

CITY OF BRISTOL VA
CDBG CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)
2019 PROGRAM YEAR

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Home improvements/emergency rehab continue to be in high demand and there is a waiting list of about 10 projects. Improving the City's housing stock, particularly its older homes, and improving the quality of life of its residents, remains a priority for the City. It has found its home rehabilitation programs to be a growing need among its low to moderate income homeowners. Continued sidewalk improvements support the City's efforts to become safer, more accessible and more welcoming to pedestrian traffic, both local and visiting. One such project that was carried out this year was the addition of a handicapped accessible ramp in an LMA that allows access from a parallel street directly to state street, the heart of the downtown district. These efforts are all part of the City's strategy to increase economic development activity in the downtown district.

The effects of the COVID-19 pandemic must be mentioned in this year's CAPER since it directly, negatively affected many of the City's businesses; many had to temporarily or permanently shut down.

The City continues to promote its Opportunity Zones and Enterprise Zone incentives to continue to gain visibility and momentum, and the City will continue to market these incentives, hopefully when the pandemic has slowed and the economy can pick up again.

CDBG funding continues to support the City's critical public service providers that provide direct services to low to moderate income community members. The City's homeless have been assisted through its agency partners, which include Kings Mt Permanent Supportive Housing which houses up to 12 chronically homeless men, and Crossroads Medical Mission which provides health care to the homeless and uninsured. The City's abused and neglected children have been assisted through the Children's Advocacy Center and the CASA program - collectively, 128 abused/neglected children were assisted in the City of Bristol this past year, improving their outcomes to find safe and permanent homes. One hundred and ninety (190) LMI individuals received medical care and prescriptions through Crossroads Medical Mission, and 120 individuals received literacy and job skills through the Bristol Library's Jones Creativity Center. It must be noted that these are fairly good numbers since COVID-19 posed many service provision barriers during the second half of the program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%			
Economic Development	Non-Housing Community Development		Jobs created/retained	Jobs	40	55	137.50%			

Economic Development	Non-Housing Community Development		Businesses assisted	Businesses Assisted	0	1				
Homeless Services	Homeless	CDBG: \$4500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	60	73	121.67%	0	15	
Homeless Services	Homeless	CDBG: \$4500	Homeless Person Overnight Shelter	Persons Assisted	60	58	96.67%	0	0	
Homeless Services	Homeless	CDBG: \$4500	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	15		15	15	100.00%
Homeless Services	Homeless	CDBG: \$4500	Homelessness Prevention	Persons Assisted	60	58	96.67%	12	0	0.00%
Housing Assistance	Affordable Housing Public Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	15	0	0.00%			
Housing Rehabilitation	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	45	53	117.78%	5	9	180.00%
Neighborhood Revitalization	Non-Housing Community Development		Buildings Demolished	Buildings	20	6	30.00%			
Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$167595	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	838	15517	1,851.67%	2000	1200	60.00%

Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$167595	Buildings Demolished	Buildings	0	3		0	3	
Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$167595	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	3		0	3	
Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$34175	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	3692	73.84%	691	1127	163.10%
Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$34175	Homeless Person Overnight Shelter	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Bristol utilizes its Entitlement CDBG funding to benefit the City's homeless, low income households, low income communities and

neighborhoods, create economic development opportunities, and support infrastructure improvements that provide accessibility and increased safety. This year, the City has spent its funding on all of these activities as demonstrated in this report. The City continues to prioritize housing issues and economic development with its CDBG activities. This year, the program assisted eleven (11) extremely low to moderately low income households with home repair/rehabilitation to make their homes more attractive, comfortable, safe and energy efficient. Improvements included roof replacements, window replacments, heat pumps, ADA accessibility, etc.

