



City Council
Kevin Mumpower, Mayor
Kevin Wingard, Vice Mayor
Anthony Farnum, Council Member
Bill Hartley, Council Member
Neal Osborne, Council Member



BRISTOL, VIRGINIA CITY COUNCIL
300 Lee Street, Bristol, Virginia 24201
April 23, 2019

6:00pm

Call to Order
Moment of Silence
Pledge of Allegiance

- A. Mayor's Minute and Council Comments
- B. City Manager's Comments
- C. Matters to be Presented by Members of the Public- Non-Agenda Items.

REGULAR AGENDA

(Planning Commission Call to Order)

1. Consider a Joint Public Hearing With Planning Commission on Special Exception Application #03-2019.
 - a. Open Hearing/*Planning Commission Open Hearing*
 - b. Staff Comment
 - c. Public Comment
 - d. Close Hearing/*Planning Commission Close Hearing*
2. Consider a Joint Public Hearing With Planning Commission on Special Exception Application #04-2019.
 - a. Open Hearing/*Planning Commission Open Hearing*
 - b. Staff Comment
 - c. Public Comment
 - d. Close Hearing/*Planning Commission Close Hearing*

(Planning Commission to Adjourn)

3. Consider a Public Hearing Regarding the FY19-20 CDBG and HOME Allocations.
 - a. Open Hearing
 - b. Staff Comment

- c. Public Comment
 - d. Close Hearing
4. Consider a Public Hearing on the FY 2019-2020 City Manager's Recommended Budget.
- a. Open Hearing
 - b. Staff Comment
 - c. Public Comment
 - d. Close Hearing
5. Consider First Reading of an Ordinance to Amend the APPENDIX TO CHAPTER 70, SOLID WASTE FEES.
- a. Staff Report
 - b. Public Comments
 - c. Council Motion and Second for First Reading of Ordinance (by caption only)
 - d. Council Discussion
 - e. Roll Call
 - f. Reading of Ordinance (by caption only)
6. Consider Resolution on Special Exception application #02-2019 from Kilo Delta LLC for 200 Bob Morrison Boulevard (Tax Map #25-7-13-D).
- a. Staff Report
 - b. Public Comments
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call
7. Consider Resolution to Amend the City Comprehensive Plan with revisions to the Future Land Use Map.
- a. Staff Report
 - b. Public Comments
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call
8. Consider Second Reading of an Ordinance to Convey Lots 26, 27, 28, and 29 at The Falls, Phase III to the Industrial Development Authority of Bristol, Virginia.
- a. Staff Report
 - b. Public Comments
 - c. Council Motion and Second for Second Reading of Ordinance (by caption only)
 - d. Council Discussion
 - e. Roll Call

- f. Reading of Ordinance (by caption only)
- g. Council Motion and Second for Adoption of Ordinance
- h. Council Discussion
- i. Roll Call

9. Consider Request to Make Edmond Street One Way.

- a. Staff Report
- b. Public Comments
- c. Council Motion and Second
- d. Council Discussion
- e. Roll Call

10. Consider Appointment to Planning Commission.

CONSENT AGENDA

11. 11.1 Consider Approval of Minutes
 March 26, 2019
 April 9, 2019

11.2 Consider a supplemental appropriation of **\$83,453** to the FY19 Budget per the Items Listed Below.

Fire Department

Appropriate proceeds from a grant award from the Office of Emergency Medical Services.

Expenditure	4-001-32010-8110	Other Equipment-Grant Funded	\$82,908
Revenue	3-001-24010-0017	Emergency Medical Services	\$82,908

Sheriff Department

Appropriate Inmate Holiday Pack funds received.

Expenditure	4-001-33010-6014	Operating Supplies & Materials	\$545
Revenue	3-001-16090-0004	Inmate Holiday Revenue	\$545

11.3 Consider Purchase Requisitions –Total Amount:	\$416,266.37
Sheriff’s Department; Inmate Housing March 2019	\$41,000
Police Department; Dispatch Consoles- Capital Budget	\$132,858.67
IT; BVPD Mobile Data Terminals	\$74,886.00
Public Works, Disposal; Brush Grinding	\$27,000
Public Works, Disposal; Valve Replacement	\$36,700
Fire Dept; Monitors/Defibrillators	\$103,821.70

D. Adjournment

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: April 23, 2019

Department: Planning/Community Development

Bulk Item: Yes No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Joint Public Hearing with Planning Commission on Special Exception application **#03-2019** from Par Ventures, Inc. for 500 Gate City Highway, Suite 1007 (**Tax Map #22-1-15A**) for pharmaceutical processing in a B-3 zone

ITEM BACKGROUND:

Par Ventures LLC, the owner of 500 Gate City Highway, Suite 1007 (Tax Map 22-1-5A), has submitted a request for a Special Exception for a pharmaceutical processing operation to be located in a proposed building on a 1.1 acre vacant tract of land. The proposed location is zoned B-3 (Intermediate Business) which by Bristol Virginia City Code only allows very limited manufacturing. The list of permitted uses in Section 50-109 includes “(18) *Manufacture of articles to be sold at retail on the premises, provided such manufacturing is incidental to the retail business and employs not more than five operators.*” The proposed business includes a retail pharmacy which would be a permitted use; however the processing operation will employ more than five operators and will not be “incidental to the retail business.”

The proposed pharmaceutical processing activity will be the production of cannabidiol oil or THC-A oil from the on-site cultivation of cannabis plants using an extraction process, as authorized pursuant to Code of VA Title 54.1, Chapter 34, Article 4.2. As also prescribed by state law, the dispensing of oil is restricted to patients registered by the Virginia Board of Pharmacy for treatment or alleviation of medical conditions determined by a physician to benefit from such use.

City Code Section 50-39 provides for a process to consider and approve special exceptions to the zoning ordinance. A special exception is defined as “a use of the property which would not otherwise be permitted in the zone in which the property is situated.” The process must follow state code requirements for a public hearing and a recommendation from the Planning Commission prior to approval by the City Council. Attached is the staff report describing the application, existing conditions, and a staff analysis of the application.

PREVIOUS RELEVANT ACTION:

April 1, 2019 – The Planning Commission voted to forward the SE application #03-2019 to the City Council for a Joint Public Hearing

STAFF RECOMMENDATION:

Not applicable. Joint Public Hearing.

DOCUMENTATION: Included Not Required

BRISTOL, VIRGINIA PLANNING DEPARTMENT

STAFF REPORT



To: Planning Commission

From: Sally H. Morgan, City Planner

Date: April 1, 2019 **Revised for April 23 Joint Public Hearing**

RE: Special Exception Request #03-2019 for Pharmaceutical Processing at 500 Gate City Highway, Tax Map No. **22-1-15A**

1) Applicant/Agent:

Par Ventures, LLC
2700 Lee Highway
Bristol, VA 24201

2) Property Owner:

same

3) Property Address

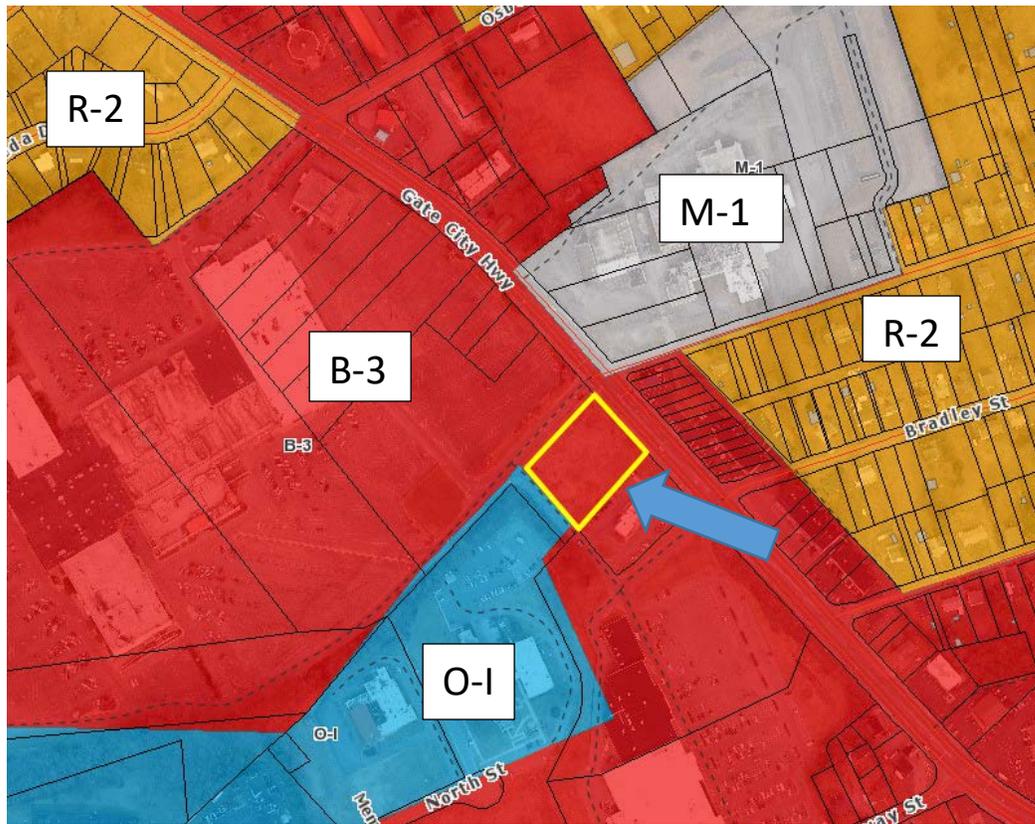
500 Gate City Highway, Suite 1007
Bristol, VA 24201
TAX MAP #22-1-5A

4) Property Zoning: *Intermediate Business (B-3)*

5) Location Map:



6) Zoning Map



7) Property Photos



From Gate City Highway

From Private Access Drive



8) Request:

Par Ventures LLC, the owner of 500 Gate City Highway, Suite 1007 (Tax Map 22-1-15A), has submitted a request for a Special Exception for a pharmaceutical processing operation to be located in a proposed new building on a 1.1 acre vacant tract of land. The proposed location is zoned B-3 (Intermediate Business) which by Bristol Virginia City Code only allows very limited manufacturing. The list of permitted uses in Section 50-109 includes “(18) Manufacture of articles to be sold at retail on the premises, provided such manufacturing is incidental to the retail business and employs not more than five operators.” The proposed business includes a retail pharmacy which would be a permitted use; however the processing operation will employ more than five operators and will not be “incidental to the retail business.”

Bristol City Code (BCC) does allow a property owner or applicant to request a Special Exception to allow a “use of the property which would not otherwise be permitted” (Section 50-39 of BCC). This is not a rezoning request. The special exception process allows for a specific use to occur without changing the zoning district.

9) Background and Existing Conditions:

The subject property is a vacant tract that is undeveloped and was recently bought by Par Ventures LLC. It immediately adjoins the Wendy’s restaurant while the State Line shopping center is further to the south. To the north is the former Bristol Mall property. Across Gate City Highway are commercial and industrial uses including the former Nu-life (now vacant) property at 2537 Catherine Street which is zoned M-1 (Light Industrial).



The property is accessed from a private roadway (with approximately 24’ width of pavement) that connects the mall property with the shopping center. There is about a 40’ wide paved driveway extending 30 feet onto the property. The land is virtually flat except for a short bank sloping down to the Gate City Highway frontage.

10) Project Description

The proposed pharmaceutical processing activity will be the production of cannabidiol or THC-A oil from the on-site cultivation of cannabis plants through an extraction process, as authorized pursuant to Code of VA Title 54.1, Chapter 34, Article 4.2. As also prescribed by state law, the dispensing of oil is restricted to patients registered by the Virginia Board of Pharmacy for treatment or alleviation of medical conditions determined by a physician to benefit from such use.

The project will entail the construction of a building with dimensions of 80 feet by 135 feet with three levels (basement, first floor, and second floor) for a total square footage of 32,400. The building will be a metal, pre-fabricated structure with masonry wainscoting, windows, and awnings. A 30-space parking lot will be on-site for customers and employees with additional parking across the private entrance drive on the mall tract. The customer entrance will be from the on-site parking lot. Approximately 3,600 s.f. of the building space on the first floor will be the retail pharmacy area and administrative offices, while the remainder of the building will be used for security functions, grow area, extraction, and testing.

Security provisions are regulated by the VA Board of Pharmacy. There will be a perimeter security fence around the entire property. The first phase of the project anticipates approximately 30 employees with potential to grow to 125-150 employees. A conceptual site plan is attached to this report.

11) Previous Planning Commission Actions:

The Planning Commission voted at its meeting on April 1, 2019 to forward the application to the City Council for a joint public hearing.

12) Authority to Act:

Virginia Code §15.2-2286 (A) (3) provides the authority to City Council to grant special exceptions “under suitable regulations and safeguards.” The process for granting an exception is largely left to the local ordinance or code to define. City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. A complete application is required along with the applicable fee. The Planning Commission is required to provide a positive or negative recommendation to the City Council following a joint public hearing. The City Council, after hearing comments from the public, shall decide to grant or deny the request based on the facts and evidence presented by the staff, the Planning Commission and the public. Conditions may be attached to the granting of a special exception to address impacts of the proposed use.

13) City and State Code Requirements:

City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. The Planning Department has circulated the application materials and solicited responses from the various departments responsible for providing services and received the following responses:

1. The sufficiency of streets and public ways to accommodate increased traffic flow, the considered opinion of the City Engineer and of any certified traffic engineer being given particular weight by the council.
Staff Response: Access to the site will be from a signaled intersection at Gate City Highway and the mall access roadway. Proposed plans indicate that the number of employees of the facility would initially be 30 people and could grow to 125-150. The number of anticipated customers is unknown. Gate City Highway is a major arterial that is currently well under capacity. The proposed traffic generation will be considerably less than what existed when the shopping mall was occupied.
2. The sufficiency of electrical, sewer and water services for the proposed project, the considered opinion of the general manager of the utility board being given particular weight by the council.
Staff Response: BVU has reviewed the project and has identified no issues. Phase 3 electric power is available, as well as sewer and water. There should be no problems meeting the demands of this project for these services.
3. The sufficiency of fire, police, garbage, and other services of the City to meet the needs of the proposed project, the opinion of the department head of each department providing such City service being given particular weight.
Staff Response: The Bristol, VA fire and police department has reviewed the proposed request and have identified no issues in terms of providing fire protection and law

enforcement services. The building will have to meet all applicable fire and building codes.

4. The adequacy of protection to adjoining properties and to the air and water of the commonwealth from noise, odor, pollution and health hazards, the opinion of the state health department, state air pollution control board, state water quality control board, being given particular weight by the council.

Staff Response: The proposed use of the property is not anticipated to generate any noise, pollution, or health hazards. There could be odor from the facility. According to research of the topic, we found there are commonly used techniques to remove odors using carbon filters or scrubbers with ventilation systems. We found no studies that determined odors as a health hazard. The Virginia Department of Environmental Quality will need to evaluate the process to determine if an air emissions permit is necessary.

5. The impact of the proposed project upon the property values of contiguous property owners as evidenced by the testimony or written opinion of the city's Economic Development Committee Director, a certified property appraiser, or opinion of a realtor licensed by the Commonwealth and regularly listing and selling properties within the City.

Staff Response: The proposed use is not expected by city staff to have a negative impact on property values of contiguous properties. According to the Executive Director of the city's Industrial Development Authority, "it is my opinion that any type of light manufacturing, office, or retail development in this area would have a positive price effect on the surrounding area following completion of the development and be considered a neighborhood amenity and an important aspect of community revitalization."

6. Whether the natural topography, natural screening or proposed screening to be put in place by the applicant is sufficient to promote the health, safety and general welfare of the community, to protect and conserve the value of contiguous properties and to encourage the most appropriate use of contiguous properties.

Staff Response: The applicant has proposed a security fence around the property. The city engineering department will request perimeter landscaping be proposed during the site plan process. This might be especially important on the south side of the property that abuts the lot where Wendy's is located.

7. Any other factor materially affecting the health, safety and general welfare of other citizens.

Staff Response: The project will require a Virginia storm water protection permit to address run-off from the development of the site. The property owner will have to address both water quantity and quality. All applicable building and fire code standards will have to be met for life safety issues dealing with storage and use of chemicals, fire protection, and other concerns.

8. If the project is to construct a parking garage or a parking lot as a primary use of a property in the B-2 district, certain additional requirements must be met, as defined in section 50-108(c)(1) and (2).

Staff Response: Not Applicable.

14) Staff Analysis:

Staff has reviewed the circumstances surrounding the application for special exception #03-2019 at 500 Gate City Highway (Suite 1007) and has the following analysis:

Consistency with the Comprehensive Plan: One of the major visions expressed in the 2017 City Comprehensive Plan was making Bristol “the economic hub of the Tri-Cities” and to ensure job growth. A major objective to reach that goal is the revitalization and repositioning of the city’s aging commercial corridors including Gate City Highway. More than any of the other city commercial corridors, Gate City Highway has suffered decline due to the loss of a major industrial employer (Crowley/Nulife building) and most importantly, the closure of the Bristol Mall which had been the city’s premier shopping destination since the 1970’s.

The Future Land Use map which is part of the Comprehensive Plan indicates most of the corridor of Gate City Highway at this location to be “Local Commercial” (which includes retail facilities that provide goods and services for local customers as opposed to interstate-oriented businesses). The immediately adjoining former Bristol Mall site is designated as “Flex” land use. Although the plan was written prior to the closure of the mall, it recommended that the city be pro-active in promoting other non-retail uses for the site including office, light manufacturing/distribution, and residential in a master-plan blend of uses.

Compatibility with Surrounding Uses: The subject site is part of the mall property addressed as 500 Gate City Highway although separated from the mall parking lot by the private entrance road that accesses the mall. Across Gate City Highway is a small strip commercial center and the former Crowley industrial plant that was purchased by Nulife for glass recycling although that facility is no longer operating. That property is zoned M-1, so could be used for a variety of light industrial uses. To the south of the site is the State Line shopping center with Kroger and some smaller storefronts and the rehabilitation hospital at 103 North Street although separated by tree vegetation and topography from the subject property. The closest residence to the proposed facility is approximately 300 feet away at 2536 Catherine Street, a house that is immediately across the street from the Nulife industrial facility. Other residences on Catherine Street and Bradley Street are 500 feet and farther away from the site.

15) Conclusion:

Following the evaluation of the application, staff finds that the proposed use would not negatively impact the surrounding area, although some conditions may need to be specified for the facility in order to mitigate any adverse effects on neighboring properties.

The staff recommends that the Special Exception be approved with conditions regarding compliance with state air pollution control regulations and state and local storm water requirements; and provision of an adequate landscape buffer between the facility and the immediately adjacent restaurant (Wendy’s). If the larger parking lot is used across the private access road, the property owner should be required to provide safe and accessible access for pedestrian safety across the roadway, including a crosswalk.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: April 23, 2019

Department: Planning/Community Development

Bulk Item: Yes No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Joint Public Hearing with Planning Commission on Special Exception application **#04-2019** from Par Ventures, Inc. for 500 Gate City Highway (**Tax Map No. 22-1-5 and 414-A-11**) for pharmaceutical processing in a B-3 zone

ITEM BACKGROUND:

Dharma Pharmaceuticals LLC has submitted an application for a Special Exception for a pharmaceutical processing operation to be located in the former Bristol Mall, specifically the former J.C. Penney and Ekerd Drug Store spaces. The application was also signed by Par Ventures, Inc., the owner of the property. The proposed location is zoned B-3 (Intermediate Business) which by Bristol Virginia City Code only allows very limited manufacturing. The list of permitted uses in Section 50-109 includes “(18) *Manufacture of articles to be sold at retail on the premises, provided such manufacturing is incidental to the retail business and employs not more than five operators.*” The proposed business includes a retail pharmacy which would be a permitted use in B-3; however the processing operation will employ more than five operators and will not be “incidental to the retail business.”

The proposed pharmaceutical processing activity will be the production of cannabidiol oil or THC-A oil from the on-site cultivation of cannabis plants using an extraction process, as authorized pursuant to Code of VA Title 54.1, Chapter 34, Article 4.2. As also prescribed by state law, the dispensing of oil is restricted to patients registered by the Virginia Board of Pharmacy for treatment or alleviation of medical conditions determined by a physician to benefit from such use.

