made comments regarding the permanent closure.

Mayor Mumpower closed the public hearing.

4.1 Consider Approval of the Oak Street Bridge Closure

Councilman, Mr. Hubbard, made a motion to approve the Oak Street Bridge Closure. Motion was seconded by Mr. Hartley and carried by the following votes:

AYES: Hartley, Hubbard and Mumpower

ABSTAINS: Wingard

Vice-Mayor, Mr. Wingard, stated the bridge should not be closed to pedestrians. Mayor Mumpower suggested conducting an in depth study of the bridge to

determine the permanent closure of the bridge.

5. Consider a Second Public Hearing Regarding the FY 18-19 CDBG and HOME Allocations – Actions Plan

Mayor Mumpower opened the public hearing.

No public comments were made.

Mayor Mumpower closed the public hearing.

6. Consider Approval of the Annual Action Plan for the CDBG

CDBG Coordinator, Ms. Ellen Tolton, reported the City of Bristol Virginia is an annual recipient of federal funding through the U.S. Department of Housing and Urban Development (HUD). The entitlement monies may be spent to develop or sustain viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally to benefit low- to moderate income persons. All entitlement monies received are disbursed through the City's CDBG program. The City's CDBG budget for the 2018-2019 funding cycle is \$254,487 and HOME funds allocated to the City of Bristol Virginia total \$75,914.93. The final step in the annual funding cycle is to establish the approved Annual Action Plan for the CDBG monies received in that fiscal year. Ms. Tolton reported that on May 22, 2018 – City Council held the first public hearing with direction to appoint the Mayor's Sub-Committee to prepare and present to City Council a recommended Action Plan. Ms. Tolton reported that on May 31, 2018 – The Mayor's Sub-Committee met to review application and establish a recommended Action Plan. Ms. Tolton recommended Council approval of the FY18-19 Annual Action Plan as presented by staff and by the appointed Sub-Committee for the Council.

Councilman, Mr. Hubbard, made a motion to approve the FY 18-19 CDBG and HOME Allocations – Action Plans. Motion was seconded by Vice-Mayor, Mr. Wingard, and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

7. Consider Receiving Bids on the Sale of City-Owned Property

City Manager, Mr. Randall Eads, reported that the City has received offers on the following parcels of land: a. 0.3 acre parcel of land located at Randolph and Vance streets from Temple Free Will Baptist Church for \$2,000. B. lot B-17 located in the Clear Creek subdivision from David West, owner of adjoining property, for \$19,000. He also reported that Council received a list of city owned properties to be listed for sale at the February 27, 2018 meeting and passed a resolution on the procedures to be used when an offer is received on April 10. A public hearing was advertised on June 5, 2018 requesting offers to be submitted prior to the June 12, 2018 council meeting. Mr. Eads recommends that council accept the offers as presented for the sale of City-owned property.

Vice-Mayor, Mr. Wingard, made a motion to approve receiving bids on the sale of city-owned property. Motion was seconded by Mr. Hartley and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

8. Consider Support for the Establishment of a Trailhead Parking Area for the Mendota Trail

Interim Community and Economic Director, Mr. Bart Poe, asked council to consider support for the establishment of a trailhead parking area for the Mendota Trail and partnering with Mountain Heritage to apply for a Virginia Recreational Trails Program. Mr. Poe stated the trailhead parking area for the Mendota Trail will be located within the city limits, however, the majority of the trail is located in Washington County, Virginia. He also stated that City funding for the trailhead is not necessary that Mountain Heritage has applied for grants to fund the project, however, the deadline on the submission

of grant is July 15, 2018. Mr. Poe stated that Mountain Heritage will find out in September if the grant is awarded to them.

Councilman, Mr. Hubbard asked if there will be parking fees or permits. Mr. Poe stated that permits are not required for the parking area.

Mr. Hartley asked if Mountain Heritage will maintain trailhead parking area.

Mayor Mumpower asked how many parking areas are planned on the trail. Mr. Poe stated there are two estimated for the trail by which one is located at the end of the trail in Mendota, Virginia.

Mayor Mumpower asked for the expense of the parking area. Mr. Poe stated the estimated cost for the bathrooms is approximately \$60,000, \$20,000 for grade work and \$20,000 for grants.

Mr. Poe stated that Mountain Heritage is applying for the Rails to Trails grant that will be used for construction of the trail and maintenance. He stated the city is listed as cooperating applicant with Mountain Heritage as well as Washington County, Virginia.

City Manager, Mr. Randall Eads, stated the city will not be liable or financially responsible for the parking area.

Nancy Marney commented on the trailhead parking area.

Frank Kilgore, with Mountain Heritage, commented on the construction of the trailhead parking area.

Councilman, Mr. Hubbard made a motion to approve the support of the establishment of a trailhead parking area for the Mendota Trail. Motion was seconded by Mr. Hartley and carried by the following votes:

AYES: Hartley, Hubbard and Wingard
ABSTAINS: Mumpower

CONSENT AGENDA

- 9.1 Consider a Street Closure Request for the 2018 Antique Automobile Club of America Car Show
- 9.2 Consider a Street Closure Request for the Annual Day in the Park Event

Councilman, Mr. Hartley, made a motion to approve the consent agenda as presented. Motion was seconded by Mr. Hubbard and carried by the following votes:

AYES: Hartley, Hubbard, Wingard and Mumpower

C. Matters to be presented by Members of the Public – Non-Agenda Items


Ginger Fleenor made a public comment.

Nancy Marney commented on the air pollution created from a local company.

D. Adjournment.

There being no further business, the meeting was adjourned.

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City Clerk



Mayor