There were approximately 83 jobs created this program year (although the City lost 7 due to four closures); 30 new businesses opened. The new businesses were supported by the City and Believe in Bristol, its Main Street program. The City had \$3.4 million in private investment and \$309,759 in public investment.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	1,013	0
Black or African American	224	0
Asian	1	0
American Indian or American Native	3	0
Native Hawaiian or Other Pacific Islander	0	0
Total	1,241	0
Hispanic	29	0
Not Hispanic	1,212	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Bristol, which is considered part of the Southwestern Virginia region, exhibits demographics that are consistent with the region - i.e., not very diverse. The majority of persons provided services and assistance are predominantly white and approximately 15% are from other racial backgrounds. The majority of these individuals were served by subrecipients who provide public service projects including healthcare, education, advocacy, and case management. Many others not included above were served indirectly through public improvements and economic development activities; racial and ethnic composition were not tracked/recorded.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	521,716	351,881
HOME	public - federal	0	
Other	public - federal	275,016	0

Table 3 - Resources Made Available

Narrative

The City used its 2019 CDBG allocation for the program year for housing and homeless services, job training and literacy education services, medical services, case management and advocacy for neglected children, economic development and job creation, code enforcement, housing rehabilitation, public improvements and program administration. Approximately 20% of the allocation was for administration of the CDBG program; 15% was allocated to sub-recipients to provide services to the homeless, extremely low to moderate income families and children; the remainder was used for economic development activities, code enforcement activities, public service projects, infrastructure improvements and single dwelling rehab and repairs.

The City received two rounds of CARES funding to prevent, prepare for and respond to COVID-19. The public service cap was waived for these monies. The first round, 159,013 was used to provide PPE and remote supplies/equipment to public service agencies in the City. The second round of CARES funding, CDBG-CV3, was used to provide grant monies to United Way for distribution to LMI to catch up on their utility bills and provide for food vouchers. During the pandemic, many of the LMI households were hit hardest by lost jobs and limited hours. These funds were to help them with financial losses due to the pandemic.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
AREA SURROUNDING ALL PUBLIC HOUSING UNITS	10	3	LMA - Admin, code enforcement
BRISTOL COMMERCIAL HISTORIC DISTRICT	30	15	Admin, code enforcement, sidewalks, economic development
Census Tract 202, BG 3	25	50	Admin, housing projects, sidewalks and code enforcement; Goode St ADA ramp
Census Tract 203, BG 2	25	25	Admin, housing projects, sidewalks, and code enforcement activities

Enterprise Zone	10	7	Admin and Economic Development Activities
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Table 4 – Identify the geographic distribution and location of investments

Narrative

Administration costs were divided equally among all target areas. Areas surrounding public housing units include sidewalk improvement projects and code enforcement activities. Bristol Commercial District includes Economic Development activities and code enforcement activities. Targeted census tracts include housing projects, public improvements including the Goode Street ADA accessible ramp that connects Goode Street to State Street. The Enterprise Zone includes economic development activities/Enterprise Zone incentives within the Enterprise Zone district.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funded nine (9) public service agencies this year and all of them receive outside grant funding outside of CDBG (including local, state and federal), hold fundraisers, and receive private/public donations and contributions to carry out their missions and related activities. Bristol's CDBG provided \$38,675 to these public service agencies who collectively raised an additional \$1,371,486 to fully operate their programs. Additionally, these public service agencies had approximately 8,407 volunteer hours donated, in-kind resources valued at \$228,670.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	12	13
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	12	13

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	8	9
Number of households supported through Acquisition of Existing Units	0	0
Total	8	9

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Actual goals for households supported ran fairly true to estimated goals. The twelve rooms available at Kings Mt Permanent Supportive Housing typically remain full year round, the majority of residents remaining for several years. The rehab of existing units for LMI was slightly higher than projected. Typically the City estimates that five households will be supported but we had additional funding for this program year which enabled us to rehab more houses than typical. There continues to be a great demand for housing rehab and not enough funds - for the next program year, there are 10 eligible

households already awaiting repair. Additionally, costs of repairs continue to increase, as do the number of financially vulnerable seniors living in older housing stock.

Discuss how these outcomes will impact future annual action plans.