City Code Section 50-39 provides for a process to consider and approve special exceptions to the zoning ordinance. A special exception is defined as “a use of the property which would not otherwise be permitted in the zone in which the property is situated.” The process must follow state code requirements for a public hearing and a recommendation from the Planning Commission prior to approval by the City Council. Attached is the staff report describing the application, existing conditions, and a staff analysis of the application.

PREVIOUS RELEVANT ACTION:

April 1, 2019 – The Planning Commission voted to forward the SE application #04-2019 to the City Council for a Joint Public Hearing

STAFF RECOMMENDATION:

Not applicable. Joint Public Hearing.

DOCUMENTATION: Included Not Required

BRISTOL, VIRGINIA PLANNING DEPARTMENT

STAFF REPORT



To: Planning Commission

From: Sally H. Morgan, City Planner

Date: April 1, 2019 – Updated for April 23 Joint Public Hearing

RE: Special Exception Request #04-2019 for Pharmaceutical Processing at 500 Gate City Highway,
Tax Map Nos. 22-1-5 and 414-A-11

1) Applicant/Agent:

Dharma Pharmaceuticals LLC
500 Gate City Highway
Bristol, VA 24201

2) Property Owner:

Par Ventures LLC
2700 Lee Hwy, Suite B
Bristol, VA 24201

3) Property Address

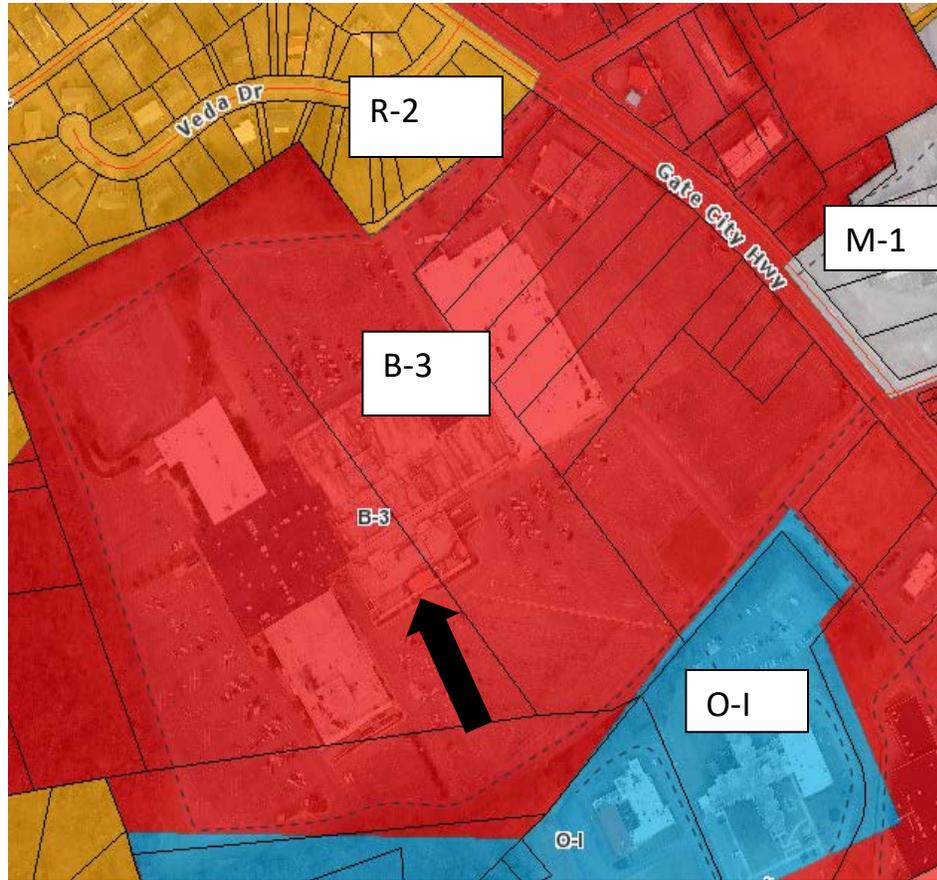
500 Gate City Highway
Bristol, VA 24201
TAX MAP #22-1-5 and 414-A-11

4) Property Zoning: *Intermediate Business (B-3)*

5) Location Map:



6) Zoning Map



7) Property Photos





Front Entrance

Side Entrance



8) Request:

Dharma Pharmaceuticals LLC has submitted an application for a Special Exception for a pharmaceutical processing operation to be located in the former Bristol Mall, specifically the former J.C. Penney and Ekerd Drug Store spaces. The application was also signed by Par Ventures, Inc., the owner of the property. The proposed location is zoned B-3 (Intermediate Business) which by Bristol Virginia City Code only allows very limited manufacturing. The list of permitted uses in Section 50-109 includes “(18) *Manufacture of articles to be sold at retail on the premises, provided such manufacturing is incidental to the retail business and employs not more than five operators.*” The proposed business includes a retail pharmacy which would be a permitted use in B-3; however the processing operation will employ more than five operators and will not be “incidental to the retail business.”

Bristol City Code (BCC) does allow a property owner or applicant to request a Special Exception to allow a “use of the property which would not otherwise be permitted” (Section 50-39 of BCC). This is not a rezoning request. The special exception process allows for a specific use to occur without changing the zoning district.

9) Background and Existing Conditions:

The subject property is the former Bristol Mall property – a building that has been vacant since September 1, 2017 when the shopping mall officially closed. The property was purchased in June 2018 by Par Ventures Inc., who has been marketing it as “Bristol Industrial Mall” in an attempt to bring non-retail tenants into the space. Almost at the same time as the building purchase was made, a public meeting was held to announce that a new local company, Dharma Pharmaceuticals LLC, was planning to apply for permission to become one of the five facilities approved by the Virginia Department of Pharmacy to grow cannabis and produce and sell cannabidiol oil and THC-A oil to patients with authorized medical prescriptions.

The building remains vacant including the portion of the building proposed for this project which consists of approximately 80,000 s.f. on two floors (J.C. Penny store) and the adjoining approximately 20,000 s.f. of space where Ekerd Drug store was located. The J.C. Penny store was an addition that was added after the mall was built and its entrance faces the south side of the mall. The mall property adjoins the property owned by Wellmont (or Ballad Health) and occupied by the rehabilitation hospital and St. Luke's United Methodist Church – both of which are on North Street. Across from the mall property is the former Nu-life (now vacant) property at 2537 Catherine Street which is zoned M-1 (Light Industrial).

The property is accessed from Gate City Highway via a private roadway (with approximately 30 - 40' width of pavement) going right into the parking lot as well as accessing the rear of the mall property. The intersection at Gate City Highway is signaled and there is a right turn lane when turning onto the highway from the subject property.

10) Project Description

The proposed pharmaceutical processing activity will be the production of cannabidiol or THC-A oil from the on-site cultivation of cannabis plants through an extraction process, as authorized pursuant to Code of VA Title 54.1, Chapter 34, Article 4.2. As also prescribed by state law, the dispensing of oil is restricted to patients registered by the Virginia Board of Pharmacy for treatment or alleviation of medical conditions determined by a physician to benefit from such use.

The project will entail the conversion of the former retail space into areas for the following: retail pharmacy, offices, security control, plant growing area, extraction, and testing. Phase 1 of the project will utilize approximately 40,000 s.f. of space with about 3,000 to 5,000 s.f. for the retail pharmacy space. Just over one acre (1.26 acre) of the existing parking lot area will be fenced and secured and only accessed by employees, approved customers, and for deliveries with a guard station controlling access to the facility. Security provisions are regulated by the VA Board of Pharmacy. The first phase of the project anticipates approximately 30 employees with potential to grow to 125-150 employees. A conceptual site plan is attached to this report and has been revised since the April 9 version of the staff report.

11) Previous Planning Commission Actions:

The Planning Commission voted at a meeting on April 1, 2019 to forward the application to the City Council for a joint public hearing.

12) Authority to Act:

Virginia Code §15.2-2286 (A) (3) provides the authority to City Council to grant special exceptions “under suitable regulations and safeguards.” The process for granting an exception is largely left to the local ordinance or code to define. City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. A complete application is required along with the applicable fee. The Planning Commission is required to provide a positive or negative recommendation to the City Council following a joint public hearing. The City Council, after hearing comments from the public, shall decide to grant or deny the request based on the facts and evidence presented by the staff, the Planning Commission and the public. Conditions may be attached to the granting of a special exception to address impacts of the proposed use including time duration of the permit.

13) City and State Code Requirements:

City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. The Planning Department has circulated the application materials and solicited responses from the various departments responsible for providing services and received the following responses:

1. The sufficiency of streets and public ways to accommodate increased traffic flow, the considered opinion of the City Engineer and of any certified traffic engineer being given particular weight by the council.
Staff Response: Access to the site will be from a signaled intersection at Gate City Highway and the mall access roadway. Proposed plans indicate that the number of employees of the facility would initially be 30 people and could grow to 125-150. The number of anticipated customers is unknown. Gate City Highway is a major arterial that is currently well under capacity. The proposed traffic generation will be considerably less than what existed when the shopping mall was occupied.
2. The sufficiency of electrical, sewer and water services for the proposed project, the considered opinion of the general manager of the utility board being given particular weight by the council.
Staff Response: BVU has reviewed the project and has identified no issues. Phase 3 electric power is on-site, as well as sewer and water. There should be no problems meeting the demands of this project for these services.
3. The sufficiency of fire, police, garbage, and other services of the City to meet the needs of the proposed project, the opinion of the department head of each department providing such City service being given particular weight.
Staff Response: The Bristol, VA fire and police department has reviewed the proposed request and have identified no issues in terms of providing fire protection and law enforcement services. The building will have to meet all applicable fire and building codes, as well as appropriate and safe standards for solid waste disposal. There may be challenges to providing adequate fire safety provisions due to the fact that the operation will be in a mixed-use building with other tenants and unrelated activities.
4. The adequacy of protection to adjoining properties and to the air and water of the commonwealth from noise, odor, pollution and health hazards, the opinion of the state health department, state air pollution control board, state water quality control board, being given particular weight by the council.
Staff Response: The proposed use of the property is not anticipated to generate any noise, pollution, or health hazards. There could be odor from the facility. According to research of the topic, we found there are commonly-used techniques to remove odors using carbon filters or scrubbers with ventilation systems. We found no studies that determined odors to be a health hazard. The Virginia Department of Environmental Quality will need to evaluate the process to determine if an air emissions permit is necessary.
5. The impact of the proposed project upon the property values of contiguous property owners as evidenced by the testimony or written opinion of the city's Economic Development Committee Director, a certified property appraiser, or opinion of a realtor licensed by the Commonwealth and regularly listing and selling properties within the City.
Staff Response: The proposed use is not expected by city staff to have a negative impact on property values of contiguous properties. According to the Executive Director of the city's

Industrial Development Authority, “it is my opinion that any type of light manufacturing, office, or retail development in this area would have a positive price effect on the surrounding area following completion of the development and be considered a neighborhood amenity and an important aspect of community revitalization.”

6. Whether the natural topography, natural screening or proposed screening to be put in place by the applicant is sufficient to promote the health, safety and general welfare of the community, to protect and conserve the value of contiguous properties and to encourage the most appropriate use of contiguous properties.

Staff Response: The applicant has proposed a security fence (with attractive appearance and not chain link or barbed wire – see attached concept site plan) around the specific area needed for parking and deliveries to the building. The conceptual site plan shows no landscaping or vegetative buffering, but this will likely be requested as part of the site plan review process.

7. Any other factor materially affecting the health, safety and general welfare of other citizens.

Staff Response: All applicable building and fire code standards will have to be met for life safety issues dealing with storage and use of chemicals, fire protection, and other concerns. Odors will also have to be addressed particularly due to the shared space. Because this building is being proposed as a mixed-use facility, there are serious staff concerns about the combination of these uses under one roof.

8. If the project is to construct a parking garage or a parking lot as a primary use of a property in the B-2 district, certain additional requirements must be met, as defined in section 50-108(c)(1) and (2).

Staff Response: Not Applicable.

14) Staff Analysis:

Staff has reviewed the circumstances surrounding the application for special exception #04-2019 at 500 Gate City Highway and has the following analysis:

Consistency with the Comprehensive Plan: One of the major visions expressed in the 2017 City Comprehensive Plan was making Bristol “the economic hub of the Tri-Cities” and to ensure job growth. A major objective to reach that goal is the revitalization and repositioning of the city’s aging commercial corridors including Gate City Highway. More than any of the other city commercial corridors, Gate City Highway has suffered decline due to the loss of a major industrial employer (Crowley/Nulife building) and most importantly, the closure of the Bristol Mall which had been the city’s premier shopping destination since the 1970’s.

The Future Land Use map which is part of the Comprehensive Plan indicates most of the corridor of Gate City Highway at this location to be “Local Commercial” (which includes retail facilities that provide goods and services for local customers as opposed to interstate-oriented businesses) and a “Flex” category for the Bristol Mall site. Although the plan was written prior to the closure of the mall, it recommended that that the city be pro-active in promoting other non-retail uses for the site including office, light manufacturing (distribution), residential, and commercial in a master-plan blend of uses.

Compatibility with Surrounding Uses: The subject site is part of the mall property addressed as 500 Gate City Highway. Across Gate City Highway are some small businesses and the former Crowley industrial

plant that was purchased by Nulife for glass recycling although that facility is no longer operating. That property is zoned M-1, so could be used for a variety of light industrial uses. To the south and east of the site is Wendy's restaurant, the State Line shopping center with Kroger, and the rehabilitation hospital at 103 North Street although the rehab facility is separated by vegetation and topography from the subject property.

To the west of the property is a wooded hillside with scattered residences on the other side of the slope and at a significant distance. The closest residences to the property are along Veda Drive although they are on the other side of the mall building to the north. The houses on Catherine Street across Gate City Highway are over 1,000 feet from the proposed facility.

The compatibility issues are more with the intended use of the rest of the property. The city Comprehensive Plan recommends multiple uses of the property but in a manner that is well-planned and blended so that the uses are complementary to each other. The use of the property as a pharmaceutical processing operation with the use of chemicals and extensive security measures is an industrial use and is not a compatible use to what the Comprehensive Plan recommends for this property.

15) Conclusion:

Following the evaluation of the application, staff finds that the proposed use would not necessarily negatively impact the surrounding area, but there are serious concerns about the compatibility of this industrial use with the proposed multiple uses for the former mall property. Staff recommendation would be to put a time limit on the use of the property for pharmaceutical processing tied to whether another use or uses are approved for the property that are less-industrial in nature and more compatible with each other. This could be worded to say that the Special Exception permit would terminate six months following an executed written commitment by the property owner to develop the entire mall with a "master plan blend of uses" as recommended in the Bristol, Virginia Comprehensive Plan.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: **April 23, 2019**
Department: Community Development
Staff Contact: Ellen Tolton

AGENDA ITEM WORDING:

Public Hearing Regarding the FY19-20 CDBG and HOME Allocations

ITEM BACKGROUND:

The City of Bristol Virginia is an annual recipient of federal funding through the U.S. Department of Housing and Urban Development (HUD). The entitlement monies may be spent to develop or sustain viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low-to-moderate income persons. All entitlement monies are disbursed through the City's CDBG program. The City's award amount is unknown at this time. The City also participates in the Tennessee/Virginia HOME Consortium which also receives HUD funding. The annual allocation for HOME funding is also unknown at this time. The final Annual Action Plan for the City's CDBG program will be considered by the City Council during a future regularly scheduled Council Meeting.

PREVIOUS RELEVANT ACTION:

None.

STAFF RECOMMENDATIONS:

Staff recommends the mayor appoint a subcommittee to make recommendations to the Council.

DOCUMENTATION: Included X Not Required_____

MOTION: I move that the Mayor appoints a subcommittee to make final CDBG recommendations to the Council.

To: Mr. Mayor and Members of City Council
Thru: Randall Eads, City Manager
From: Ellen Tolton, CDBG Coordinator
Date: Tuesday, April 23, 2019
RE: 2019-2020 CDBG Funding Cycle

The intention of this memorandum is to provide information on the 2019-2020 funding cycle for the City's Community Development Block Grant (CDBG) program.

CDBG Program:

Annually the City of Bristol, Virginia is the recipient of federal funding through the US Department of Housing and Urban Development (HUD). This money is awarded without competition to entitlement cities across the nation. Bristol, Virginia is one of these entitlement cities. HUD provides this entitlement amount based on a nationwide dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas. The entitlement monies may be spent to develop or sustain viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. All entitlement monies received are disbursed through the City's CDBG program. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; [42 U.S.C.-5301](#) et seq.

CDBG Funding Categories:

Each year the entitlement amount is established by HUD. Added to this amount is any program income from the previous funding cycle(s). Program income is money received by the City through interest and/or payment of loans and liens associated with the program's previously funded projects that totals up to and above \$25,000. This total amount is made available for allocation by the City Council pursuant to an application process. HUD allows the total amount available for allocation to be split into three (3) funding categories. The first of these categories is Administration. The city incurs costs associated with the administration of the CDBG program and is allowed to deduct 20% from the total amount available for allocation to cover these costs. The second category of funding is public service projects. This category is allowed to constitute 15% of the total amount available for allocation. This category consists of projects such as the library's Adult Learning Lab, King's Mountain Permanent Supportive Housing, Crossroads Medical Mission and the Children's Advocacy Center. The third category of funding is dedicated to community projects which can be housing related, economic development, and improvements to public facilities; these include housing rehab and sidewalks.

CDBG Funding Process:

The process for receiving, managing and disbursing CDBG monies is governed by both HUD and City policy. The first step in this lengthy process is the advertising of the announcement of funding availability for public service projects. Concurrent with this announcement applications are sent to past funding recipients as well as likely candidates for funding. Following receipt of the completed applications, the CDBG Coordinator categorizes each request within the HUD funding categories. A selection committee then reviews the applications, scoring them based on the criteria for which the City is graded by HUD. The applications for funding are reviewed by City Council at a public hearing before being remanded to a sub-committee established by the Mayor. The Mayor’s sub-committee reviews the applications and prepares the final allocation plan which is announced at a public meeting of the City Council. The following table depicts the schedule for this year’s funding cycle:

2019 -2020 CDBG Funding Cycle Schedule

Activity	Date
Announcement of Funding	TBD
Applications Due	3/29/2019
City Council Considers Applications at Public Hearing	4/23/2019
Mayor's Sub-Committee Meets	TBD
City Council Announces Final Allocation Plan at Public Meeting	TBD

2018-2019 (last year) CDBG Entitlement Amount:

The City’s CDBG entitlement amount for 2018-2019 announced by HUD in August 2018 was \$254,487. HUD limits the amount of public service awards to 15% of the total allocation amount and the amount of program administration allowable is 20%. It is anticipated that the City’s Entitlement amount of 2019-2020 will be comparable.

2019-2020 City Funding Requests:

Historically, the City has funded neighborhood revitalization by repairing streets and/or installing sidewalks in low to moderate income neighborhoods, and requests funding at this time. The need for these projects remains great. In addition, the City has funded emergency housing rehabilitation projects that have been very successful at addressing blight and low to moderate income family distress due to substandard and/or unsafe living conditions.

