

Bristol Virginia Electoral Board
Meeting Minutes

November 4, 2020

Present: Sarah Williams, Chair; Kevin France, Vice-Chair; Joyce Kistner, Secretary; Penny Limburg, General Registrar

Next meeting: Not currently scheduled

1. **Call to Order** – The meeting was called to order at 10:02 a.m. in the City Council Chambers.
2. **Provisional Ballot Determination**– The first order of business was to consider the 39 provisional votes which were cast. The registrar asked the board to consider delaying the determination until the meeting on Friday at noon due to the new law to allow absentee ballots postmarked by Election Day which arrive by noon on Friday to be counted. Twenty-nine of the provisional votes cast were due to voters who requested a mail absentee ballot but showed up to vote on Election Day without their ballot.

France made a motion to continue the provisional ballot determination until Friday, November 6 at noon due to not having all of the needed information to determine if the ballots were eligible to be counted. Kistner seconded the motion and all were in agreement to delay any action.

3. **Canvass of Votes** – Before examining the precinct paperwork, Williams commended the election officers and the office for a doing an excellent job in spite of the challenges related to the COVID19 pandemic and changing guidelines. The board members were all in agreement that the day seemed to go very smoothly.

The board then carefully reviewed all of the election documents from each precinct for accuracy. The Statement of Results (SOR) from each precinct were found to be free from error.

4. **Temporary Adjournment** – Williams adjourned the meeting at 11:55 a.m. The board will reconvene on Friday, November 6, at noon at City Hall.

Friday, November 6, 2020 – The same were in attendance as listed above.

1. **Call to Order** – The meeting was called to order at 12:06 noon by Williams.
2. Provisional Ballot determination was the next order of business on the agenda, however, France motioned to amend the agenda and proceed with reviewing the amended Statement of Results submitted by the absentee precinct officers who counted five ballots which were postmarked by Election Day and received by the noon deadline of Friday. Kistner seconded the motion and all were in agreement.

The board reviewed the amended statement of results making note of the changes to be entered into the statewide database (VERIS) by the registrar.

3. **Provisional Votes** - The board reviewed the information provided in regard to each of the 39 provisional votes cast. It was determined that there wasn't sufficient evidence to prove the eligibility of 10 of the votes cast. The unopened ballots were placed back into 1a Provisional Envelope to be returned to the Clerk of Court. The remaining ballot envelopes were carefully opened and the ballot was removed in such a way to preserve the secrecy of the ballot. After all envelopes were opened, the board hand-counted them. A poll book and statement of results was prepared and signed by each board member.
4. **Certification of results** – The registrar updated the results in VERIS and prepared the abstract of votes. The board certified the results. The abstracts follow these minutes.
5. **Adjournment** – The meeting was adjourned at 2:45 p.m. by Chair Williams.

Signature of secretary

date