The City of Bristol CDBG staff sees Emergency Home Repair as a priority for the City and would like to increase funding to this project even though it has limited resources.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	908	0
Low-income	244	0
Moderate-income	152	0
Total	1,304	0

Table 13 – Number of Households Served

Narrative Information

Public Service projects and housing repair programs all require information on household income to determine eligibility - a few of the public service agencies provide services to presumed low income persons; these include CASA, CAC, Crossroads Medical Mission, Appalachian Independence Center. Others are required to track beneficiary income information as well as demographics. Not all public service agencies require beneficiaries to meet LMI guidelines to receive services (Girls Inc and Jones Creativity Center) but serve greater than 70% LMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City helps coordinate the Homeless Point in Time count with the regional Cumberland Plateau Continuum of Care in order to identify and assess the number of actual homeless persons. This activity assists communities in assessing individual needs in order to provide programs and activities to help address these needs. Emergency shelters, food pantries, churches, and the police department also participate in this effort in order to reach as many homeless individuals as possible. The Community Development Specialist also participates on several committees and coalitions that seek to end homelessness in the City. These include Poverty Education and Awareness, Bristol Housing Coalition, Cumberland Plateau Continuum of Care and Northeast TN/VA HOME Consortium. The Community Development Specialist also actively volunteers to assist with locally held Poverty Simulations which seek to educate and inform local policy makers, business professionals, residents, and service providers on the plight and barriers of low income and homeless individuals.

The Community Development Specialist continues to work with the Bristol Day Center Steering Committee which has joined with Family Promise of Bristol, an established 501 C 3 to establish a homeless day center in the Bristol VA/TN downtown area. This Center will provide a place for the homeless to go during the daytime, and will offer health and other public services to assist with City's homeless population.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Bristol is currently served by four shelters, all on the TN side of Bristol: the Salvation Army, the Haven of Rest Rescue Mission, Abuse Alternatives Shelter for Women and Grace House. Most clients are repeat visitors. The shelters continue to report that many clients refuse help from area service providers; some simply because they do not wish to abide by shelter rules, and others because they may have substance abuse issues and fear they may be arrested. The shelters continue to report that they are seldom at capacity except during the coldest days in the winter. There appear to be sufficient beds except during peak days in the wintertime. During this time, some persons may receive a voucher or money from local public service agencies to pay for a hotel room or other accommodations for a single night. There are no other shelter units for an entire family in Bristol, Virginia.

Abuse Alternatives Shelter for Women can accommodate women and their children. Haven of Rest operates the Grace House for women and children who are victims of domestic violence.

In addition to being served by these shelters, Bristol Virginia has 12 permanent supportive housing units

for chronically homeless men in the City. This facility was repurposed from the former King's Mt Hospital Nurses Quarters and is operated by People Incorporated, the designated community action agency. This facility was funded by donations, and in-kind contributions from the City and People Incorporated. It currently receives annual funding from the Cumberland Plateau Continuum of care as well as CDBG funds from the City. This past year, 13 chronically homeless men were housed in this facility.

As previously mentioned, the Community Development Specialist is very involved with the working group to establish a homeless day center in the downtown area. While shelters may report that they are not always at capacity, the homeless must leave the shelters during the day. And there are also many homeless who do not live in the shelters but prefer to live out of doors in wooded areas around the City.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

People Incorporated, the regional community action agency, and the Cumberland Plateau Continuum of Care collaborates with the Crisis Center, Appalachian Independence Center, Crossroads Mobile Medical Mission, Highlands Community Services, Bristol Faith in Action, Bristol Redevelopment and Housing Authority, Abuse Alternatives, Frontier Health, Haven of Rest, Salvation Army, Healing Hands Healthcare Center, Virginia Employment Commission, Bristol Virginia Health Department, Southwest Virginia Legal Aid Society, Bristol Virginia Police Department, Bristol Department of Social Services, and other public service agencies in Bristol that currently supply support and address needs of the homeless population. They have established referral networks in place to assist in the effort to collectively meet the needs of this high-risk population.