The Department of Community Development received nine (9) applications from local public service agencies. Additional construction project requests were made on behalf of the Bristol City School System and the Boys and Girls Club of the Mountain Empire targeting ADA accessibility. The following table depicts the City’s request and the applications received pursuant to their funding categories:

2019-2020 CDBG Funding Cycle <u>Administration</u> and <u>Community Projects</u> Funding Category Applicants**					
APPLICANT	PROJECT TITLE	CATEGORY	REQUEST		Balance from 18-19 (as of March 31, 2019)
City of Bristol Virginia	ADMINISTRATION	City Request	\$55,987	20% Allowable	\$0
City of Bristol Virginia	Economic Development	City Request	\$5,000		\$33,000
City of Bristol Virginia	Sidewalk Improvements in Target Areas	City Request	\$15,000		\$101,886
City of Bristol Virginia	Removal of Unsafe Structures	City Request	\$5,000		\$70,692
City of Bristol Virginia	Emergency Housing Rehab	City Request	\$10,000		\$104,763
City of Bristol Virginia	Code Enforcement	City Request	\$35,000		\$0
City of Bristol Virginia	Wall Improvement Grants (new**)	City Request	\$70,000		\$0
Bristol City Schools	Elevator Upgrade - Stonewall Jackson Elementary School	Public Facility	\$65,000		\$0
Boys and Girls Club of the Mountain Empire	STEM Center Elevator Installation	Public Facility	\$50,000		\$0
Available for Allocation	Unknown (avg \$250,000)	Total Request	\$310,987		65% Allowable
2019-2020 CDBG Funding Cycle <u>Public Service</u> Funding Category Applicants					
APPLICANT	PROJECT TITLE	CATEGORY	REQUEST		
Bristol Public Library	Jones Creativity Center - Adult Learning Lab	Public Service	\$31,650	15% Allowable	
Crossroads Medical Mission, Inc.	CMM Healthcare for LMI Bristol, VA residents	Public Service	\$5,000		
People, Inc.	CASA	Public Service	\$15,504		
Highlands Community Services/Children's Advocacy	Forensic Interviewing for Child Abuse Victims	Public Service	\$10,000		
People, Inc	King's Mountain Permanent Supportive Housing	Public Service	\$15,000		
Girl's Inc	After-school and summer program for girls 2019	Public Service	\$6,000		
Communities in Schools	A Proven Model of Integrated Student Services	Public Service	\$15,000		
Bristol Redevelopment Housing Authority	Project Advance	Public Service	\$10,000		
Appalachian Independence Center	Independent Living Services	Public Service	\$5,000		
Available for Allocation	Unknown (avg \$40,000)	Totals	\$113,154		15% Allowable

Note: All numbers are estimates at this time. Some City Requests have small requests due to the fact that there are substantial balances left from last year's allocation as of March 31, 2019.

CDBG Advertising and Application Procedure:

As per HUD's requirements, a 30 day public comment period will be observed between April 9, 2019 and May 10, 2019, and notices were published in the *Bristol Herald Courier* announcing the April 23, 2019 CDBG public hearing, eligible categories of funding, application availability, application due date, and CDBG program contact information. Applications were sent to a list of eligible agencies/entities, posted on the City's website and at the Bristol Public Library. Applications were due to the CDBG Coordinator on March 29, 2019.

Final Announcement of 2019-2020 CDBG Funding Cycle Allocations:

Dependent upon City Council action, in the week following consideration of public comment at the April 23, 2019 public hearing, the Mayor's sub-committee will convene to review the attached applications, any staff recommendations and public comments along with agency interests and needs. The sub-committee will decide which projects to fund and a final allocation plan for the funding cycle will be announced at a regularly scheduled City Council Meeting to begin at 6:00pm in the City Hall City Council Chambers.



**NOTICE OF PUBLIC HEARING
HUD COMMUNITY BLOCK GRANT (CDBG)
AND HOME FUNDS
2019-2020 ANNUAL ACTION PLAN**

Aviso de audiencias publicas, ciudad de Bristol, Virginia programa de bloque de desarrollo de la comunidad y programa inicial.

A public hearing will be held in the Bristol Virginia City Council chambers at 6:00 p.m. on April 23, 2019 to give citizens an opportunity to comment on the housing and community development needs of Bristol, Virginia, and how CDBG and HOME funds should be spent for the next fiscal year. The Department of Housing & Urban Development has not announced City funding at this time. The City expects to receive CDBG entitlement in the approximate amount of \$254,500 (current allocation). The City also expects to receive additional funding through the Northeast Tennessee/Virginia HOME Consortium. This amount has not been determined. A 30-day comment period will begin on April 23, 2019 and end on May 24, 2019.

At least 70% of the total funds must benefit low and moderate-income persons. In order to qualify for CDBG funding, each activity must first be eligible then must also qualify as meeting one of three national objectives of the program: benefiting low and moderate income persons; aiding in the prevention or elimination of slums or blight; or meeting other community development needs having particular urgency because of existing threat to the health or welfare of the community, and other financial resources not available to meet such needs (natural disaster, fire, tornado, etc.). Any proposal/activity that fails to meet the applicable criteria cannot be funded with CDBG funds. A list of eligible activities and any further information may be obtained from the CDBG Coordinator, Ellen Tolton, at the Office of Community Development & Planning, City Hall, 300 Lee Street, Bristol VA 24201, Phone: 276-645-7473 (TDD) 276-645-7289. Submission of an application for funding does not guarantee full or partial project funding.

Citizens are asked to submit written or oral comments to the CDBG Coordinator using the above information prior to the end of the public comment period. If an interpreter or special accommodations are required, please contact the CDP Office at least 3 days prior to the hearing.

Se pide a los ciudadanos que envíen comentarios escritos o orales al Coordinador del CDBG utilizando la información anterior antes del final del período de comentarios públicos. Si se

requiere un intérprete o alojamiento especial, por favor comuníquese con la Oficina del CDP al menos 3 días antes de la audiencia.

Randall Eads
City Manager

BABY BLUES



HERMAN



Real Estate Auctions

AOK AUCTION GALLERY, LLC.

Visit www.aokauctioncompany.com for a link to upcoming auctions.

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Tennessee Suicide Prevention Network

"Saving Lives in Tennessee"

TTY line: 1-800-799-4TTY (4889)

deformed. Sired by Simangus bulls out of Red Angus/ Hereford cross cows. \$1750 each & \$2000 for 3 year old. Tommy Jack Shoun 423-291-9393

Sell your stuff and make some fast cash!

LEGAL ADS

Legal Notices



The following matter is scheduled for public hearing at the Tuesday, April 16th called meeting of the Bristol, Virginia City Council at 6pm in City Council Chambers, 300 Lee Street: an ordinance to amend the APPENDIX TO CHAPTER 70, SOLID WASTE FEES. Additional information may be obtained by contacting the City Manager's Office at 300 Lee Street, Bristol, Virginia, 276-645-7300.



The following matter is scheduled for public hearing at the Tuesday, April 9th meeting of the Bristol, Virginia City Council at 6pm in City Council Chambers, 300 Lee Street: an ordinance to convey lots 26, 27, 28, and 29 at The Falls, Phase III* to the Industrial Development Authority.

**NOTICE OF PUBLIC HEARING
HUD COMMUNITY BLOCK GRANT (CDBG)
AND HOME FUNDS
2019-2020 ANNUAL ACTION PLAN**

Aviso de audiencias publicas, ciudad de Bristol, Virginia programa de bloque de desarrollo de la comunidad y programa inicial.

A public hearing will be held in the Bristol Virginia City Council chambers at 6:00 p.m. on Tuesday, April 23, 2019 to give citizens an opportunity to comment on the housing and community development needs of Bristol, Virginia, and how CDBG and HOME funds should be spent for the next fiscal year. The Department of Housing & Urban Development has not announced City funding at this time. The City expects to receive CDBG entitlement in the approximate amount of \$254,500 (current allocation). The City also expects to receive additional funding through the Northeast Tennessee/Virginia HOME Consortium. This amount has not been determined. A 30-day comment period will begin on April 9, 2019 and end on May 10, 2019.

At least 70% of the total funds must benefit low and moderate-income persons. In order to qualify for CDBG funding, each activity must first be eligible then must also qualify as meeting one of three national objectives of the program: benefiting low and moderate income persons; aiding in the prevention or elimination of slums or blight; or meeting other community development needs having particular urgency because of existing threat to the health or welfare of the community, and other financial resources not available to meet such needs (natural disaster, fire, tornado, etc.). Any proposal/activity that fails to meet the applicable criteria cannot be funded with CDBG funds. A list of eligible activities and any further information may be obtained from the CDBG Coordinator, Ellen Tolton, at the Office of Community Development & Planning, City Hall, 300 Lee Street, Bristol VA 24201, Phone: 276-645-7473 (TDD) 276-645-7289. Submission of an application for funding does not guarantee full or partial project funding.

Citizens are asked to submit written or oral comments to the CDBG Coordinator using the above information prior to the end of the public comment period. If an interpreter or special accommodations are required, please contact the CDP Office at least 3 days prior to the hearing.

Proposals, Requests For

Proposals, Requests For

**BVU Authority
RFP - Land Surveying Services**

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item #4**

Meeting Date: 4/23/19
Department: City Manager
Staff Contact: **Randall Eads**

AGENDA ITEM WORDING:

Consider Public Hearing on the FY2019-2020 City Manager's Recommended Budget.

ITEM BACKGROUND:

PREVIOUS RELEVANT ACTION:

4/9/19 City Manager presented his recommended budget for FY 2019-2020
4/15/19 Public Hearing Advertised in the Bristol Herald-Courier

STAFF RECOMMENDATIONS:

Ist reading of the budget is planned for May 14, 2019
2nd reading of the budget is planned for May 28, 2019

DOCUMENTATION: Included Not Required

MOTION:

Owner Financing
356 Cardwell Town Rd
Saltville
For sale or rent to own
3br 1ba Ranch Newly updated
www.libertysellshomes.com
276-619-9674

Located 3.5 Mi from the Pinnacle, off
11W, 417 Highlands Meadows Dr,
Blountville, TN, Large Lot, 200 x 150,
1650 Sq Ft, 3 BR / 2 BA, CH/A, Move in
Ready! \$78,500 Call: 423-646-3115

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with owner financing,
set up in a nice quiet park.
Low down payment,
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423-968-2623.

**Camper or Boat
that you need to
Sell?**
Call to Advertise
in the Classifieds!



1128 Texas Ave., Bristol VA
3 Bdrm, 1 Bath- new siding, new windows, refinished all wood
floors, new bathroom all tile, new kitchen cabinets & tile, newer
HP, big backyard, fenced front yard. New lighting, new paint in-
side. \$66,900. Call 423-361-1638

Woodlands at Bristol Apartments
160 2nd Street, Bristol, VA 24201
Now accepting applications
1, 2, 3, & 4 Bedroom units
1 Bedroom ADA accessible units,
ADA accessible units.
Conveniently located, Energy efficient heat pump,
Appliances furnished,
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276-466-4411
TDD #711
Rents Income Based
This institution in an Equal Housing
Opportunity Provider and Employer.

April 17-20, 2019
VIRGINIA BEEF Expo 2019
Rockingham County Fairgrounds
Cattle Sales • Industry Trade Show • Youth Events
Cattle Sales will be on Thursday
Learn more at www.vabeefexpo.com
or on Facebook!

**Southwest Virginia
Angus Double Header**
Saturday, April 20, 2019
ANGUS IN THE HIGHLANDS FEMALE SALE
12 NOON • WASHINGTON COUNTY
FAIRGROUNDS • ABINGDON, VA
Approx. 50 Female Lots
Cow/Calf Pairs, Bred & Open Females
SWVA PERFORMANCE TESTED ANGUS BULL SALE
Immediately Following Female Sale
60 Bulls sell • 12-16 months of age
VQA BULLS WILL SELL AT THIS SALE
SALE COORDINATOR: George "Buddy"
Johnstone, Jr. • 276-620-4901
AUCTIONEER: Smith Reasor
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smithreasorauctions.com

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or 276-591-6101

Legal Notices

NOTICE
CITY OF BRISTOL, VIRGINIA
NOTICE OF PUBLIC HEARING PROPOSED FY2019-2020
BUDGET APPROPRIATION ORDINANCE
A Public Hearing will be held on April 23, at 6:00pm in Bristol, Virginia City
Council Chambers, 300 Lee Street. The hearing will be open to the public and
anyone desiring to be heard will be allowed to present testimony within such
reasonable time limits as shall be determined by City Council.
Randall C. Eads
City Manager

SYNOPSIS OF BUDGET ESTIMATE 2019-2020
REVENUE

CITY GENERAL FUND	
Total Revenue From Local Sources	\$ 35,819,305
Total Revenue From Commonwealth	\$ 14,954,837
Total Revenue From Federal Government	\$ 3,080,352
Total Other Financing Sources	\$ 76,250
Total Revenue	\$ 53,930,744
CITY COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 529,935
CITY SOLID WASTE DISPOSAL FUND	\$ 7,889,222
CITY CAPITAL PROJECT FUND	
Total Revenue From Commonwealth	\$ 2,639,677
Total Revenue From Federal Government	\$ 5,807,434
Total Other Financing Sources	\$ 724,477
Total Revenue	\$ 9,171,588
CITY TRANSIT FUND	
Total Revenue From Local Sources	\$ 62,000
Total Revenue From Commonwealth	\$ 166,000
Total Revenue From Federal Government	\$ 192,550
Total Other Financing Sources	\$ 48,057
Total Revenue	\$ 468,607
CITY ASSET FORFEITURE FUND	
Total Revenue From Local Sources	\$ 87,000
Total Revenue From Commonwealth	\$ 5,000
Total Revenue From Federal Government	\$ 10,000
Total Revenue	\$ 102,000
SCHOOL OPERATIONS FUND	
Total Revenue From Local Sources	\$ 7,139,367
Total Revenue From Commonwealth	\$ 17,954,881
Total Revenue From Federal Government	\$ 3,134,243
Total Revenue	\$ 28,228,491
SCHOOL TEXTBOOK FUND	\$ 924,561
SCHOOL FOOD SERVICE FUND	\$ 2,003,400
SCHOOL CONSTRUCTION CAPITAL PROJECTS FUND	\$ 116,496
SCHOOL LOCAL CAPITAL PROJECTS FUND	\$ 792,944
TOTAL REVENUE ALL CITY AND SCHOOL FUNDS	\$ 104,157,988

EXPENDITURES

CITY GENERAL FUND	\$ 53,930,744
CITY COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 529,935
CITY SOLID WASTE DISPOSAL FUND	\$ 7,889,222
CITY CAPITAL PROJECT FUND	\$ 9,171,588
CITY TRANSIT FUND	\$ 468,607
CITY ASSET FORFEITURE FUND	\$ 102,000
SCHOOL OPERATIONS FUND	\$ 28,228,491
SCHOOL TEXTBOOK FUND	\$ 924,561
SCHOOL FOOD SERVICE FUND	\$ 2,003,400
SCHOOL CONSTRUCTION CAPITAL PROJECTS FUND	\$ 116,496
SCHOOL LOCAL CAPITAL PROJECTS FUND	\$ 792,944
TOTAL EXPENDITURES ALL CITY AND SCHOOL FUNDS	\$ 104,157,988

Pet Seeker

MARKETPLACE
PETS
Dogs



Chevelle and Nova are a bonded
mom and daughter & must be adopted
together. Female lab mixes,
SPAYED & current on vaccinations.
Both are very sweet & get along
great with kids and cats! Chevelle
(Mom) 6 yrs old & Nova (daughter) 2
yrs old. Sullivan County Animal Shel-
ter, 380 Masengill Rd., Blountville,
TN. 423 279 2741

Cats



Neddy. 2 yr old DSH tortie cat.
SPAYED & current on vaccina-
tions. She loves to play & be
held & petted. A total sweet-
heart. Neddy has it all except a
home of her own. Sullivan
County Animal Shelter, 380
Masengill Rd., Blountville, TN.
423 279 2741

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Legal Notices

A Joint Public Hearing of the Bristol Virginia City Council and the Bristol Vir-
ginia Planning Commission will be held as a part of the regular City Council
meeting on Tuesday, April 23 at 6:00 p.m. in the Bristol, Virginia City Council
Chambers, located at 300 Lee Street. The hearing will consider the following
matters:
SPECIAL EXCEPTION #03-2019 - 500 Gate City Highway, Suite 1007, Bristol, VA
(Tax Map No. 22-1-15A) - REQUEST TO ALLOW A PHARMACEUTICAL PROCESS-
ING OPERATION
SPECIAL EXCEPTION #04-2019 - 500 Gate City Highway, Bristol, VA (Tax Map
No. Tax Map Nos. 22-1-5 and 414-A-11) - REQUEST TO ALLOW A PHARMACEUTI-
CAL PROCESSING OPERATION
Additional information may be obtained by contacting the Office of Communi-
ty Development and Planning at 300 Lee Street, Bristol, Virginia, at 276-645-
3784 or sally.morgan@bristolva.org

BUDGET ORDINANCE FOR FY 2019-2020

**MAKING GENERAL FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND,
SOLID WASTE DISPOSAL ENTERPRISE FUND, CAPITAL PROJECT FUND, TRANS-
IT ENTERPRISE FUND, ASSET FORFEITURE FUND, SCHOOL OPERATING FUND,
SCHOOL TEXTBOOK FUND, SCHOOL FOOD SERVICE FUND, SCHOOL CONSTRUC-
TION CAPITAL PROJECTS FUND, AND SCHOOL LOCAL CAPITAL PROJECTS
FUND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND
ENDING JUNE 30, 2020, IN THE FOLLOWING AMOUNTS:**

GENERAL FUND	\$53,930,744
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$529,935
SOLID WASTE DISPOSAL ENTERPRISE FUND	\$7,889,222
CAPITAL PROJECT FUND	\$9,171,588
TRANSIT ENTERPRISE FUND	\$468,607
ASSET FORFEITURE FUND	\$102,000
SCHOOL OPERATING FUND	\$28,228,491
SCHOOL TEXTBOOK FUND	\$924,561
SCHOOL FOOD SERVICE FUND	\$2,003,400
SCHOOL CONSTRUCTION CAPITAL PROJECTS FUND	\$116,496
SCHOOL LOCAL CAPITAL PROJECTS FUND	\$792,944

**AND REGULATING PAYMENTS OUT OF THE CITY TREASURY; AND ALSO FIXING
THE TAX RATE ON REAL AND PERSONAL PROPERTY FOR FISCAL YEAR 2020.**

SECTION 1: That the amounts named herein, aggregating \$53,930,744 are here-
by appropriated from the General Fund for the use of the several departments
of the City Government for the fiscal year beginning July 1, 2019, and ending
June 30, 2020, as the same is set forth in the budget adopted pursuant to Sec-
tion 3 hereof. That the amounts named herein, aggregating \$529,935 are here-
by appropriated from the Community Development Block Grant Fund for the
use of the City Government for the fiscal year beginning July 1, 2019, and end-
ing June 30, 2020, as set forth in the budget adopted pursuant to Section 3
hereof. That the amounts named herein, aggregating \$7,889,222 are hereby
appropriated from the Solid Waste Disposal Fund for the use of solid waste
disposal and collection operations for the fiscal year beginning July 1, 2019,
and ending June 30, 2020, as the same is set forth in the budget adopted pur-
suant to Section 3 hereof. That the amounts named herein, aggregating
\$9,171,588 are hereby appropriated from the Capital Project Fund for the use
of the City Government for the fiscal year beginning July 1, 2019, and ending
June 30, 2020, as set forth in the budget adopted pursuant to Section 3 hereof.
That the amounts named herein, aggregating \$468,607 are hereby appropriat-
ed from the Transit Fund for the use of the City Government for the fiscal year
beginning July 1, 2019, and ending June 30, 2020, as set forth in the budget
adopted pursuant to Section 3 hereof. That the amounts named herein,
aggregating \$102,000 are hereby appropriated from the Asset Forfeiture Fund
for the use of the City Government for the fiscal year beginning July 1, 2019,
and ending June 30, 2020, as set forth in the budget adopted pursuant to
Section 3 hereof. That the amounts named herein, aggregating \$32,065,892
are hereby appropriated from School Funds for the use of general operations,
textbook, food service and capital projects for the 2020 fiscal year.

SECTION 2: That the rate of taxation on Real Estate Property be fixed at \$1.17
(One Dollar and Seventeen Cents) on the hundred dollars assessed valuation
for the Tax Year 2019 of Fiscal Year 2019-2020. That the rate of taxation on Per-
sonal Property for Automobiles, Trucks, and Horse Trailers, be fixed at \$2.60
(Two Dollars and Sixty Cents) on the hundred dollars assessed valuation for
the Tax Year 2019 of Fiscal Year 2019-2020 and an assessment ratio of 100%.
The rate of taxation for Machinery and Tools and all other personal property,
be fixed at \$7.00 (Seven Dollars and No Cents) on the hundred dollars as-
sessed valuation for the Tax Year 2019 of Fiscal Year 2019-2020, and an assess-
ment ratio of 12%. This is in order to secure the amount necessary to carry
out the provisions of this budget.

SECTION 3: That the annual budget heretofore presented to City Council by
the City Manager as the same has been amended in the various meetings and
workshops of the City Council and as the same, is in its final form attached
hereto, is hereby adopted by City Council and incorporated in this budget ordi-
nance by reference pursuant to Section 10.04 of the City Charter.

