

Bristol Virginia Electoral Board

Meeting Minutes

August 31, 2020

Present: Chair Sarah Williams; Vice-Chair Kevin France; Secretary Joyce Kistner;
General Registrar, Penny R. Limburg

Next meeting: September 10, 2020

1. **Call to Order** – The meeting was called to order at **10:07** a.m. by Chair Williams.
2. **Approval of minutes from July 31, 2020.** – Vice-chair France motioned to approve the minutes as presented. Secretary Kistner seconded the motion. There being no objection, the minutes were approved.
3. **Old Business-** The registrar updated the board on the status of the election plan for November. A training schedule for election officers was set as well as dates scheduled for preprocessing of absentee ballots. Several new officers have been recruited but more are needed.
4. **New Business-** The electoral board reviewed and considered the amended Supporting Technologies Securities Plan. France made a motion to adopt the plan as presented with a second from Kistner. The motion passed with everyone in agreement.

Next, Limburg updated the board on several changes affecting absentee voting.

- The courts have ruled that for the November 3, 2020 general and Special Election only, a witness signature will not be required as part of the affidavit on Ballot Envelope B if a voter believes they cannot safely obtain it.
- The court ruled that a voter who has a print disability must be provided other options to vote that accommodate a screen reader assistive technology
- The General Assembly added new provisions for November including prepaid postage for return absentee envelopes (money is being set aside to reimburse localities)
- As per the GA, ballot drop boxes are to be made available at early vote locations, the registrar's office and at each precinct on Election Day

Limburg informed the board that the planned renovation for the lobby was going to be delayed resulting in work which would be going on during early voting. As a result, all early voting will need to take place in the city council room and officers of election will need to be scheduled for the entire early voting period.

5. Announcements

- Logic and Accuracy testing for absentee equipment is scheduled for September 10, 2020 at 10 a.m.
- 64 days until the election, 18 until early voting
- Election officer notices to work sent one week ago
- Early voting training September 14 at 6 p.m. City Hall
- New officer training is Oct 1, at 6 p.m. at City Hall
- Group training is October 10 at 9 a.m. at the school board office

6. **Public Comment-** There were no members of the public present.
7. **Adjourn – There being no further business, the meeting was adjourned at 11:50 a.m. by Williams.**

Signature of secretary

Date