In addition to all of these existing networks, the Bristol Redevelopment and Housing Authority has been designated as an EnVision Center which has become operational and provides case management and resources to individuals both within the public housing units as well as others who are economically distressed and not living in public housing. This center will be key to matching community resources to those in need.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As previously mentioned, the City of Bristol works collectively with its local and regional partners to assist and encourage homeless individuals and families regain their independence and self-sufficiency. And many housing groups are using the "housing first" model which houses homeless individuals and families faster than it used to. The City of Bristol relies on its many area and regional public service agencies to provide supportive services to homeless people and those at risk of becoming homeless.

Services available to the homeless and those at risk of homelessness in the City of Bristol include:

- Medical services provided free of charge by Crossroads Medical Mission
- Seven units of scattered-site transitional housing
- Substance abuse and other mental/behavioral disorder treatment through Highlands Community Services, Frontier Health, and the Crisis Center
- Meals are provided by the Salvation Army, Haven of Rest, the Soup Kitchen, Sharing Christ Ministries, various churches, and vouchers through Bristol Department of Social Services and Bristol Faith in Action
- The City continues to support People Incorporated, the regional community action agency, through its participation with the Cumberland Plateau Continuum of Care and financially with CDBG grant funds, in its efforts to address homeless needs
- The City works in cooperation with the Appalachian Regional Coalition on Homelessness (ARCH) to ensure services for Bristol's homeless population do not end at the state line
- The City promotes community awareness of the presence and challenges of homeless individuals through its participation on various coalitions throughout the community and its assistance in activities that inform and educate the community
- The City solicits members from various businesses, associations and residents of the community to actively participate in efforts to find solutions for the homeless and address other housing and homeless issues

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Community Development Specialist participates in the Bristol Housing Coalition, a network of service providers led by the Bristol Redevelopment and Housing Authority (BRHA). This group meets monthly to address the ongoing needs of public housing and its occupants, as well as other vulnerable populations living throughout the City. BRHA is currently at capacity with no available units and a waiting list. Small, accessible units were identified for a need through this group, residents and the BRHA. BRHA is currently eyeing the renovation of Jones Manor and Stant Hall, which will remove efficiency apartments and make them all into larger, one bedroom units. BRHA also recently completed the renovation of 20 units at Mosby Hall.

Most recently, BRHA is in the final stages of completing a Master Plan for housing which will provide them with strategic goals and an action plan for moving forward to ensure they meet the current needs of new and existing residents.

Additionally, BRHA has become an EnVision Center, designated by HUD. This center will enable families and individuals to connect with existing programs and agencies providing education and training which will help participants to qualify for jobs that are available. The EnVision Center designation adds a service that was not previously available in the community: a centralized location for case management in Bristol and the surrounding area.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

BRHA is expanding its Family Self-Sufficiency program that provide public housing residents the opportunity to participate in financial workshops, seeking and obtaining job training and skill enhancement, and aggressively taking advantage of the free or affordable local programs that assist them in becoming employable, giving them a better understanding of the importance of saving and managing their money, instruction on proper nutrition and childcare, as well as homeownership education. Bristol has funded this program the last two years. In the past year, 78 families participated in the Family Self-Sufficiency (FSS) and the Resident Opportunity and Self-Sufficiency (ROSS) programs.

Actions taken to provide assistance to troubled PHAs

The BRHA is not classified as troubled. No assistance is needed at this time.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Bristol provides over \$50,000 in property tax exemptions to the elderly and disabled every year. The City's code enforcement department collaborates with service providers and contractors in the area, and seeks to provide assistance to homeowners in need, recommending resources as needed and setting up compliance plans, prior to taking any action on a home. Additionally, the City's Planning and Community Development Department continues to increase its efforts to provide support and continued development of a program to set up volunteer assistance to the elderly and disabled who cannot afford landscaping and/or simple maintenance efforts on their properties. The code enforcement officer and Community Development Specialist frequently identify property owners in the City who are not physically able to maintain their property and do not have sufficient income to pay someone to do it for them. This will eventually become a City-wide program and will incorporate street and neighborhood clean-up as well.