SECTION 4: Upon the recommendation of the City Manager and approval of
the City Council, the Chief Financial Officer may thereafter transfer a balance
appropriated but unused for one purpose for the current fiscal year to another
purpose or object for which the appropriations for said purpose or object
for the current year have proven insufficient, even though that requires trans-
ferring said funds from one department of the City to another. The City Man-
ager may transfer funds appropriated for Contingency purposes to other de-
partments as the City Manager deems necessary. The Chief Financial Officer
may, upon authorization of the City Manager, transfer funds between line
items appropriated within the same department or office to meet unexpected
obligations within the same department or office.

SECTION 5: This ordinance to take effect July 1, 2019, the best interests of the
City requiring it.

Proposals, Requests For

**City of Bristol, Virginia
Request for Proposals**
The City of Bristol, Virginia is seeking proposals from qualified accounting
firms for forensic accounting services, to include forensic financial statement
analysis and a forensic review of the accounting for the sale of a division of a
non-affiliated government entity, where the City of Bristol, Virginia may be a
third party beneficiary. Information may be obtained from the Office of the
Procurement Manager, City Hall, 300 Lee Street, Bristol, Virginia beginning at
9:00 a.m. on Monday, April 15, 2019. Proposals must be received by the issu-
ing office by Friday, May 3, 2019 at 2:00 p.m. The City reserves the right to re-
ject any or all proposals and to select the firm whose qualifications and expe-
rience are determined to be in the City's best interest.
Randall C. Eads, City Manager

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item #5**

Meeting Date: April 23, 2019
Department: Public Works
Staff Contact: Wallace McCulloch

AGENDA ITEM WORDING:

Consider First Reading of an Ordinance to Amend the Appendix to Chapter 70, Solid Waste Fees.

ITEM BACKGROUND:

This ordinance will increase residential and non-residential collection fees.

PREVIOUS RELEVANT ACTION:

Public hearing was held on 4/16/19. Ordinance may be read by caption only as the full text has been available to the public since 4/11/19.

STAFF RECOMMENDATIONS:

Approve the first reading.

DOCUMENTATION: Included Not Required

MOTION: I move for the first reading of an ordinance to amend the appendix of Chapter 70, Solid Waste Fees (by caption only).

AN ORDINANCE TO REPEAL AND REENACT *THE APPENDIX TO CHAPTER 70 OF THE CITY CODE*

BE IT ORDAINED by the City Council for the City of Bristol Virginia that the Appendix to Chapter 70 of the City Code should be and hereby is repealed and reenacted to read as follows:

APPENDIX TO CHAPTER 70 SOLID WASTE FEES [3]

(1) Collection Fees for City Services:

(a) Residential Collection:

Single and two-family attached and detached residences, condominiums, townhouses, and any other residential unit where electric service is individually metered. Each residence and residential unit will be assessed a collection fee. The city will provide a refuse receptacle for each residence. Waste will be collected once a week. Fees will remain in place and waste shall be collected while utilities are turned on, regardless if the residence or residential unit is occupied or vacant.

Monthly Fees Payable with Utility Bill

\$33.00 first container, \$16.50 each additional container

(b) Non-Residential Collection:

Nonresidential establishments and non-individually electric metered multiple residential units where service is provided with not more than four 95-gallon and/or 300-gallon, or any combination thereof, automated collection containers, provided by the City. Only locations which are accessible to automated collection vehicles will be served. Qualifying charitable institutions will be allowed a 20% rate reduction for this service. It shall be the responsibility of the charitable institution to apply for and provide the necessary information to qualify for this reduction.

Charge, Payable Quarterly

1. 95-gallon containers: \$120.00 first container, \$60.00 each additional container.
2. 300-gallon containers: \$240.00 first container, \$120.00 each additional container.

Rates are based on one collection a week. If service is requested for more than one collection a week, additional collections shall be billed at half the rate.

(c) Special Collection and Disposal:

The city reserves the right to refuse to collect waste from any single or multi-family residence, business or charitable institution where the volume exceeds the limits established in this

chapter for regular service. The city may provide special collection services to any city-served property upon request.

Charge, Payable Per Service

1. Bulk waste, trees, excess brush, demolition and construction waste collection for any city-served property.

\$50.00 collection service fee plus disposal fee at gate rate (one-ton min.)

A deposit in the amount of a single service load plus a one-ton disposal fee is required prior to any collection. Each load shall be considered as a separate service and charged accordingly.

(2) Disposal Fees:

- (a) Municipal solid waste \$36.00 * per ton (half-ton minimum)
- (b) Inert (rock, brick, concrete, asphalt) waste \$36.00 per ton (half-ton minimum)
- (c) Construction and demolition waste \$36.00 * per ton (half-ton minimum)
- (d) Trees and Brush \$55.00 * per ton (half-ton minimum)
- (e) Leaves, grass, and yard waste \$45.00 * per ton
- (f) Bulk waste tires; tires not to exceed 24.5-inch wheel size (rimless only) \$140.00 * per ton (half-ton minimum)
- (g) Tires not to exceed 24.5-inch wheel size (rimless only) brought in by other than Bristol, Virginia private residents \$8.00 each
- (h) Surcharge for each tire on rim, or encrusted with mud (e.g. waste stream tires) \$8.00
- (i) Bristol, Virginia private residents; all types of permitted waste:
 1. Up to 500 lbs. \$8.00
 2. 500 to 1,000 lbs. \$15.00
 3. Over 1,000 lbs. \$36.00 per tonTires not to exceed 16-inch wheel size (rimless only) delivered by private residents in lots of less than five...\$4.00 * each.

* Some waste streams are subject to additional fees.

(3) Commercial Refuse Container Permit Fees:

- (a) Permanent Container Permits
 1. Less than 6 \$150.00 annually
 2. 6 to less than 8 cubic yards \$225.00 annually
 3. 8 cubic yards or larger \$300.00 annually
- (b) Temporary Use Container Permits

Ordinance 19-x

1. Less than 11 cubic yards \$60.00 quarterly
2. 11 to less than 21 cubic yards \$90.00 quarterly
3. 21 cubic yards or larger \$120.00 quarterly

(c) Weekly Container Permits

1. All sizes \$25.00 weekly

(Ord. No. 16.10, 8-23-16)

This ordinance shall become effective thirty days after adoption.

FIRST READING:

SECOND READING:

ADOPTION:

**

*

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: April 23, 2019
Bulk Item: Yes No

Department: Planning/Community Development
Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Consideration of Resolution on Special Exception application #02-2019 from Kilo Delta LLC for 200 Bob Morrison Boulevard (Tax Map #25-7-13-D) for the installation of a block manufacturing operation with associated concrete plant in an M-1 zone

ITEM BACKGROUND:

Kilo Delta, LLC, the owner of 200 Bob Morrison Boulevard, has submitted a request for a Special Exception for a block manufacturing and associated concrete plant to be located at the rear of the property in an existing warehouse. The proposed location is zoned M-1 (Light Industrial) which by Bristol Virginia City Code does not allow the manufacture of block or concrete manufacturing as a permitted use by right. This use is allowed in M-2 as listed in City Code Sec. 50-122 (b) 52.

The company desires to produce retaining wall blocks for its own construction projects and sell to other vendors. A small concrete plant will be used to produce the concrete to be poured into molds located inside the warehouse. Finished blocks will be stored inside the building. No concrete will be made for delivery off-site.

PREVIOUS RELEVANT ACTION:

April 9, 2019 – Joint Public Hearing was held with the Planning Commission. No public comments were received.

April 15, 2019 – Planning Commission voted to recommend approval of the Special Exception application with only one condition as shown below.

STAFF RECOMMENDATION:

Staff recommends approval of the Special Exception #02-2019 for block manufacturing and associated concrete plant with the following conditions:

- 1) The applicant shall comply with all state and local requirements for storm water management and for air pollution control; and
- 2) The hours of operation for the concrete plant shall be limited to 7 a.m. to 6 p.m.

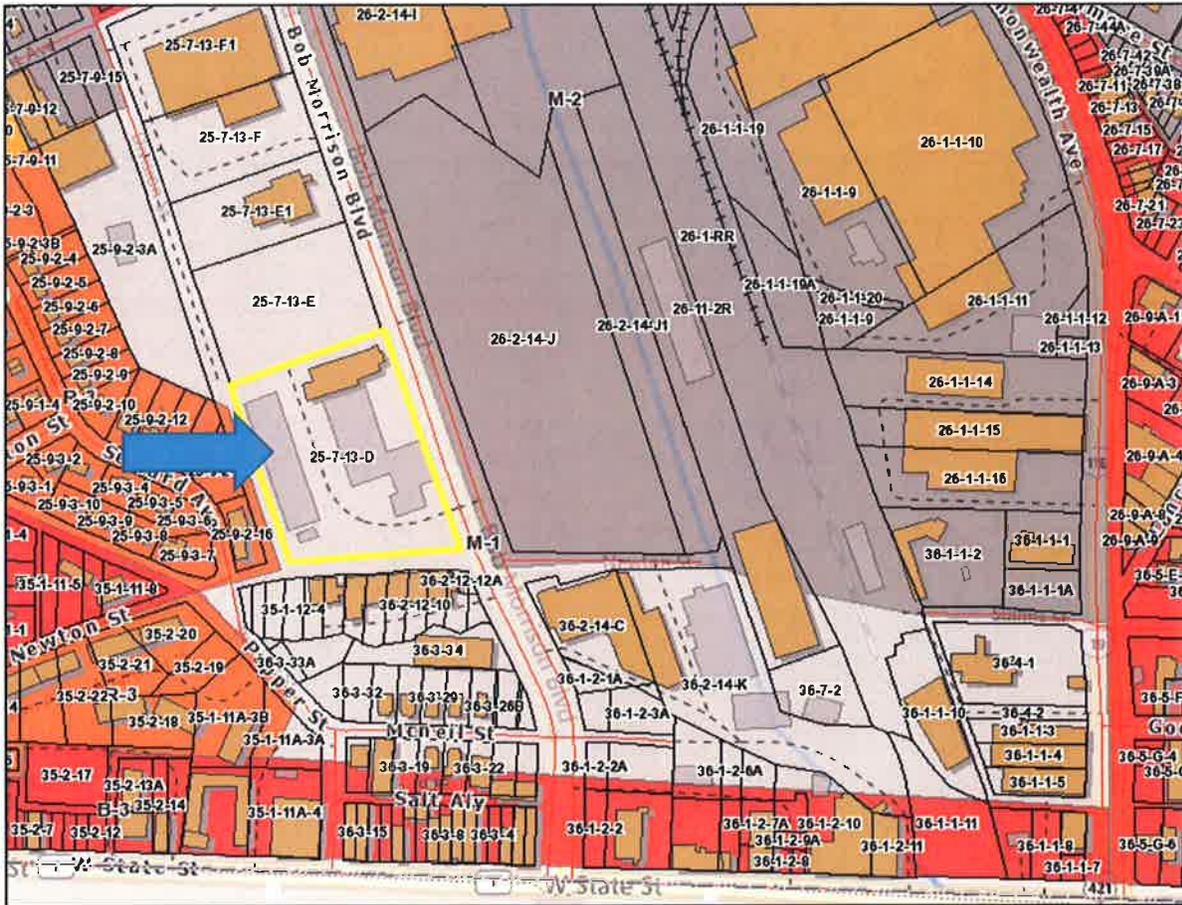
PLANNING COMMISSION RECOMMENDATION:

Commission recommends approval of the Special Exception #02-2019 for block manufacturing and associated concrete plant with the following condition:

- 1) The applicant shall comply with all state and local requirements for storm water management and for air pollution control; and

DOCUMENTATION: Included Not Required

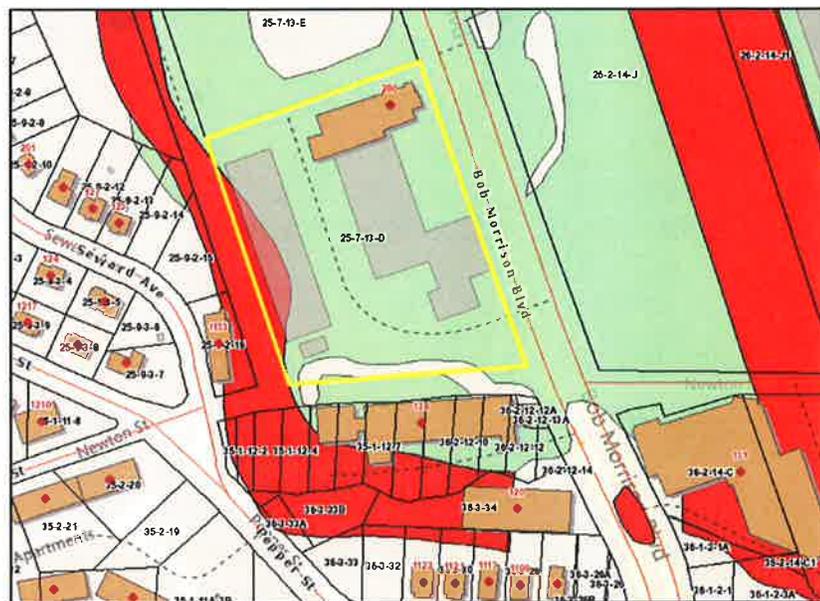
6) Zoning Map



7) Flood Zone Map

Zone AE – Light Green

Floodway - Red



8) Property Photos



9) Request:

Kilo Delta, LLC, the owner of 200 Bob Morrison Boulevard, has submitted a request for a Special Exception for a block manufacturing and associated concrete plant to be located on the rear of the existing warehouse at this address. The proposed location is zoned M-1 (Light Industrial) which by Bristol Virginia City Code does not allow the manufacture of block or concrete manufacturing as a permitted use by right. That use is allowed in M-2 as listed in City Code Sec. 50-122 (b) 52. City staff recommended that the property owner pursue a Special Exception request to allow this use as it is a “use of the property which would not otherwise be permitted” (Section 50-39 of BCC).

The applicant desires to produce retaining wall blocks for its own construction projects and sell to other vendors. A small concrete plant will be used to produce the concrete to be poured into molds located inside the existing warehouse on-site. Finished blocks will be stored inside the building. No concrete will be made for delivery off-site.

As a part of the application, a one-page narrative description was provided by the applicant and made a part of this staff report.

10) Background and Existing Conditions:

The proposed location is on a 3.4 acre tract that has a history of industrial use. The current use of the property is contractor storage area and vehicle and equipment servicing associated with King General Contractors, Inc. The buildings on site are also used for warehousing and offices. Previous use of the property was for coal-related machinery production under the name DSI Underground. The property had been vacant for several years prior to the acquisition of the property by Kilo Delta in October 2016.

The property contains the main building visible from Bob Morrison Boulevard which is a combination of warehouse and office use. A portion of the office section is leased to the Virginia Employment Commission while the remainder is used by King General Contractors. A second 19,000 s.f. warehouse building is located in the rear of the property. The proposed concrete plant is located at the northern end of that warehouse.

The subject property is located in a Special Flood Hazard Zone (Zone AE) as shown by the Flood Zone Map on Page 2. A small part of the property is located in the floodway, but not the site of the proposed concrete plant. The Planning Commission will need to take separate action to approve the activity in the flood zone.

The subject property has been zoned M-1 since at least the 1970's. The property is surrounded by M-1 zoning to the north and south; R-3 (Moderate-family residential) to the west along Seward Avenue; and M-2 (General Industrial) across Bob Morrison Boulevard to the east.

11) Previous Planning Commission Actions:

In February 2017, the Planning Commission determined that "firearms assembly" was a similar use to other uses in the M-1 zoning district, so it was allowed for the subject property and is contained in the front warehouse on the property.

12) Authority to Act:

Virginia Code §15.2-2286, as amended, provides the authority to City Council to grant special exceptions. The process for granting an exception is largely left to the local ordinance or code to define. City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. A complete application is required along with the applicable fee. The Planning Commission is required to provide a positive or negative recommendation to the City Council following a joint public hearing. The City Council, after hearing comments from the public, shall decide to grant or deny the request based on the facts and evidence presented by the staff, the Planning Commission and the public.

13) City and State Code Requirements:

City Code §50-39 stipulates that a special exception may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. The Planning Department has circulated the application materials and solicited responses from the various departments responsible for providing services and received the following responses:

1. The sufficiency of streets and public ways to accommodate increased traffic flow, the considered opinion of the City Engineer and of any certified traffic engineer being given particular weight by the council.
Staff Response: The concrete plant will generate additional truck traffic, however it is not anticipated that this will decrease the level of service on Bob Morrison Boulevard which is a four-lane roadway. The applicant estimates up to an additional 20 vehicle trips per day with truck deliveries and 2 additional employees. The city's transportation planner reports that Bob Morrison Boulevard "is well below vehicle capacity, so the addition of the trucks should have little to no impact on the roadway." No concrete trucks will be leaving the site as the concrete is only being made for use in block manufacturing on site.
2. The sufficiency of electrical, sewer and water services for the proposed project, the considered opinion of the general manager of the utility board being given particular weight by the council.
Staff Response: BVU has reviewed the project and has identified no issues. Phase 3 electric power is on-site, as well as sewer and water.
3. The sufficiency of fire, police, garbage, and other services of the City to meet the needs of the proposed project, the opinion of the department head of each department providing such City service being given particular weight.
Staff Response: The Bristol, VA fire and police department has reviewed the proposed request and have identified no issues in terms of fire protection and law enforcement.
4. The adequacy of protection to adjoining properties and to the air and water of the commonwealth from noise, odor, pollution and health hazards, the opinion of the state health department, state air pollution control board, state water quality control board, being given particular weight by the council.
Staff Response: The proposed use of the property will generate some noise during its operational hours; however most of the manufacturing activity will be conducted inside the building. Air emissions will be regulated by the Virginia Department of Environmental Quality (DEQ). The applicant is seeking an air emissions permit from VDEQ which is moving forward with no issues identified by VDEQ staff that would prevent the issuance of the permit. The permit will require measures to contain dust from the raw materials (sand and gravel) and will be limited to a certain amount of concrete production (in cubic yards) per year.
5. The impact of the proposed project upon the property values of contiguous property owners as evidenced by the testimony or written opinion of the city's Economic Development Committee Director, a certified property appraiser, or opinion of a realtor licensed by the Commonwealth and regularly listing and selling properties within the City.
Staff Response: The proposed use is not expected by city staff to have a negative impact on property values of contiguous properties. The operation is separated by a tree buffer from the residential neighborhood on Seward Avenue. The remaining surrounding properties are industrial in land use.

6. Whether the natural topography, natural screening or proposed screening to be put in place by the applicant is sufficient to promote the health, safety and general welfare of the community, to protect and conserve the value of contiguous properties and to encourage the most appropriate use of contiguous properties.

Staff Response: There is an existing tree line along the western boundary of the property. Adding additional screening on the applicant's property would not provide any additional buffer with the residential-zoned property due to the difference in elevation.

7. Any other factor materially affecting the health, safety and general welfare of other citizens.

Staff Response: There is potential for dust due to the presence of the two raw materials (sand and stone), however those materials will be stored in two small contained areas. Wash water is expected to be discharged into an existing pit inside the warehouse and water will be recycled through the concrete plant. **The applicant is working with DEQ on the necessary storm water permit which is also currently in progress. Any flows of water into the city storm drainage system must also comply with the local storm water ordinance.**

8. If the project is to construct a parking garage or a parking lot as a primary use of a property in the B-2 district, certain additional requirements must be met, as defined in section 50-108(c)(1) and (2).

Staff Response: Not Applicable.

14) Staff Analysis:

Staff has reviewed the circumstances surrounding the application for a special exception at 200 Bob Morrison Boulevard and has the following analysis:

Consistency with the Comprehensive Plan: The Bob Morrison Boulevard area is planned for office and light industrial. The proposed heavier, more intensive concrete block making is still only accessory to the other lighter-intensity activities already on the property. The only visual outside will be the storage of sand and stone in designated bins and the concrete plant itself attached to the end of the existing warehouse. **The concrete truck when loading from the hopper will sit mostly inside the building** and the pouring of molds and storage of finished product will be inside the warehouse. Very little activity will be visible from the front of the property except the ingress and egress of trucks bringing sand and stone to the site, **and trucks from customers that will be picking up the finished blocks.**

Compatibility with Surrounding Uses: The site is surrounded on two sides by industrial uses with Twin City Welding to the north and Bill Gatton Collision Repair business on the south side. Across the road is a vacant 7.4 acre property that is zoned M-2 (General Industrial). To the west and up the hill behind the proposed concrete plant are residences located on Seward Avenue. None of the lots are immediately adjacent to the Kilo Delta property but are separated by a 40-foot alley (the extension of Division Street), Susong Branch, and a line of mature trees along the hillside behind the homes, providing an adequate buffer. Also, because of that and the fact that the plant will only be operating no more than four to five daytime hours without concrete trucks going in and out, the proposed use should not be detrimental to the nearby residences. **A limit on the hours of operation could be established for the permit, if granted, to insure that noise is not generated at night-time hours.**

15) Conclusion:

Following the evaluation of the application, staff finds that the proposed use would not negatively impact the surrounding area, although some conditions may need to be specified for the facility in order to mitigate any adverse effects on neighboring properties.

