



City of Bristol Virginia  
Office of City Engineer  
300 Lee Street  
276-645-7363

**Permit for Private Entrance**

Date: \_\_\_\_\_

Permission is hereby given \* \_\_\_\_\_  Owner  Contractor  
to \* \_\_\_\_\_  
\_\_\_\_\_.

Location: \* \_\_\_\_\_  
Contractor: \* \_\_\_\_\_ Telephone No. \* \_\_\_\_\_  
Contact Person: \* \_\_\_\_\_ Telephone No. \* \_\_\_\_\_  
Pager No. \* \_\_\_\_\_ Mobile No. \* \_\_\_\_\_

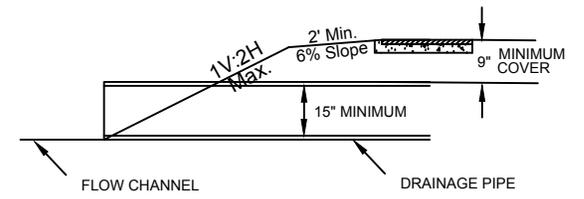
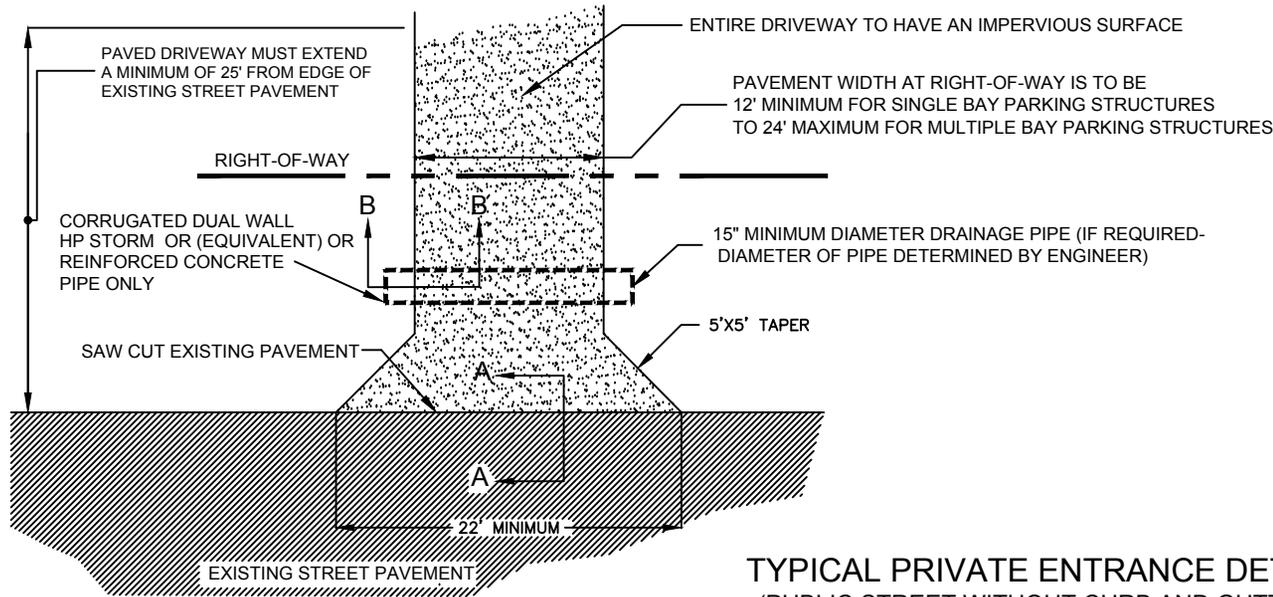
**Conditions of Permit**

All Private Entrances shall be in strict compliance with the current editions of the Virginia Department of Transportation *Minimum Standards of Entrances to State Highways*. Where an entrance is to cross a sidewalk, curb or curb and gutter, these structures shall be sawcut at the nearest full joint, removed and replaced in accordance with details specified for entrances in the current editions of the Virginia Department of Transportation *Road and Bridge Standards*. The pavement width at the right-of-way line shall be a minimum of 12 feet for a single bay parking structure to a maximum of 24 feet for multiple bay parking structures as approved by the City Engineer. The minimum width of the entrance at the connection to the existing roadway shall include a 5' x 5' taper. The entrance and driveway shall be constructed of an impervious surface, e.g., asphalt concrete, hydraulic cement, prime and seal, etc., in its entirety. When curb or curb and gutter exists, the new surface shall not extend beyond the face of the curb except in cases of extreme grade transitions and only then by written permission from the City Engineer or agent. Where an entrance crosses a roadside ditch, a pipe underdrain (minimum 15" diameter) may be required. The actual pipe size required shall be determined by the City Engineer or his designee. The City Engineer shall be notified upon completion of all work at which time final inspection and acceptance will be considered. Traffic safety requirements shall be in strict compliance with the current editions of the *Virginia Work Area Protection Manual*, *The Manual On Uniform Traffic Control Devices* and the Conditions of the Permit.