The City's permit fee schedule generally reflects the investment and improvement in order to provide a progressive fee structure for permits. The City enforces its zoning restrictions which act to protect investment in personal properties in residential areas, and has a planning commission which review, in coordination with public input, any changes in policy and code.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Community Development Specialist regularly participates in numerous coalitions and serves on committees whose objectives are specifically to identify and address needs of the underserved in our communities. Additionally, City CDBG monies support public service agencies, such as the Bristol Library's Jones Creativity Center, which provides job training opportunities. The City also financially supports agencies that provide free medical care to the uninsured within our communities, namely Crossroads Medical Mission. The City uses its CDBG funding to support neglected/abused children through the Children's Advocacy Center and Court Appointed Special Advocates (CASA) program. Economically disadvantaged school-aged children are provided case management services through Communities in Schools and Girls Inc. Other programs supported by the City provide services to the homeless, including food and shelter, rental assistance and basic life essentials. Many of these services are funded through City CDBG allocations or the local United Way via general fund contributions.

And for the last two years, Bristol CDBG has been supporting the Appalachian Independence Center which provides advocacy and support to disabled persons to enable them to become more independent and self-sufficient.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Virginia Department of Health continues to screen children under the age of six in the public school system and through the Head Start program to identify and eliminate lead poisoning in Bristol. Lead poisoning in children does not appear to be an issue this year per the local health department.

All contractors hired for CDBG home repair projects are required to follow safe work practices associated with lead work as needed. Each housing unit is assessed for lead-based paint hazards and whether abatement practices are required through the use of a Checklist. In all instances, if lead-based paint were found, appropriate measures are taken to correct the problem.

Every applicant for home repair programs at-risk for lead-based paint (houses built prior to 1978) are provided the informational pamphlet "Protect your family from Lead in Your Home", which furthers awareness of lead hazards. All applicants sign to verify that they have received this information on the Home Repair applications.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City continues to actively pursue economic development activities that will generate high-paying jobs and to ensure that potential employees have access to training for these jobs. The City's Economic Development and Community Development departments work closely with potential employers, ensuring that the jobs they bring will benefit the community. Thirty new businesses were started in the City's Enterprise Zone area last year, creating 83 jobs. A growing textile manufacturer continues to gear up and will ultimately employ more than 100 employees with above-average wages.

The City continues to give property tax exemptions to elderly and disabled residents who live on fixed incomes. The Dept of Social Services, the Health Department, and other service organizations continue to provide assistance to families; not only direct assistance, but education and information that can help them achieve a better quality of life for themselves and their families. A collection of local and regional service organizations, through the leadership of the Bristol Housing Coalition, provide families in the City with an opportunity to connect with service providers and other resources to improve their personal, financial, and family well-being. The City also provides direct financial assistance to public service agencies that provide job training and financial literacy to economically disadvantaged families. City staff works very closely with the local community college, workforce boards and Southwest Virginia Alliance for Manufacturing Center of Excellence to ensure that all people have access to cutting edge career resources to close skill gaps needed in the community.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Bristol works with numerous agencies, both public and private, to provide services to Bristol residents. During the program year, the City has maintained productive relationships with the agencies

that serve the people of Bristol and continues to develop new relationships with private developers, lenders, public institutions, public service providers, etc. The City works closely with the Bristol Redevelopment and Housing Authority by attending monthly Bristol Housing Coalition meetings. Through its partnership and sub-recipients, Bristol maintains a high quality of service provision to the populations served.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City communicates and collaborates with social service providers, lenders, builders, developers, and other housing providers as well as local governmental agencies on a regular basis, as active members of the Bristol Housing Coalition, Cumberland Plateau Continuum of Care, Northeast TN/VA HOME Consortium, and the Poverty Education and Awareness board. These groups focus on services to children, the elderly, disabled persons, and persons with HIV/AIDS and their families. Staff participates in Poverty Simulations which are designed to educate and inform various public and private institutions about the daily hardships low income individuals face. These simulations are held at least twice a year and attendees have included representatives from: the YMCA, YWCA, Bristol City staff and Council members, Bristol Public Schools, Bristol Police Department, Department of Social Services, Health Department, Bristol Housing and Redevelopment Authority, banks, hospitals, Chamber of Commerce, etc.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

No impediments were identified this past year. The Code Enforcement officer and Community Development Specialist provide renters with access and information pertaining to the Fair Housing Act if they are experiencing issues with their landlords.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City has written policies and procedures for the CDBG program. The document was updated last year to revise some of the home repair and home maintenance partnership programs, raising grant amounts and placing caps on amounts provided to each homeowner. This manual includes Program Overview, Organizational Structure, Citizen Participation Plan (which was updated this year due to COVID), and Calendar, Consolidated Plan adoption, environmental review records, procurement policies, etc.