The staff recommends that the Special Exception #02-2019 be approved with the following conditions:

- 1) **The applicant shall comply with all state and local requirements for storm water management and for air pollution control; and**
- 2) **The hours of operation for the concrete plant shall be limited to 7 a.m. to 6 p.m.**

Kilo Delta, LLC
200 Bob Morrison Blvd.
Special Exception Application
February 26, 2019

The property at 200 Bob Morrison Blvd. is currently used for several activities related to the operation of King General Contractors (King), a heavy civil contractor. Current activities include to storage of materials, the servicing of equipment and automobiles, offices and warehousing. The property in question is currently zoned M-1. The property to the north and south is zoned M-1 as well. The property to the east is zoned M-2. The property to the west is zoned R-3.

King desires to conduct two additional activities on site. We desire to make Redi-Rock retaining wall blocks. King currently installs the blocks as part of their operations. King desires to be their own supplier. In order to make the blocks, King needs to install a small concrete plant. The plant will be located on the western side of the existing warehouse. The concrete King manufactures will only be used for block making. The blocks will be stored on site until sold for use in a construction project.

King anticipates that 2 additional full-time employees will be hired at full production of the Redi-Rock blocks. We expect no more than 6 trucks (tri-axle) per day delivering aggregate to the site at full production. We expect that King will have no more than 2 trucks per day taking blocks from the site. This will not be daily. Additional blocks may be taken from the site by other contractors. This will be sporadic with exact timing unknown.

Noise should be limited. The concrete plant will only run 2 – 2.5 hours twice a day. Concrete will be made in the morning with the molds being filled. While this concrete is setting, the concrete plant will not be running. The molds will be emptied in the early afternoon. The concrete plant will be restarted in the afternoon for the second 2 – 2.5 hour period. The molds will be filled again as they were in the morning.

Emissions will be limited as well. All work in the concrete is considered “wet” which limits the production of emissions. All conveyors are covered. All work with the molds is done in doors. An air-permit will be obtained from the VA Department of Environmental Quality.

In accordance with Sec. 50-121 (d), we feel the making of Redi-Rock blocks is similar to the permitted uses for a M-1 district and will not be detrimental to the district. Therefor we are asking for a Special Exception to allow these proposed activities.

A drawing is attached which shows the location of the proposed concrete plant in relation to Bob Morrison Boulevard and the existing office building.



Bob Morrison Blvd.

To Food City

To Bill Gatton

Approximate Property Line

Existing Fence Line

Existing Warehouse

Ramp

Final Block Storage

Existing Pavement

Garage Door

Existing Warehouse

Existing Gravel

Garage Door

Initial Block Storage

Proposed Molds

Proposed Concrete Plant

Kilo Delta, LLC
Preliminary Site Plan
Special Exception
1" = 50'



CITY OF BRISTOL, VIRGINIA
CITY COUNCIL

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA GRANTING A SPECIAL EXCEPTION (SE #02-2019) TO MAP PARCEL NO. 25-7-13-D (KNOWN AS 200 BOB MORRISON BOULEVARD) IN BRISTOL, VIRGINIA TO ALLOW A BLOCK MANUFACTURING OPERATION INCLUDING AN ASSOCIATED CONCRETE PLANT

SECTION 1. The City Council finds that:

WHEREAS, the Community Development Department received an application for a special exception from Kilo Delta LLC for the operation of a block manufacturing facility and associated concrete plant at 200 Bob Morrison Boulevard (Map Parcel #25-7-13-D); and

WHEREAS, the applicant submitted the required application to the Director of Community Development in accordance with City Code; and

WHEREAS, the Planning Commission of Bristol, Virginia recommended forwarding special exception #02-2019 for a joint public hearing with City Council; and

WHEREAS, the joint public hearing has been properly advertised and held on April 9, 2019 in accordance with Virginia Code §15.2-2204, as amended; and

WHEREAS, property owners adjoining 200 Bob Morrison Boulevard, Bristol, VA have been properly notified pursuant to Virginia Code §15.2-2204, as amended; and

WHEREAS, the City Council of Bristol, Virginia reserves unto itself the right to grant special exception permits; and

WHEREAS, the City Council considered the circumstances of Bristol, Virginia City Code §50-39(g) prior to approval of the special exception request.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF BRISTOL, VIRGINIA:

SECTION 2. Special Exception #02-2019 is hereby granted with the following conditions:

- 1) The applicant shall comply with all state and local requirements for storm water management and for air pollution control; and

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council held on the 23rd day of April, 2019.

Mayor Kevin Mumpower _____
Vice Mayor Kevin Wingard _____
Councilman Bill Hartley _____
Councilman Anthony Farnum _____
Councilman Neal Osborne _____

(SEAL)
Attest: Nicole Storm
CLERK OF THE CITY OF
BRISTOL, VIRGINIA

CITY COUNCIL

By _____
Clerk

By _____
Mayor

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: April 23, 2019

Department: Planning/Community Development

Bulk Item: Yes No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Consideration of Resolution to Amend the City Comprehensive Plan with revisions to the Future Land Use Map

ITEM BACKGROUND:

The Comprehensive Plan was adopted in March 2017 with the stipulation that it be reviewed on an annual basis. Last year, the Commission reviewed the implementation matrix in terms of current actions being implemented and provided a summary report to the City Council along with the regular annual report from the Commission. This year, city staff is recommending some revisions to the Future Land Use Map which is an integral part of the plan. The proposed revisions have been reviewed and revised by the Planning Commission, and a joint public hearing was held on April 9 with the City Council. No comments from citizens were received at the public hearing.

PREVIOUS RELEVANT ACTION:

- March 28, 2017 - Comprehensive Plan adopted by City Council
- August 20, 2018 – Planning Commission approved Comp Plan Review annual report
- February 19, 2019 Meeting and March 4, 2019 Planning Commission Work Sessions – Possible Future Land Use Map Changes
- March 18, 2019 – Planning Commission voted to forward the proposed changes to the City Council for a joint public hearing
- April 9, 2019 – Joint Public Hearing was held by Planning Commission and City Council

STAFF AND PLANNING COMMISSION RECOMMENDATION:

The staff and Planning Commission recommend that the proposed revisions to the City Comprehensive Plan be adopted by resolution of the City Council.

ATTACHMENTS:

Six maps showing proposed changes to Future Land Use Map



CITY OF BRISTOL, VIRGINIA
CITY COUNCIL



RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BRISTOL, VIRGINIA ADOPTING
REVISIONS TO THE BRISTOL, VIRGINIA
COMPREHENSIVE PLAN**

The City Council finds that:

WHEREAS, the Code of Virginia Section 15.2-2223 requires that all localities adopt a Comprehensive Plan to guide future growth and development, and the plan shall be reviewed periodically and kept up-to-date as prescribed by Section 15.2-2230; and

WHEREAS, the City of Bristol's current Comprehensive Plan was adopted by the City Council in 2017; and

WHEREAS, the City Council and Planning Commission desire that the Plan be reviewed annually and updated as needed; and

WHEREAS, in 2018, the Planning Commission reviewed the implementation section of the Plan and provided a report to City Council as a part of its annual report; and

WHEREAS, the Planning Commission has recently reviewed the Future Land Use Map component of the Plan and proposes several changes to the map; and

WHEREAS, a joint public hearing was properly advertised and held on April 9, 2019 in accordance with Virginia Code §15.2-2204, as amended; and

WHEREAS, at its regular meeting on April 15, 2019, the Planning Commission recommended the adoption of the proposed changes to the City of Bristol, Virginia Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF BRISTOL, VIRGINIA:

The City Council adopts the proposed changes to the Future Land Use Map of the Bristol, Virginia Comprehensive Plan (as presented at the joint public hearing).

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council held on the 23rd day of April, 2019.

Mayor Kevin Mumpower _____
Vice Mayor Kevin Wingard _____
Councilman Bill Hartley _____
Councilman Anthony Farnum _____
Councilman Neal Osborne _____

(SEAL)
Attest: Nicole Storm
CLERK OF THE CITY OF
BRISTOL, VIRGINIA

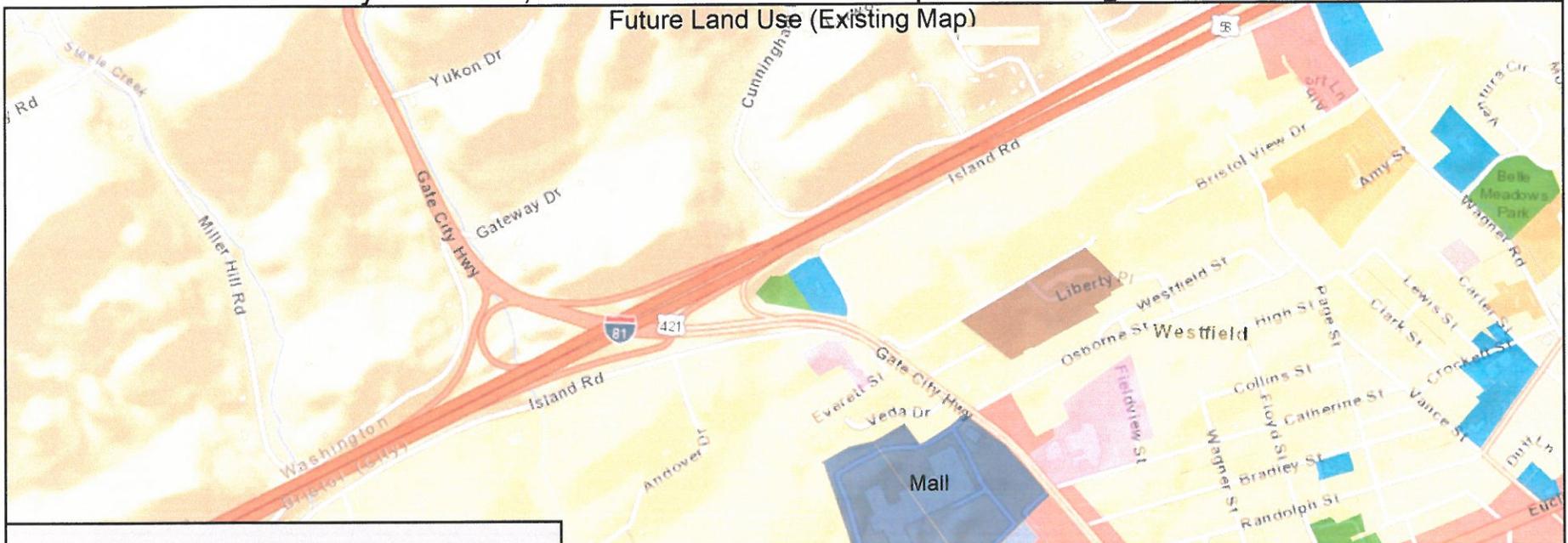
CITY COUNCIL

By _____
Clerk

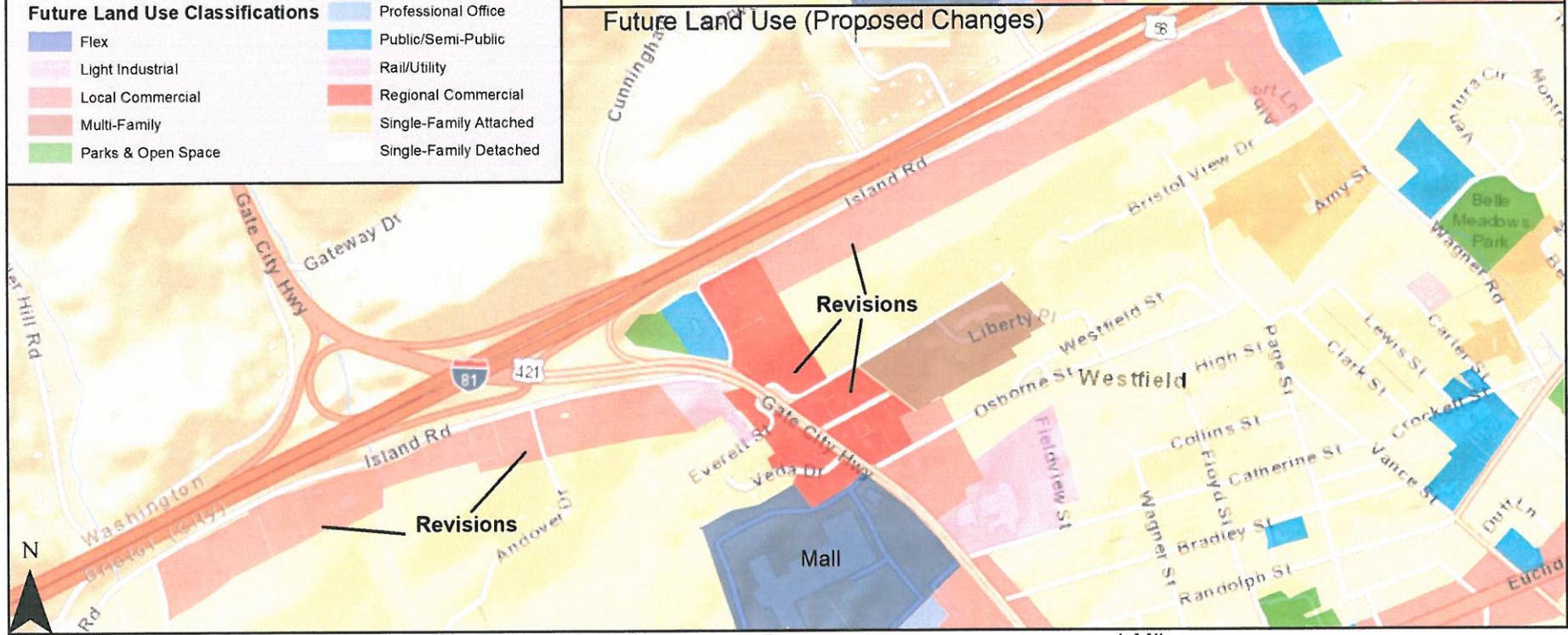
By _____
Mayor

City of Bristol, VA Future Land Use Proposed Changes: Exit 1

Future Land Use (Existing Map)

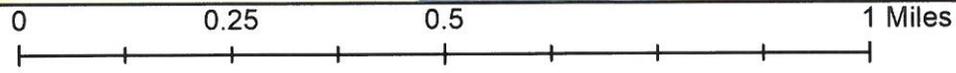


Future Land Use (Proposed Changes)



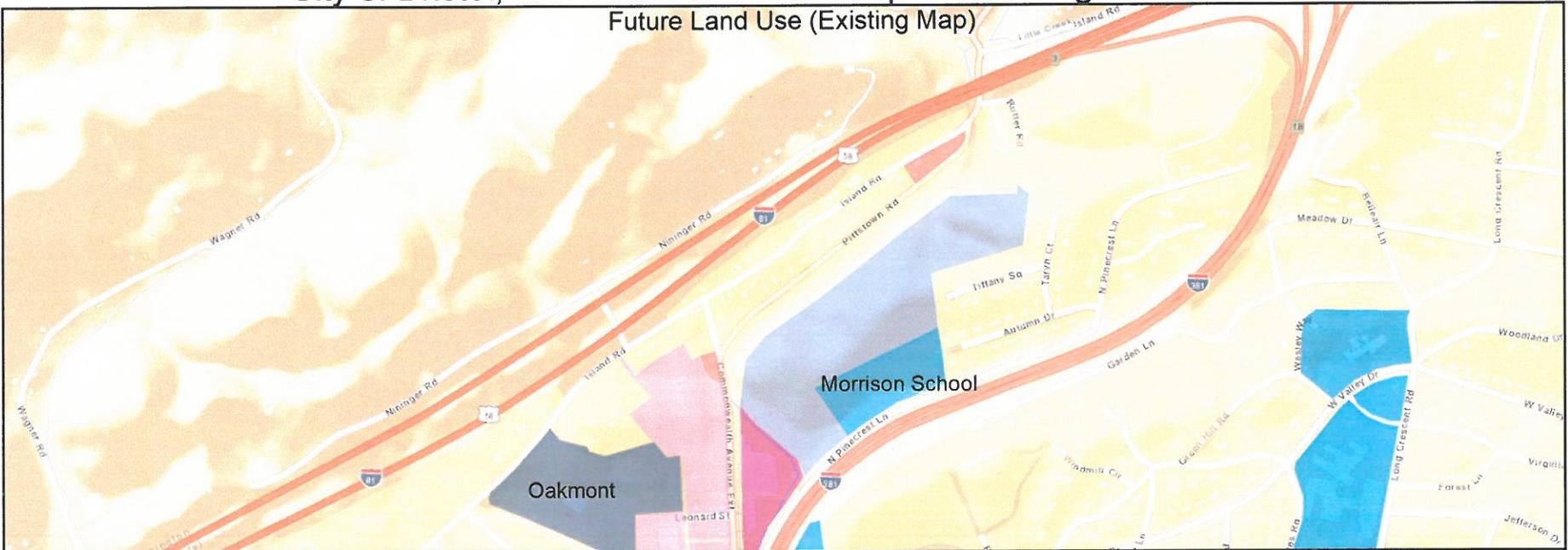
Future Land Use Classifications

Flex	Professional Office
Light Industrial	Public/Semi-Public
Local Commercial	Rail/Utility
Multi-Family	Regional Commercial
Parks & Open Space	Single-Family Attached
	Single-Family Detached

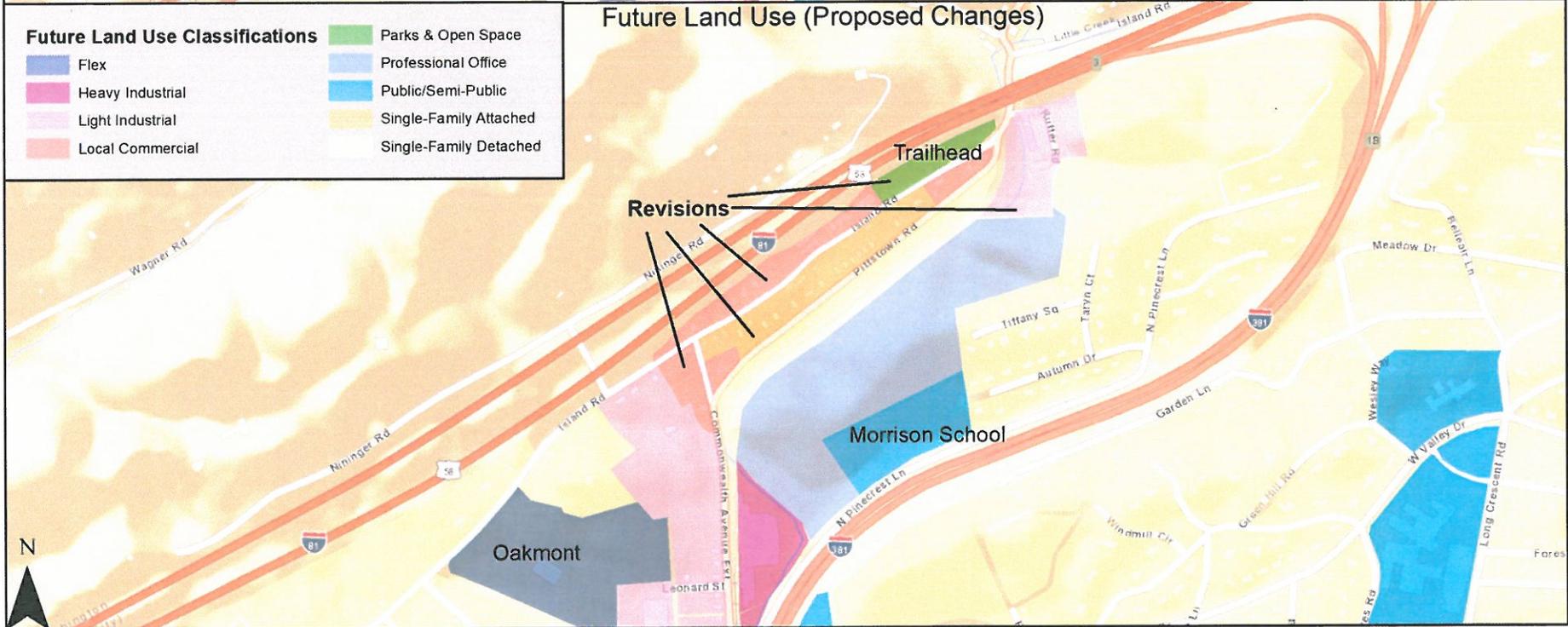


City of Bristol, VA Future Land Use Proposed Changes: Pittstown

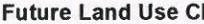
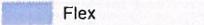
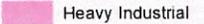
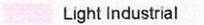
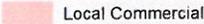
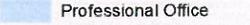
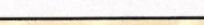
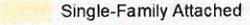
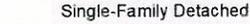
Future Land Use (Existing Map)