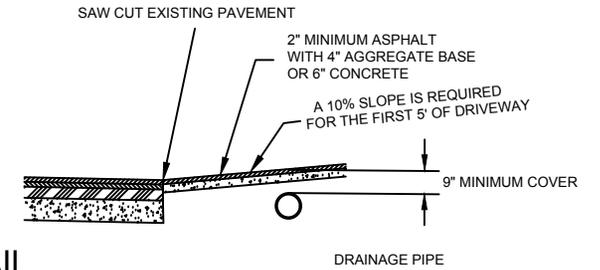
The person(s) and/or firm(s) to whom this permit is issued shall be responsible for any failure in construction for a period of one (1) calendar year following the acceptance of the work.

Applicant: \* \_\_\_\_\_ Approved by: \_\_\_\_\_  
Completion Date: \_\_\_\_\_ City Engineer  
Expiration Date: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



SECTION B-B

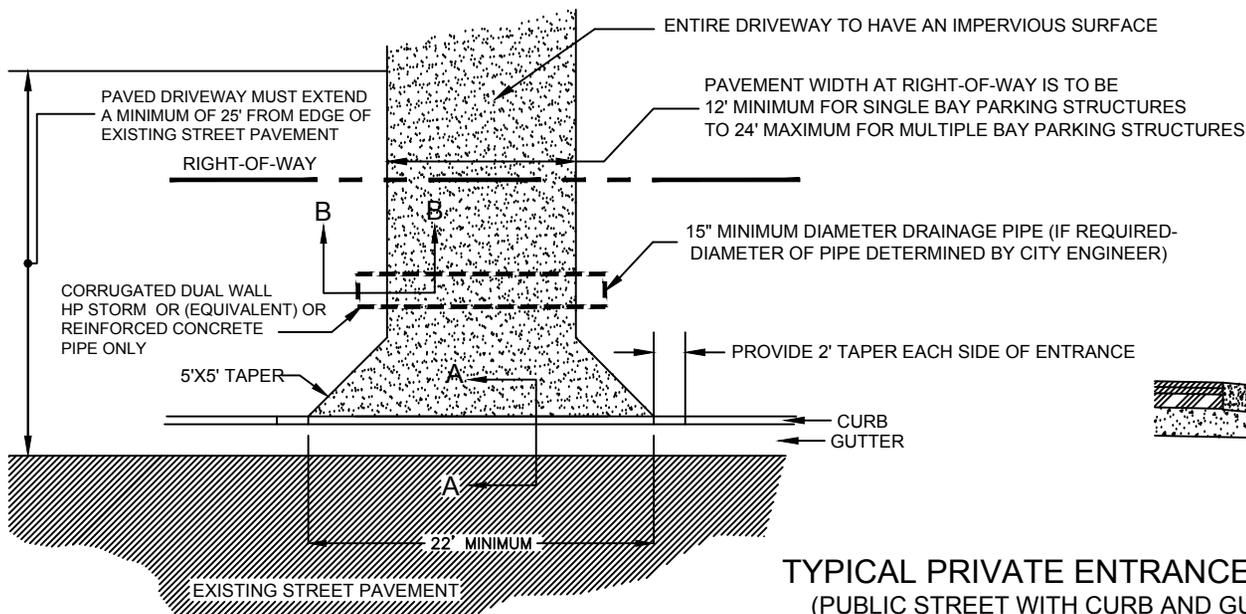


SECTION A-A

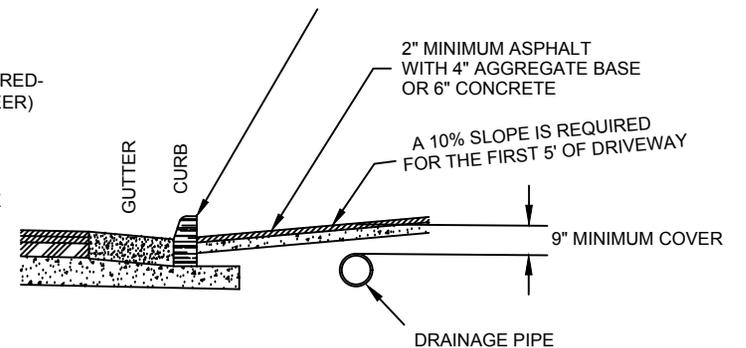
TYPICAL PRIVATE ENTRANCE DETAIL  
(PUBLIC STREET WITHOUT CURB AND GUTTER)

NOT TO SCALE

NOTE: ANY VARIATIONS FROM THE DETAILS AS SHOWN MUST BE APPROVED BY THE CITY ENGINEER.



SAW CUT AND REMOVE EXISTING CURB LEAVING GUTTER WHERE APPLICABLE - REPLACE WITH NEW DEPRESSED CURB SECTION HAVING A 2' TAPER EACH SIDE OF ENTRANCE



SECTION A-A

TYPICAL PRIVATE ENTRANCE DETAIL  
(PUBLIC STREET WITH CURB AND GUTTER)

NOT TO SCALE

REVISED 08-02-16