The Community Development Specialist continually monitors its public service sub-recipients by ensuring they submit timely and accurate quarterly reports and drawdowns. No issues were identified this year among sub-recipients.

Regarding homeless activities and objectives, the City's CDBG Home Repair program continues to successfully provide improvements to low income homeowners in the City, enabling them to continue living in their homes in safety and with comfort. Many would not have the resources to relocate. Additionally the Community Development Specialist has been very involved with the initiative to open a homeless day center to serve Bristol. This has proven to be a very trying and difficult project, particularly because of NIMBY issues. The latest efforts are focusing on local church(es) that are already providing some services. Additionally, the Housing Authority has been designated as an EnVision Center which will provide comprehensive case management services to both public housing residents and other vulnerable populations throughout the City; this will positively complement day center services.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The PY 2019 CAPER was summarized and published in the Bristol Herald Courier on December 4, 2020. The City of Bristol received a waiver for an extension of its CAPER due to COVID-19. This ad provided the date of a public hearing as well as a 15 day comment period beginning on Monday December 7 2020. The CAPER was made available for review during this comment period per request of the Community

Development Specialist and on the City website (City Hall is closed to the public and the City library shut down on Friday as well due to COVID-19). The Community Development Specialist's contact information was in the notice and she was available during this time period to receive any questions or comments about the CAPER. A public hearing was held at a regularly scheduled Council Meeting on Tuesday, December 22, 2020; no comments were received during the public hearing or during the comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City made two amendments to its 2019 Annual Action Plan due to two rounds of CARES funding received in order to prevent, prepare for and respond to the COVID-19 pandemic. Both of these amendments were approved by City Council. The first round of CDBG-CV funding went to provide PPE and virtual supplies/equipment to our local service providers. The second round of funding will be used to provide United Way with grant fund for low income families to bring their utilities up to date and to purchase food.

Most of the City's ojectives remain the same for its CDBG allocation. The most needed funds continue to be for home repair and sidewalk/public infrastructure improvements.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Bristol is a member of the Northeast TN/VA HOME Consortium. All results, actions, and outcomes will be reported by the Consortium Lead, the City of Bristol, TN.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

See above.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

See above.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

See above.

Attachment

Notice of Completion and Public Hearing

BABY BLUES

NOVA ZOE LING
BEING TELLING
ME THAT SHE
CAN TAKE TO
CASHA
ON LASS SHAK

I
LEADER

IT'S A PARTY
MEAN THINK
TO GO

DECEED

FAKTS AS
LETS THROUGH
LIVE REALLY ENJOYED

COME
ON!!!

— 06% OFF BOO

WIZARD OF ID

GIVINE A MARBLE PTA
NO, I MEAN A...

See our Facebook page Southern 24hrs
Ezra's Live & Performances by T. S. W
and Entertainment.

WARGO

FR T. NO
I MEAN...

First Rule of BARGAINING:
IF YOU CAN'T SAY IT YOU
AINT GETTING IT

"Well, you knew we had only one tree when you bought it."

HERNIMOR

Now Hiring

The Salvation Army

Nov 16 - Dec 24 Flex Hours

Apply Monday - Friday in Bristol at:

137 Martin Luther King, Jr. Blvd. BRTN

423-764-6156

General

Check out our pictures on our Facebook Page, **WYBORG CHECK** Estate Sales, LLC

NO PHISHING QUESTIONS
Approved on Social Media!