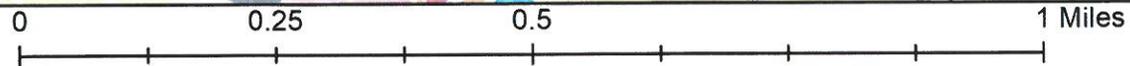
Future Land Use (Proposed Changes)



Future Land Use Classifications

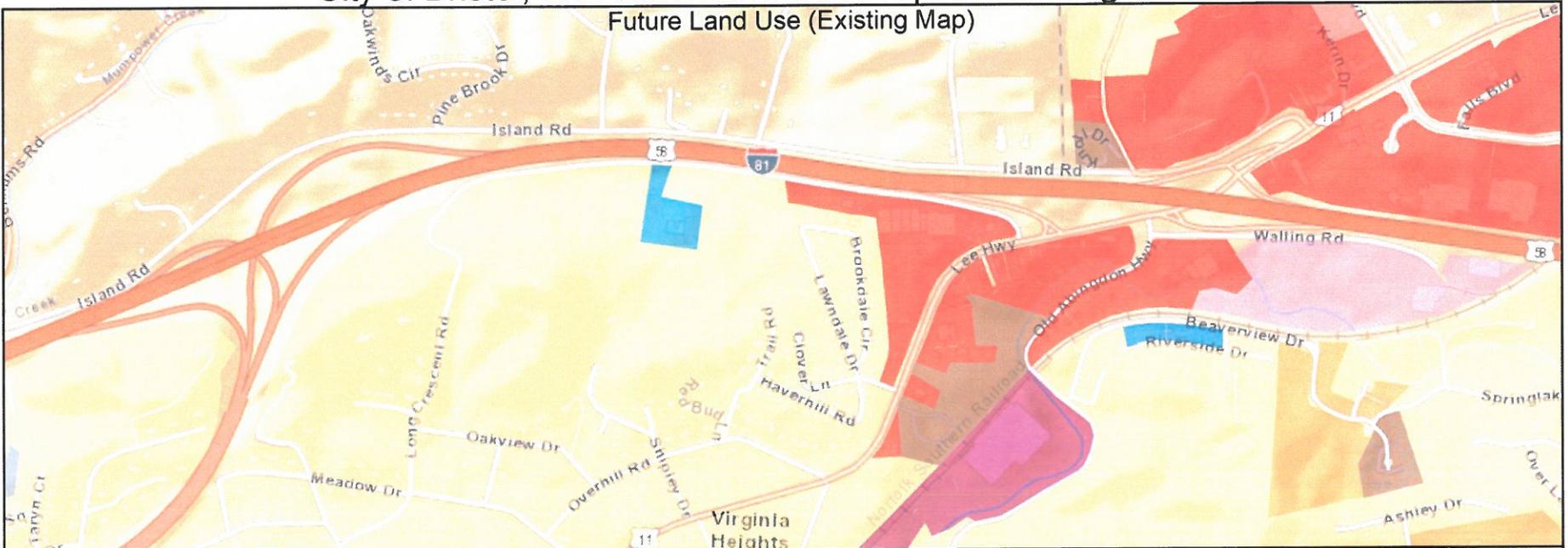
- | | |
|---|------------------------|
|  | Parks & Open Space |
|  | Flex |
|  | Heavy Industrial |
|  | Professional Office |
|  | Light Industrial |
|  | Public/Semi-Public |
|  | Local Commercial |
|  | Single-Family Attached |
|  | Single-Family Detached |

Revisions

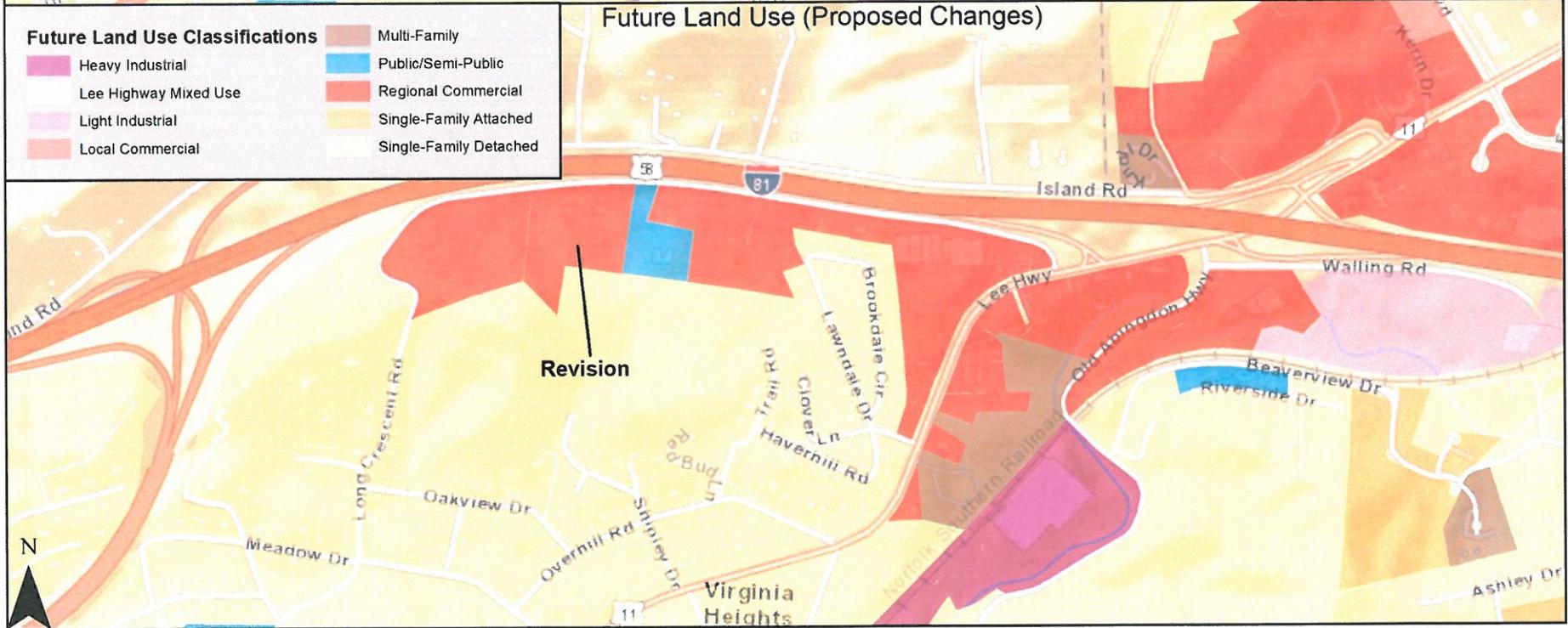


City of Bristol, VA Future Land Use Proposed Changes: Exit 5

Future Land Use (Existing Map)



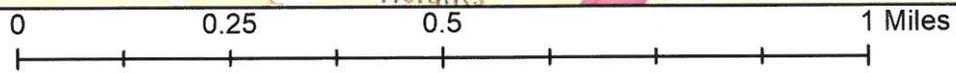
Future Land Use (Proposed Changes)



Future Land Use Classifications

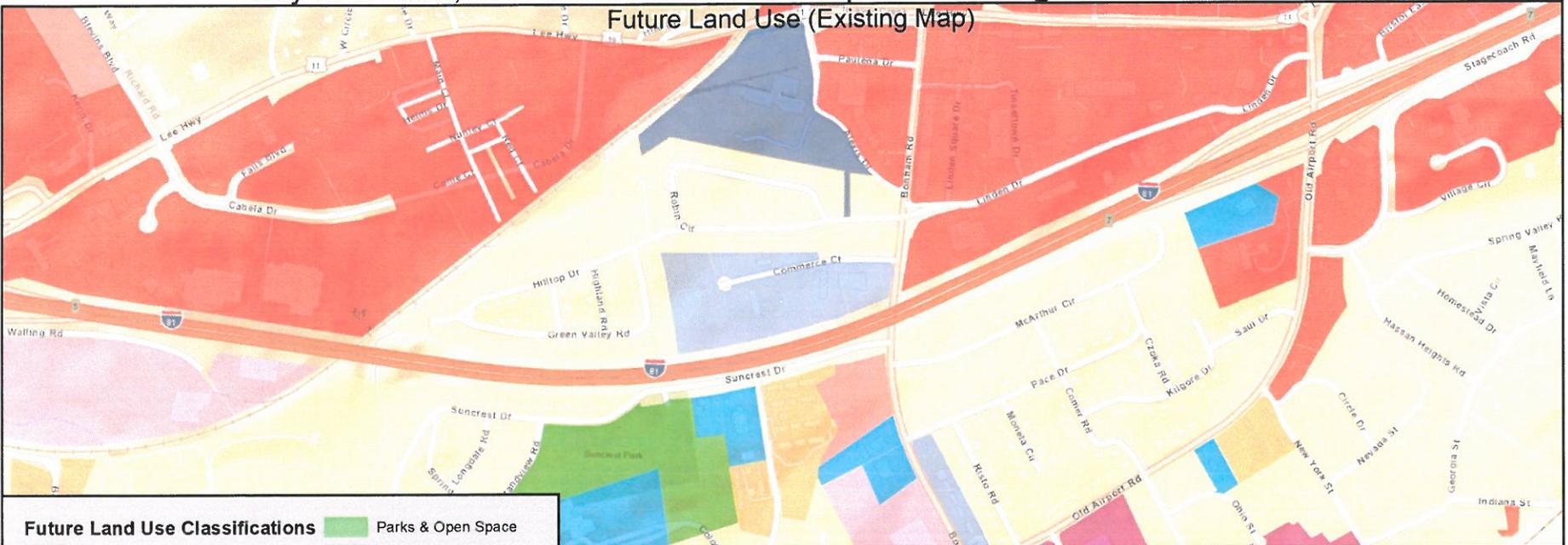
- | | | | |
|---|-----------------------|---|------------------------|
|  | Heavy Industrial |  | Multi-Family |
|  | Lee Highway Mixed Use |  | Public/Semi-Public |
|  | Light Industrial |  | Regional Commercial |
|  | Local Commercial |  | Single-Family Attached |
| | |  | Single-Family Detached |

Revision

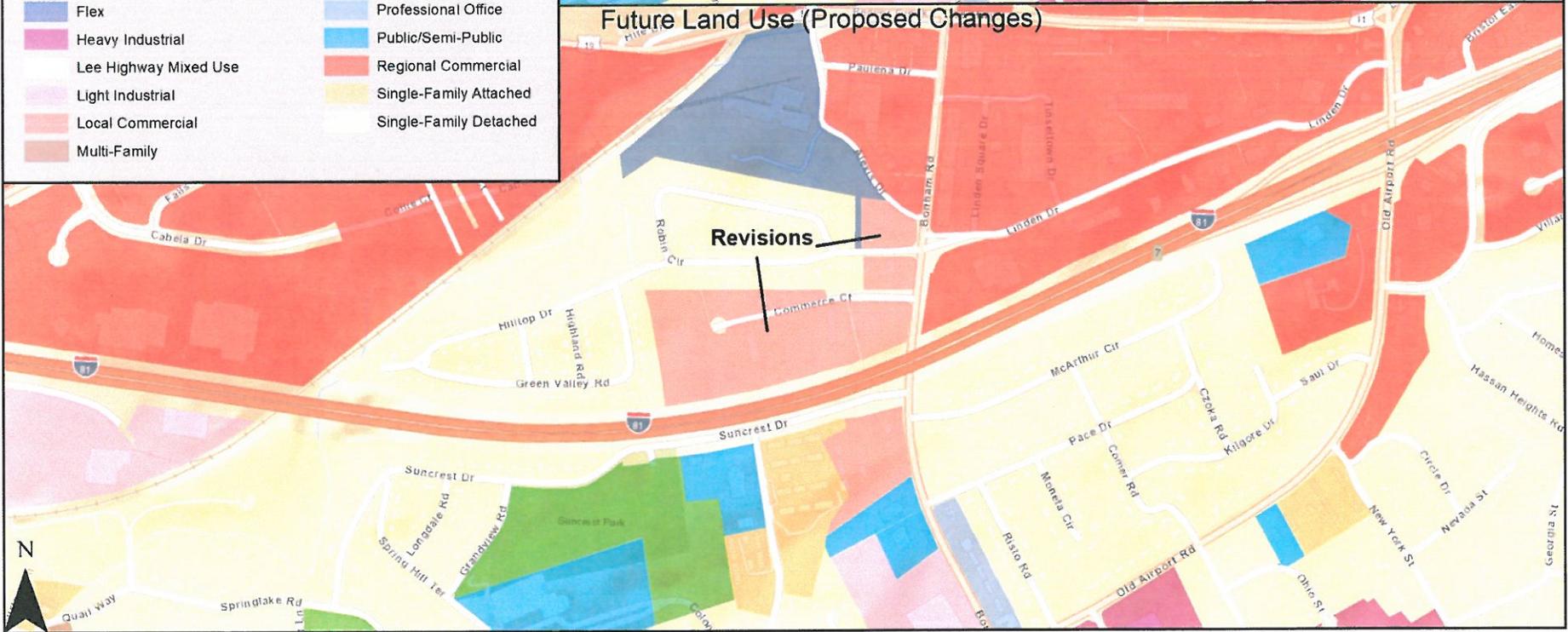


City of Bristol, VA Future Land Use Proposed Changes: Bonham Road

Future Land Use (Existing Map)



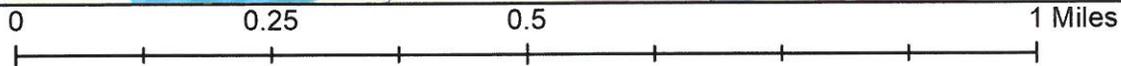
Future Land Use (Proposed Changes)



Future Land Use Classifications

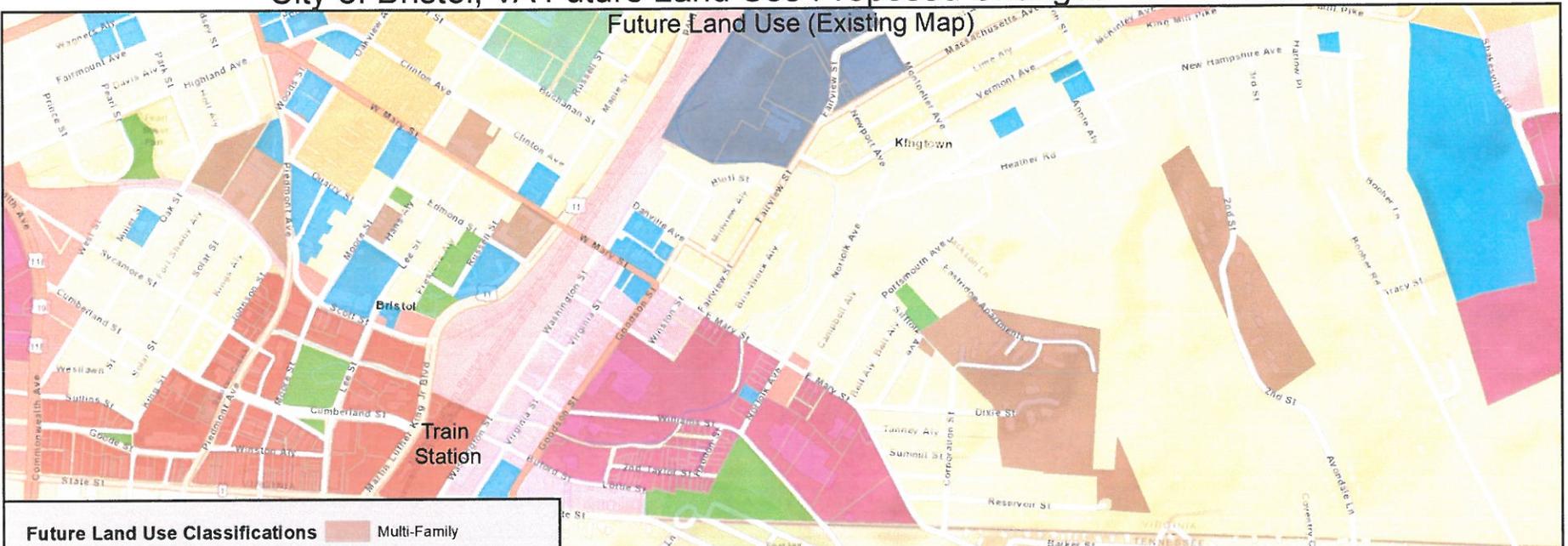
- | | |
|--|------------------------|
| | Parks & Open Space |
| | Flex |
| | Professional Office |
| | Heavy Industrial |
| | Lee Highway Mixed Use |
| | Public/Semi-Public |
| | Regional Commercial |
| | Light Industrial |
| | Single-Family Attached |
| | Local Commercial |
| | Single-Family Detached |
| | Multi-Family |

Revisions



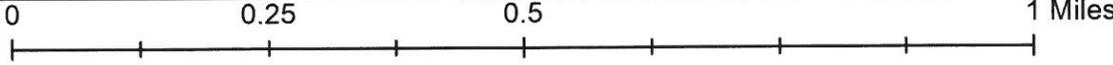
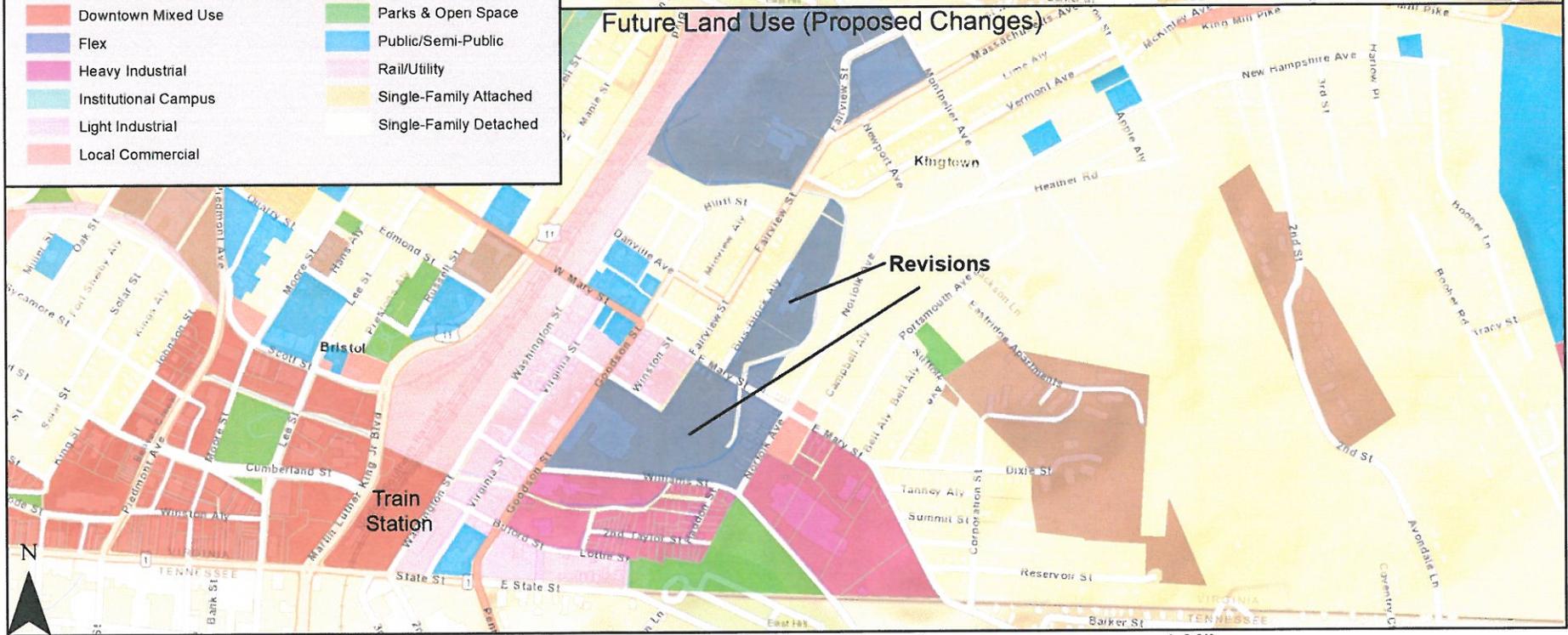
City of Bristol, VA Future Land Use Proposed Changes: Williams St.

Future Land Use (Existing Map)

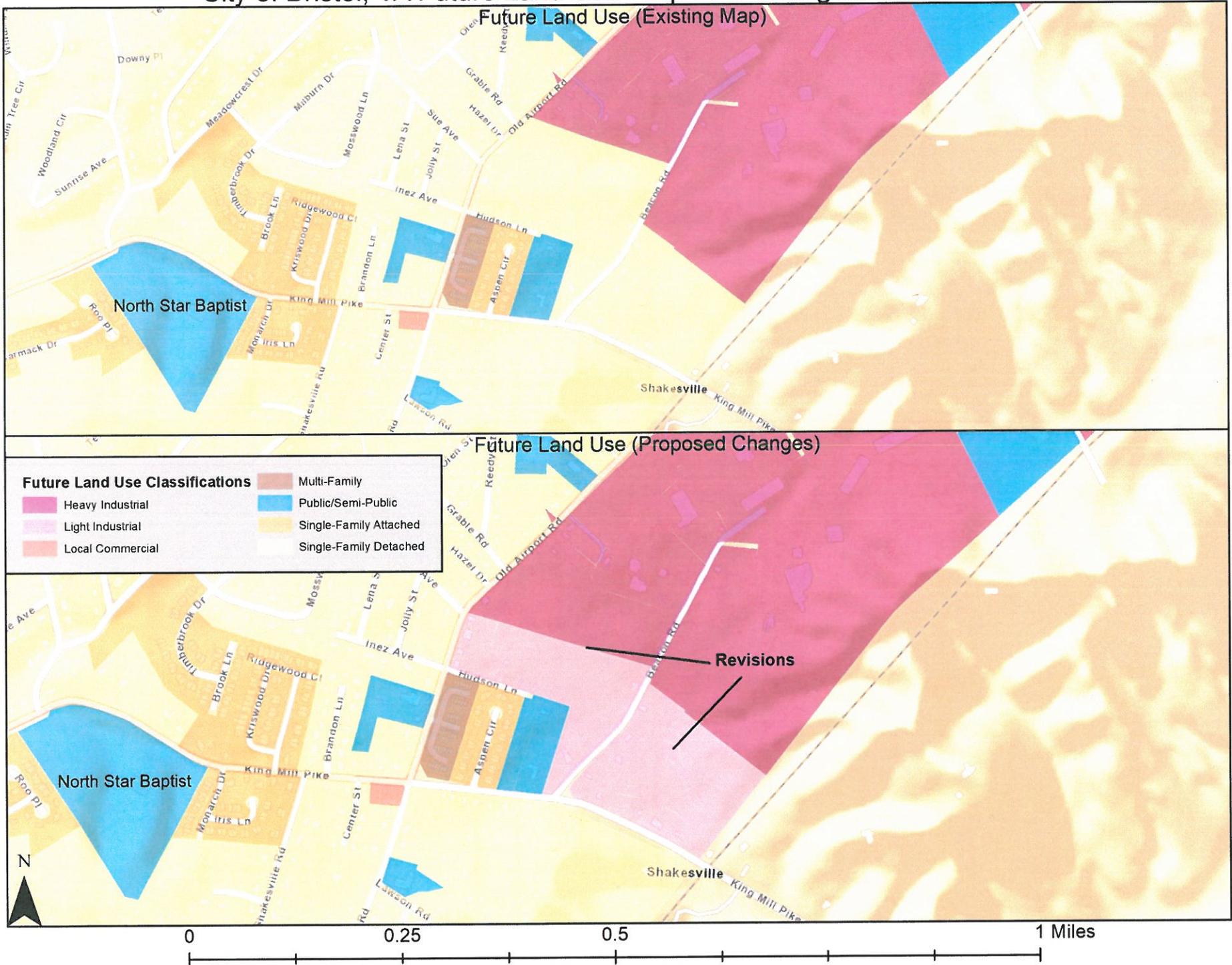


Future Land Use Classifications	
■ Downtown Mixed Use	■ Multi-Family
■ Flex	■ Parks & Open Space
■ Heavy Industrial	■ Public/Semi-Public
■ Institutional Campus	■ Rail/Utility
■ Light Industrial	■ Single-Family Attached
■ Local Commercial	■ Single-Family Detached

Future Land Use (Proposed Changes)



City of Bristol, VA Future Land Use Proposed Changes: Beacon Road



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item #8**

Meeting Date: April 23, 2019
Department: City Attorney
Staff Contact: Randall Eads

AGENDA ITEM WORDING:

Consider Second Reading and Adoption of an Ordinance Conveying Lots 26, 27, 28, and 29 as Described on a Plat Entitled “The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia” to the Industrial Development Authority of Bristol Virginia.

ITEM BACKGROUND:

This ordinance will authorize the conveyance of Lots 26, 27, 28, and 29 of The Falls to be conveyed to the IDA and request the IDA to convey Lots 26, 27, and 28 to Falls Acquisitions, LLC and, Lot 29 to Interstate Development Partners, LLC when all due diligence has been met.

PREVIOUS RELEVANT ACTION:

The City purchased the parent tracts in 2012. City Council approved the plat on March 26, 2019. First Reading 4/9/19.

STAFF RECOMMENDATIONS:

Approve the second reading and adoption of the ordinance.

DOCUMENTATION: Included Not Required

MOTION: I move for second reading and adoption of an ordinance to convey Lots 26, 27, 28, and 29 as described on a plat entitled “The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia” to the Industrial Development Authority of Bristol Virginia.

ORDINANCE TO CONVEY LOTS 26, 27, 28, AND 29 AS DESCRIBED ON A PLAT ENTITLED “THE FALLS – PHASE 3 LOTS 26 THROUGH 32 LEE HIGHWAY THE CITY OF BRISTOL STATE OF VIRGINIA” TO THE INDUSTRIAL DEVELOPMENT AUTHORITY OF BRISTOL VIRGINIA

WHEREAS, the City of Bristol Virginia (hereinafter “the City”) acquired a number of parcels of land located on Lee Highway near Exit 5 off of Interstate 81 in the City of Bristol, Virginia; and

WHEREAS, the City has partnered with the Industrial Development Authority of Bristol, Virginia, Falls Acquisitions, LLC, and Interstate Development Partners, LLC through a Development Agreement for the development of a retail shopping center, commonly referred to as “The Falls;” and

WHEREAS, the City has caused a portion of the property to be subdivided as shown on a plat entitled “The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia” which will be recorded in the office of the Clerk of Circuit Court for the City of Bristol, Virginia prior to the transfer of any lots located therein; and

WHEREAS, the City wishes to transfer to the Industrial Development Authority of Bristol, Virginia (hereinafter “the IDA”) Lots 26, 27, 28, and 29 as described on the aforementioned plat; and

NOW THEREFORE, BE IT ORDAINED by the City Council for the City of Bristol, Virginia that the City shall transfer to the Industrial Development Authority of Bristol Virginia Lots 26, 27, 28, and 29 of that property as will be more particularly described on a survey entitled “The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia” to be recorded in the office of the Clerk of the Circuit Court for the City of Bristol, Virginia prior to the transfer of any lots located therein; and

BE IT FURTHER ORDAINED that the City requests the Industrial Development Authority of Bristol Virginia accept the property and transfer it to Falls Acquisitions, LLC and Interstate Development Partners, LLC in accord with the Parties’ Development Agreement, at such time as is to be determined at the discretion of the IDA, Falls Acquisitions, LLC, and Interstate Development Partners, LLC.

First Reading: April 9, 2019

Second Reading: _____

Adopted: _____

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Item 9

Meeting Date: April 23, 2019

Department: Transit/Special Events

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consider a request to make Edmond Street a One-Way Street.

ITEM BACKGROUND:

Public Works has made a request to convert Edmond Street, between Piedmont Avenue and Oakview Avenue, into a one-way street eastbound. An aerial photograph showing the requested section is attached.

Public Works is making this request so that the number of on-street parking spaces can be increased to accommodate parking for the Crisis Center (100 Oakview Avenue) and the Bristol Redevelopment and Housing Department (809 Edmond Street). Angled parking has been installed on the north side of Edmond Street but in its current configuration it will not allow for parallel parking spaces on the south side of Edmond Street. Making it a one-way street will allow for the additional on-street parking.

A traffic count was held at this location on January 16, 2019 and found that over a 24 hour period 106 vehicles were travelling eastbound and 82 vehicles were travelling westbound. The request should have little impact on traffic flow in the area.

PREVIOUS RELEVANT ACTION:

This has not been considered before by City Council but at its December 20, 2018 meeting the Transportation Safety Commission recommended the change to the City Council for approval.

Staff Recommendations:

Staff recommends the request to make Edmond Street one-way eastbound between Piedmont Avenue and Oakview Avenue be approved.

DOCUMENTATION: Included X Not Required

MOTION: I move to approve the request to make Edmond Street one-way eastbound between Piedmont Avenue and Oakview Avenue.



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item # 11.1**

Meeting Date: 4/23/19
Department: City Clerk
Staff Contact: Nicole Storm

AGENDA ITEM WORDING:

Consider Approval of Minutes.

ITEM BACKGROUND:

PREVIOUS RELEVANT ACTION:

Approval of meeting minutes:

March 26, 2019 Regular Meeting
April 9, 2019 Regular Meeting

STAFF RECOMMENDATIONS:

DOCUMENTATION: Included X Not Required

MOTION: I move to approve the consent agenda.

March 26, 2019

A REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON MARCH 26, 2019 AT 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower thanked the citizens in attendance. Mr. Hartley commented on the new documentary featuring Bristol that was screened at the Paramount.

Ginger Fleenor spoke about issues involving the school system. Jack Johnson spoke about trash collection and rate increases.

Mayor Mumpower spoke about financial issues at the landfill. Mr. Wingard spoke about trash collection issues and said that the City should be picking up more construction waste at the rates being charged.

Michael Pollard spoke about collection issues as he was involved in writing the modern trash ordinance.

Mr. Wingard made a motion to table item #2 until the next meeting. Mr. Hartley seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

1. Consider Resolution Granting Final Plat Approval for Plat #03-2019 for The Falls - Phase 3.

City Planner Sally Morgan said that the new plat for The Falls Phase 3 includes seven lots and eleven acres. Mr. Farnum asked if anyone on the Planning Commission had concerns; Mr. Wingard responded that they did not. City Manager Randall Eads read the resolution:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA
APPROVING THE FINAL PLAT #03-2019 FOR THE FALLS – PHASE 3 SUBDIVISION**

The City Council finds that:

WHEREAS, the subdivision plat for The Falls – Phase 3 subdivision has been properly submitted to the City and reviewed by City staff, and

WHEREAS, the Planning Commission met on March 18, 2019 and approved the preliminary plat and the final plat, and

WHEREAS, Section 50-270 requires that the final plat of a subdivision be approved and certified by City Council before it can be recorded.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF BRISTOL,
VIRGINIA:**

The Council approves and certifies the final plat (Plat #03-2019) for The Falls – Phase 3 subdivision as attached in Exhibit A, including the vacation of +/- 0.156 acres of city right-of-way along Lee Highway (Route 11) as shown on the plat.

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on March 26, 2019.

Mr. Osborne made a motion to approve the resolution, which was seconded by Mr. Wingard. The motion carried by the following votes:

March 26, 2019

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

~~2. Presentation of City Manager's Fiscal Year 2019-2020 Recommended Budget.~~

3. Consider a closed session pursuant to §2.2-3711.A7, Code of Virginia, 1950, as amended. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. **(Legal counsel)**.

Mayor Mumpower asked for a motion to enter into closed session. Mr. Osborne made a motion to go into closed session, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

Mayor Mumpower asked for a roll call vote to certify the closed session.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

There being no further business, the meeting was adjourned.

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City Clerk

Mayor

April 9, 2019

A REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON APRIL 9, 2019 AT 6:00PM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower thanked the citizens in attendance and thanked the citizens who helped a disabled vehicle the night before. City Manager Randall Eads said that the Transportation Safety Committee would take

Ginger Fleenor spoke about issues involving the school system. Jack Johnson spoke about trash collection and rate increases. Dr. Keith Perrigan spoke about school facility needs and asked City Council to meet with the School Board and a moderator to discuss school building needs.

Jordan Pennington, Chair of the Planning Commission, called the Planning Commission to order.

1. Consider Proclamation in Support of National Library Week.

Mayor Mumpower read the proclamation:

A PROCLAMATION DESIGNATING APRIL 7-13, 2019, AS NATIONAL LIBRARY WEEK

Whereas, today's libraries are not just about books but what they do for and with people; and whereas libraries of all types are at the heart of cities, towns, schools, and campuses; and whereas libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect; and whereas, libraries and librarians build strong communities through transformative services, programs, and expertise, and whereas libraries which promote civic engagement by keeping people informed and aware of community events and issues; and whereas librarians and library workers partner with other civic organizations to make sure their community's needs are being met, and whereas libraries and librarians empower their communities to make informed decisions by providing free access to information; and whereas libraries are a resource for all members of the community, regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational resources that transform lives and strengthen communities;

Whereas, libraries, librarians, library workers, and supporters across American are celebrating National Library Week.

Now, therefore, be it resolved that the Cities of Bristol, Tennessee and Bristol, Virginia proclaim National Library Week, April 7-13, 2019. This 2nd day of April, 2019.

Mr. Osborne made a motion to approve the proclamation. Mr. Hartley seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

2. Consider a Joint Public Hearing With Planning Commission on Proposed Future Land Use Map Revisions to Comprehensive Plan.

Mayor Mumpower opened the public hearing. Planning Commission Chair Pennington opened the public hearing.

City Planner Sally Morgan said that the Comprehensive Plan adopted in 2017 is required to be reviewed annually which led to revisions of the future land use map. Ms. Morgan reviewed the recommended changes.

No public comments were made, and Mayor Mumpower and Chair Pennington closed the hearing.

3. Consider a Joint Public Hearing with Planning Commission on Special Exception

April 9, 2019

application #02-2019 from Kilo Delta LLC for 200 Bob Morrison Boulevard (Tax Map #25-7-13-D) for the installation of a concrete block making operation in M-1 zone.

Mayor Mumpower opened the public hearing. Planning Commission Chair Pennington opened the public hearing. City Planner Sally Morgan said that the area is currently zoned M-1, which does not allow concrete block making. Nancy Marney spoke about potential dust and pollution from the project. Planning Commissioner Bart Long said that the rock would be brought in pre-ground from the quarry. Mayor Mumpower and Chair Pennington closed the hearing.

Planning Commission adjourns

4. Consider a Public Hearing on the Sale of City-Owned Property at 321 Lee Street.

Mayor Mumpower opened the public hearing. City Manager Randall Eads said that an offer has been made for \$15,000. Mayor Mumpower closed the public hearing with no comments made.

5. Consider a Public Hearing on an Ordinance to Convey Lots 26, 27, 28, and 29 at The Falls, Phase III to the Industrial Development Authority of Bristol, Virginia.

Mayor Mumpower opened the public hearing. City Manager Randall Eads said the ordinance will authorize the conveyance of Lots 26, 27, 28, and 29 of The Falls to be conveyed to the IDA, and request the IDA to convey Lots 26, 27, and 28 to Falls Acquisitions, LLC and, Lot 29 to Interstate Development Partners, LLC when all due diligence has been met. Mayor Mumpower closed the public hearing with no comments made.

6. Consider Approval of Offer Received on 321 Lee Street.

City Manager Randall Eads noted that a commission fee of \$450 would be paid to the buyer's agent. Mr. Osborne made a motion to accept the offer, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

7. Consider First Reading of an Ordinance to Convey Lots 26, 27, 28, and 29 at The Falls, Phase III to the Industrial Development Authority of Bristol, Virginia.

City Manager Randall Eads said that Council had approved the plat dividing the lots at the March 26, 2019 meeting. Mr. Osborne made a for first reading of the ordinance, which was seconded by Mr. Hartley. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

City Manager Randall Eads read the ordinance:

ORDINANCE TO CONVEY LOTS 26, 27, 28, AND 29 AS DESCRIBED ON A PLAT ENTITLED "THE FALLS – PHASE 3 LOTS 26 THROUGH 32 LEE HIGHWAY THE CITY OF BRISTOL STATE OF VIRGINIA" TO THE INDUSTRIAL DEVELOPMENT AUTHORITY OF BRISTOL VIRGINIA

WHEREAS, the City of Bristol Virginia (hereinafter "the City") acquired a number of parcels of land located on Lee Highway near Exit 5 off of Interstate 81 in the City of Bristol, Virginia; and

WHEREAS, the City has partnered with the Industrial Development Authority of Bristol, Virginia, Falls Acquisitions, LLC, and Interstate Development Partners, LLC through a Development Agreement for the development of a retail shopping center, commonly referred to as "The Falls;" and

WHEREAS, the City has caused a portion of the property to be subdivided as shown on a plat entitled "The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia" which will be recorded in the office of the Clerk of Circuit Court for the City of Bristol, Virginia prior to the transfer of any lots located therein; and

April 9, 2019

WHEREAS, the City wishes to transfer to the Industrial Development Authority of Bristol, Virginia (hereinafter “the IDA”) Lots 26, 27, 28, and 29 as described on the aforementioned plat; and

NOW THEREFORE, BE IT ORDAINED by the City Council for the City of Bristol, Virginia that the City shall transfer to the Industrial Development Authority of Bristol Virginia Lots 26, 27, 28, and 29 of that property as will be more particularly described on a survey entitled “The Falls – Phase 3 Lots 26 through 32 Lee Highway The City of Bristol State of Virginia” to be recorded in the office of the Clerk of the Circuit Court for the City of Bristol, Virginia prior to the transfer of any lots located therein; and

BE IT FURTHER ORDAINED that the City requests the Industrial Development Authority of Bristol Virginia accept the property and transfer it to Falls Acquisitions, LLC and Interstate Development Partners, LLC in accord with the Parties’ Development Agreement, at such time as is to be determined at the discretion of the IDA, Falls Acquisitions, LLC, and Interstate Development Partners, LLC.

8. Report from Treasurer’s Office on Delinquent Tax Collections.

City Treasurer Angel Britt said that she would be advertising the names of delinquent taxpayers in the newspaper if payment was not received by her office May 1, 2019.