THE ANTIQUE

NOW OPEN

1088 West Main Street
Abingdon, VA
Mon - Sat, 10am to 6pm
Sun, 12pm to 6pm
276-625-1122

Antiques

NOTICE OF COMPETITION

CITY OF BRISTOL, VIRGINIA

2020 CONSOLIDATED ANNUAL PERFORMANCE AND GOVERNANCE REPORT (CAMPAR)

NOTICE OF REVISIONS (CAMPAR) posted on 11/30/2020

2020 CONSOLIDATED ANNUAL PERFORMANCE AND GOVERNANCE REPORT DELIVERED TO THE CITY OF BRISTOL BY THE COMMUNITY DEVELOPMENT BUDGET GROUP (CDBG) AND HOME INVESTMENT PARTNERSHIP (HIP) PROGRAM (CDBG). THIS REPORT DISCUSSES HOW BRISTOL HAS MET ITS ANNUAL OBJECTIVES IN RELATION TO THE CITY'S COMMUNITY DEVELOPMENT BUDGET GROUP (CDBG) AND HOME INVESTMENT PARTNERSHIP (HIP) PROGRAM (CDBG). THE REPORT WILL BE AVAILABLE FOR REVIEW AND COMMENT ON THE CITY OF BRISTOL WEBSITE (WWW.CITYOFBRISTOL.VA.GOV) FROM 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY, DECEMBER 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 2020. COMMENTS OR QUESTIONS ABOUT THE REPORT SHOULD BE DIRECTED TO THE COMMUNITY DEVELOPMENT BUDGET GROUP (CDBG) AT (424) 438-3373 OR (424) 438-3373. THE COMMUNITY DEVELOPMENT BUDGET GROUP (CDBG) WILL BE HELD AT 6:00 P.M. ON DECEMBER 22, 2020 AT BRISTOL VIRGINIA CITY HALL, 300 LEE STREET, BRISTOL, VA. PERSONS REQUIRING SPECIAL ASSISTANCE FOR INTERPRETATION MAY CONTACT THE CITY OF BRISTOL AT (424) 438-3373 OR (424) 438-3373.

WYBORG CHECK

357 Hill Top Circle
Bartlett, TN

Merch are Required

Wednesday, Dec 2nd, 11pm-3pm
Thursday, Dec 3rd, 1pm-5pm
Friday, Dec 4th, 10am-2pm
Saturday, Dec 5th, 10am-3pm
— SUNNY 00% BOO

forward fuel

By Seasoned Firewood
All Hardwood
Johnny Vascell 423-846-8839

Notice of Public Hearing

The Washington County School Board will hold the following Organizational Meeting & Public Hearing for the FY 2022 Budget on Monday, January 4, 2021, 6:00 pm. The meeting will be held at the school board office, 603 Thompson Drive, Abingdon, Virginia.

COMMERCIAL CLEANING CO.

HAVING AN EMERGENCY?

OFFICE CLEANING 5-9PM

CALL 423-688-8841

Keep Up With

forward fuel

By Seasoned Firewood
All Hardwood
Johnny Vascell 423-846-8839

Proposals, Requests for

Request for Proposals

City of Bristol, VA is seeking proposals from qualified financial service providers.

Waiver request Extension CAPER



CITY OF BRISTOL, VIRGINIA
COMMUNITY DEVELOPMENT DEPARTMENT
300 LEE STREET – SUITE 108
BRISTOL, VIRGINIA 24201
(276) 645-7473



October 2, 2020

Mr. Ronnie Legette
Director CPD
Richmond Field Office
600 East Broad Street
Richmond, Virginia 23219

RE: City of Bristol 2019 CAPER

Dear Mr. Legette:

The City of Bristol is requesting to make use of the 90-day waiver for the 2019 CAPER as determined by the Flexibilities/Waivers Granted by the CARES Act + Mega Waiver and Guidance provided by HUD in June 2020.

The City will complete its 2019 CAPER by December 31, 2020. Please let me know if you have any questions regarding this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ellen Tolton".

Ellen Tolton
CDBG Coordinator
276-645-7473
Ellen.tolton@bristolva.org

Cc: Randall C. Eads, City Manager