9. Presentation of City Manager’s Fiscal Year 2019-2020 Recommended Budget.

City Manager Randall Eads presented a summary of the Fiscal Year 2019-2020 Proposed Budget. A summary of the budget is below:

GENERAL FUND \$53,930,744
COMMUNITY DEVELOPMENT BLOCK GRANT FUND \$529,935
SOLID WASTE DISPOSAL ENTERPRISE FUND \$7,889,222
CAPITAL PROJECT FUND \$9,171,588
TRANSIT ENTERPRISE FUND \$468,607
ASSET FORFEITURE FUND \$102,000
SCHOOL OPERATING FUND \$28,228,491
SCHOOL TEXTBOOK FUND \$924,561
SCHOOL FOOD SERVICE FUND \$2,003,400
SCHOOL CONSTRUCTION CAPITAL PROJECTS FUND \$116,496
SCHOOL LOCAL CAPITAL PROJECTS FUND \$792,944

10. Consider Resolution Establishing the FY19-20 Real Property Tax Rate.

City Manager Randall Eads said that the property tax rate should be fixed in time for the Treasurer to send the June property tax bills. The resolution presented keeps the property tax rate at the current rate of \$1.17 per \$1,000 of assessed value. Mr. Eads read the resolution:

Resolution Establishment of Real Property Tax Rate for Fiscal Year 2019-2020

WHEREAS, section 15.2-2503 of the Code of Virginia requires the governing bodies of every locality in the Commonwealth to prepare and approve a budget for the ensuing fiscal year and to fix a tax rate for the calendar year no later than the first day of the fiscal year; and

WHEREAS the City of Bristol, Virginia collects real property taxes on a semi-annual basis, which requires that the tax rate be fixed by the governing body early enough to allow preparation of invoices for the first installment payment, which is due annually no later than June 5; however, the tax rate for personal property, machinery and tools, and other such taxes the City Council may impose shall be collected with the second installment of real property taxes, which are billed at a later date and due to be paid annually no later than December 5; and

WHEREAS, the City Council of Bristol, Virginia has received funding requests from the City’s officers and heads of departments and agencies for inclusion in the budget for fiscal year 2019-2020; and

April 9, 2019

WHEREAS, the City Council has reviewed during work session meetings prior to the date of this resolution such requests and estimates of anticipated City revenues from local and intergovernmental sources for fiscal year 2019-2020; and

WHEREAS, based on these actions the City Council is prepared to fix the real estate property tax rate for calendar year 2019 but will delay action to set the rate for personal property, machinery and tools, and other such taxes as the City Council may impose to a later date, but no later than the first day of the upcoming fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bristol, Virginia, that the unit tax levy on real property in calendar year 2019 is hereby set as follows:

A city-wide unit levy for general city purposes and school purposes of one dollar and seventeen cents (\$1.17) per one hundred dollars of assessed valuation of all taxable real estate, mobile home and public utilities at 100% of fair market value.

BE IT FURTHER RESOLVED that the unit tax levies on taxable tangible personal property, taxable machinery and tools and other such levies as the City Council shall impose for fiscal year 2019-2020 shall be set at the time of adoption of the City budget, not later than June 30, 2019.

Approved at the regular meeting of the City Council for the City of Bristol, Virginia, April 9, 2019.

Mr. Osborne made a motion to adopt the resolution, which was seconded by Mr. Farnum. Mr. Hartley said he appreciated staff getting the resolution prepared early for taxpayers. Mayor Mumpower said that his long term plan is to decrease property tax rates in the future. Mayor Mumpower asked for a roll call on the motion by Mr. Osborne which was carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

CONSENT AGENDA

11. 11.1 Consider Approval of Minutes
March 12, 2019
March 16, 2019
March 23, 2019

11.2 Consider Multi-Street Closure for the Run for Phil 5k on May 25, 2019

11.3 Consider Street Closure for the annual Creative Learning Center Carnival for May 9, 2019; Rain date of May 13.

11.4 Consider Street Closures for annual Border Bash events.

11.5 Consider Street Closure Request for the 2019 Sounds of Summer Concert Series.

11.6 Consider a supplemental appropriation of \$744,845 to the FY19 Budget per the Items Listed Below.

Police Department

Appropriate recovered costs to Education & Training.

Expenditure	4-001-31010-5540	Education & Training	\$645
Revenue	3-001-19010-0009	Recovered Costs-Police	\$645

Appropriate a donation received to Clothing & Personal Supplies.

Expenditure	4-001-31010-6011	Clothing & Personal Supplies	\$200
Revenue	3-001-18040-0001	Donations & Gifts-Police Dept.	\$200

Street & Engineering Division

Appropriate VDOT primary extension funding.

April 9, 2019

Expenditure	4-001-41010-3315	Primary Extension Funding	\$144,000
Revenue	3-001-24030-0078	VDOT-Primary Extension Impr.	\$144,000

Capital Projects Fund – Lee Highway Widening Phase 2

Appropriate additional VDOT funds for Lee Highway Widening Phase 2. This project is 100% VDOT funded.

Expenditure	4-009-95755-8112	Other Improvements or Const.	\$600,000
Revenue	3-009-24030-0101	VDOT Lee Hwy Widening Phase 2	\$600,000

Mr. Hartley made a motion to adopt the consent agenda with two changes to the minutes: to remove “Wingard” from the name of the Mayor on March 12 and to change the meeting time to “8:30am” on March 23. Mr. Osborne made the same motion, which was seconded by Mr. Farnum. The motion was carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

There being no other business, the meeting was adjourned.

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City Clerk

Mayor

BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item 11.2

Meeting Date: April 23, 2019
Department: Finance
Staff Contact: Tamrya Spradlin

AGENDA ITEM WORDING: Consider a supplemental appropriation of **\$83,453** to the FY19 Budget per the Items Listed Below.

Fire Department

Appropriate proceeds from a grant award from the Office of Emergency Medical Services.

Expenditure	4-001-32010-8110	Other Equipment-Grant Funded	\$82,908
Revenue	3-001-24010-0017	Emergency Medical Services	\$82,908

Sheriff Department

Appropriate Inmate Holiday Pack funds received.

Expenditure	4-001-33010-6014	Operating Supplies & Materials	\$545
Revenue	3-001-16090-0004	Inmate Holiday Revenue	\$545

ITEM BACKGROUND:

On June 12, 2018, the Bristol Virginia City Council adopted the FY19 Budget. The above items are an additional appropriation to the original budget.

PREVIOUS RELEVANT ACTION:

June 12, 2018, the adoption of the FY19 Budget

STAFF RECOMMENDATIONS:

Staff recommends that Council approve the supplemental appropriation as listed.

DOCUMENTATION: Included X Not Required

MOTION:



CITY OF BRISTOL VIRGINIA

300 Lee Street, Bristol, Virginia 24201

TO: Tamrya Spradlin, CFO

FROM: Fire Chief Mike Armstrong

RE: Supplemental Budget Appropriation Request FY 2019-2020

DATE: 4/10/19

We are requesting that the following budget supplemental appropriation be presented and approved at the next Council meeting.

Reason for request:

We have received a grant award from the Office of Emergency Medical Services. The Rescue Squad Assistance Grant will pay \$82,907.47 toward the purchase of three Zoll monitors. The funding level is 80/20.

Amount: \$82,907.47

Revenue: 3-00 1-24010-0017

Expenditure: 4-001-32010-8110

Signature: _____

James M. Armstrong

Ⓟ

\$20,914 local

**Office of Emergency Medical Services
Consolidated Grant Program
AWARD PAGE**

January 1, 2019 - December 31, 2019 Grant Period

Agency Name: City Of Bristol Fire Department

Grant Number: MT-C01/12-18

Item Type (Item)	Status	Quantity Funded	Funding % Level	Amount Funded
Type I, 4wd Ambulance	FUNDED	1	50 / 50	\$122,926.50

Conditions:

1-Vehicle must be available for service 24 hours a day, 7 days a week.

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

32-Agency must complete all vehicle information in the "manage vehicles" section of the VPHIB system, including all data elements within the vehicle information, station, purchase information, and vehicle status sections. If this vehicle is replacing another vehicle, the vehicle being replaced must be marked as "inactive" in the VPHIB system.

35-All ambulances must be compliant with Virginia Emergency Medical Services Regulations 12VAC5-31-810, Ground ambulance specifications.

36-All agencies using an ePCR systems will submit in real-time unless approved in writing by the OEMS. EMS data quality will not be assessed for 30 days after an EMS incident to allow resubmission of incomplete ePCRs.

37-Agencies using ImageTrend, ZOLL, or emsCharts EMS ePCR software products must submit EMS data to VPHIB via Web-services.

Stryker Power-Pro XT Cot	FUNDED	1	50 / 50	\$9,120.87
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Conditions:

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

36-All agencies using an ePCR systems will submit in real-time unless approved in writing by the OEMS. EMS data quality will not be assessed for 30 days after an EMS incident to allow resubmission of incomplete ePCRs.

37-Agencies using ImageTrend, ZOLL, or emsCharts EMS ePCR software products must submit EMS data to VPHIB via Web-services.

ZOLL X series monitor	FUNDED	3	80 / 20	\$82,907.47
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Conditions:

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

36-All agencies using an ePCR systems will submit in real-time unless approved in writing by the OEMS. EMS data quality will not be assessed for 30 days after an EMS incident to allow resubmission of incomplete ePCRs.

37-Agencies using ImageTrend, ZOLL, or emsCharts EMS ePCR software products must submit EMS data to VPHIB via Web-services.

Total: \$214,954.84



Sheriff's Office

417 CUMBERLAND STREET
CITY OF BRISTOL, VIRGINIA 24201
(276) 645-7430



David H. Maples
Sheriff

TO: Tamrya Spradlin, CFO

FROM: David H. Maples, Sheriff

RE: Supplemental Budget Appropriation Request FY 2018-2019

DATE: 2/19/2019

We are requesting that the following budget supplemental appropriation be presented and approved at the next Council meeting.

Reason for request: Revenue generated through Inmate Holiday Packs that will be used to purchase equipment /operating supplies.

Amount: \$545.00

Revenue: 3-001-16090-0004

Expenditure: 4-001-33010-6014

Signature: |

A handwritten signature in blue ink, appearing to read "D. H. Maples", written over a horizontal line.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item 11.3**

Meeting Date: April 23, 2019
Department: Finance
Staff Contact: Tamrya Spradlin

AGENDA ITEM WORDING:

Consider Purchase Requisitions –Total Amount:	\$416,266.37
Sheriff’s Department; Inmate Housing March 2019	\$41,000
Police Department; Dispatch Consoles- Capital Budget	\$132,858.67
IT; BVPD Mobile Data Terminals	\$74,886.00
Solid Waste Disposal Fund; Brush Grinding	\$27,000
Public Works, Disposal; Valve Replacement	\$36,700
Fire Dept; Monitors/Defibrillators	\$103,821.70

ITEM BACKGROUND:

The items are presented to City Council for payment approval.

PREVIOUS RELEVANT ACTION:

N/A

STAFF RECOMMENDATIONS:

Approval.

DOCUMENTATION: Included X Not Required _____

MOTION: I move to approve all items on the consent agenda as presented.



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Thursday, April 11, 2019
Department Name:	Information Technology 12095
Purpose/Description	BVPD Mobile Data Terminals

Vendor Ordered/Purchased From	Dell Computers Inc.	
Payment to: please check one	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> paid by City Credit Card

Purchase Order #	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase	
Invoice Number:		
Invoice Date:		
Received By:		

Material & Descripton	Charge to		Unit Price	QTY (#)	AMOUNT
	Dept #	Account #			
Dell Latitude 7212	12095	6014	1,783.00	42	74,886.00
Total					74,886.00

Fiscal Year Budget \$ 103,780

Budget Remaining After Purchase \$ 9,940.00

Department Approval: _____

CFO Signature: _____

City Manager Signature: _____

Council Approved Date _____

Quotes Attached _____

Packing Slip/Bill of Lading Attached _____

Approval Level
Up to \$5,000
Up to \$10,000
Up to \$15,000
Over \$15,000

rev 12/06/2017

Demo
4-11-19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
 greater than \$5000.00 & less than \$25,000=3 written quotes
 greater than \$25,000.00 & less than \$100,000=4 written quotes

Department Purchased For: Information Technology

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Replacement Mobile Data Terminals (X42) for use in Bristol Virginia Police Dept patrol vehicles and patrol officers. MDTs are used for creating and maintaining records (RMS), routing of units for response (MCAD), mobile mapping, and running license plates in the field.

Summary of Quotation Information

<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 04/11/19	DELL computer company - 42X Latitude 5424	83,538.00
2 04/11/19	DELL computer company - 42X Latitude 7212 Tablet	74,886.00
3 04/11/19	SHI Int. - (42X) Panasonic Toughbook 54 Prime	83,916.00
4 04/11/19	CDW - (42X) Getac F110 G4	82,025.58

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks: Include any negative consequences to the City if this purchase is not approved.

Current MDTs are over 12 years old and most have experienced catastrophic failure.

MDTs provide realtime mapping and record retrieval as well as the ability to complete reports in the field.

Mobile Data Terminals are ubiquitous with modern law enforcement.

The DELL 7212 will allow officers not only the advantages of a standard MDT but the added features of built in camera for evidentiary purposes, multifactor authentication, future compatibility with E-citation, and easy portability...in a milspec extreme rugged housing.

Department Signature

4/11/19

Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition:	4/1/2019
Department Name:	Public Works Department - Disposal Division
Purpose/Description:	Brush Grinding and Re-grind

Vendor Ordered/Purchased From:	G.W. & Son Excavating <i>Two (2) year Agreement DWD 4-3-19</i>	
Payment to (please check one):	<input type="checkbox"/> Vendor	<input checked="" type="checkbox"/> City Credit Card

Purchase Order #:	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase.	
Invoice #:		
Date Received:	Monday, April 01, 2019	
Received By:	Karen Culbertson	

Material and Description	Charge to		Unit Price	QTY (#)	Amount
	Dept. #	Account #			
1875 Tons of brush grinding @ 13.00 a ton	4-12010	3145	\$24,375.00	1	\$24,375.00
7 hours of re-grinding @375.00 an hour	4-12010	3145	\$2,625.00	1	\$2,625.00
	4-12010		\$0.00	1	\$0.00
			Total Amount Due		\$27,000.00

Fiscal Year Budget: *\$100,000*

Budget Remaining After Purchase: *\$23,502*

Department Approval: _____ *[Signature]*

CFO Signature: _____ *[Signature]*

City Manager Signature: _____ *[Signature]*

Council Approved Date: _____

Approval Level

Up to \$5,000

Up to \$10,000

Up to \$15,000

Over \$15,000

Note/Quotes Attached:

Record Number: 366

DWD 4-3-19



City of Bristol, Virginia
Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: 4201

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Contract services for grinding brush at the landfill

Summary of Quotation Information

Table with 3 columns: Date, Vendor & Name of Salesperson/Individual, Quoting Price, Cost. Contains 3 rows of handwritten data for brush grinding quotes.

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

Quotes from three contractors to grind brush at the landfill on a per ton basis.

Samuel Hess
Department Signature

4-3-2019
Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition:	3/27/2019
Department Name:	Public Works Department - Disposal Division
Purpose/Description:	Valve Replacement for Leachate Pump Station

Vendor Ordered/Purchased From:	Consolidated Pipe & Supply Company, Inc	
Payment to (please check one):	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> City Credit Card

Purchase Order #:		A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase.
Invoice #:	Quote	
Date Received:	Wednesday, March 27, 2019	
Received By:	Sam Hess	

Material and Description	Charge to		Unit Price	QTY (#)	Amount
	Dept. #	Account #			
Valve Replacement for Leachate Pump Station	4-12010	8112	\$36,700.00	1	\$36,700.00
	4-12010		\$0.00	1	\$0.00
	4-12010		\$0.00	1	\$0.00
Fiscal Year Budget:					Total Amount Due \$36,700.00

Budget Remaining After Purchase:

Department Approval: <u><i>[Signature]</i></u>	Approval Level
CFO Signature: <u><i>[Signature]</i></u>	Up to \$5,000
City Manager Signature: <u><i>[Signature]</i></u>	Up to \$10,000
Council Approved Date: _____	Up to \$15,000
	Over \$15,000

Note/Quotes Attached:

Record Number:	362
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Budget \$60,000
Remaining after purchase \$23,300

Done
4-3-19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
 greater than \$2500.01 & less than \$15,000=3 written quotes
 greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Solid Waste Disposal Purchase Order #: _____
Quotes to be obtained before a purchase order is issued.

Description of Item/Service: LF 588 Pump Station, repair the plumbing and valve assemblies

Summary of Quotation Information

Date	Vendor & Name of Salesperson/Individual	Quoting Price	Cost
1 <u>2/25/19</u>	<u>Consolidated Pipe & Supply Co. Inc. Piney Flats TN.</u>		} parts only
2 <u>2/26/19</u>	<u>Insulating Services Inc. Kingsport TN.</u>		} # 36,700. ⁰⁰
3 <u>2/15/19</u>	<u>T B Contractors, Frank Whitt</u>		} # 48,550. ⁰⁰
4 _____	_____	_____	_____

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

We reached out to several Companies for quotes on this project. There was only two companies willing to submit quotes on parts and labor for this job. - Consolidated Pipe and Insulating Services are combined as one company. See Attached list.

Samuel C. Hess
 Department Signature

3/4/19
 Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Thursday, April 04, 2019
Department Name:	Police
Purpose/Description	Vehicle Maintenance/Repairs/Equipment

Vendor Ordered/Purchased From	Two Way Radio, Inc PO Box 634 Wytheville, VA 24392	
Payment to: please check one	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> aid by City Credit Card

Purchase Order #	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase	
Invoice Number:		
Invoice Date:		
Received By:		

Material & Description	Charge to		Unit Price	QTY (#)	AMOUNT
	Dept #	Account #			
4 Zetron Max Standard Workstation Bundle Quote #26517-00 EC (dated 03/06/19).	31010	Fund 9, Capital Improvements	132,858.67	1	132,858.67
4-009-31010-8101	Total				132,858.67

Fiscal Year Budget \$150,000

Budget Remaining After Purchase \$17,141

Department Approval:	<u></u>	Approval Level Up to \$5,000
CFO Signature:	<u></u>	Up to \$10,000
City Manager Signature:	<u></u>	Up to \$15,000
Council Approved Date	_____	Over \$15,000
Quotes Attached	_____	rev 12/06/2017

Packing Slip/Bill of Lading Attached _____



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Police Purchase Order #: _____
Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Replacement and upgrade of Zetron Dispatch Radio Consoles.

Summary of Quotation Information		
<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 <u>03/06/19</u>	<u>Two Way Radio, Inc. / Randy Edwards</u>	<u>\$132,858.67</u>
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks: Current dispatch consoles were purchased in the early to mid 2000's. They were upgraded in January 2011 to a Windows XP Pro system, now no longer vendor supported. Due to age and use, the failure rate on these consoles is beginning to be more frequent with repair parts becoming harder to find. These four consoles and terminals are now at the end of their life, risking emergency dispatch radio failure.

Capt. Darryl E. Milligan
Department Signature

04/04/19
Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.

City of Bristol, Virginia

Invitation to Bid

Dispatch Workstations

The City of Bristol, Virginia is accepting sealed bids for the purchase, installation and service of Zetron Max Dispatch Workstations in accordance with City specifications. Information may be obtained from the Office of the Procurement Manager, Room 208 City Hall, 300 Lee Street, Bristol, VA 24201 beginning at 9:00 a.m. on Wednesday, March 20, 2019. Sealed bids must be received by the issuing office by not later than 2:00 p.m. on Tuesday, April 2, 2019. The City reserves the right to reject any or all bids and to negotiate with the lowest responsive and responsible bidder.

Randall C. Eads, City Manager



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Tuesday, April 2, 2019
Department Name:	Fire Department
Purpose/Description	Monitors/defibrillators

Vendor Ordered/Purchased From	Zoll	
Payment to: please check one	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> paid by City Credit Card

Purchase Order #	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase	
Invoice Number:		
Invoice Date:		
Received By:		

Material & Description	Charge to		Unit Price	QTY (#)	AMOUNT
	Dept #	Account #			
X Series Monitor/Defibrillator	4-001-32010	- 8110	33,632.30	3	100,896.90
Accessories including cables, sensors, cuff kit, and rechargeable batteries	4-001	- 32010-8110			2,924.80
					0.00
					0.00
					0.00
Total					103,821.70

Fiscal Year Budget *After 4/23/19 BS + BT from 5410 - 7 @ 103,822*

Budget Remaining After Purchase *-0-*

Department Approval:	<u><i>James M. Austin</i></u>	Approval Level Up to \$5,000
CFO Signature:	<u><i>Jamya Spreadlin</i></u>	Up to \$10,000
City Manager Signature:	<u><i>Richard C. Soof</i></u>	Up to \$15,000
Council Approved Date	_____	Over \$15,000
Quotes Attached	Yes _____	

Packing Slip/Bill of Lading Attached _____

rev 12/06/2017
DmD
4-12-19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Fire Department

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Monitors/Defibrillators

Summary of Quotation Information

<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 04/02/19	Zoll	103,821.70
2		
3		
4		

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

See attached NASPO ValuePoint Master Agreement

Jerry M. Amstutz
Department Signature

Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.